

DRAFT Meeting Minutes

Summer Quarterly Council Meeting

Thursday, July 18, 2024

9:00 am - 4:45 pm Mountain Time

**Joe R. Williams, 700 W State St., East Conference Room
Boise 83702**

Attendees

Council Members Present

Sara Bennett

Janice Carson

Randi Cole

Amy Cunningham

Jenna Garrett

Jennifer Johnson

Rochelle Larsen

Andrew Mills

Marilu Moreno

Emily Petersen

Danielle Reff – “DR”

Michael Sandvig

Carly Saxe

Adrienne Seamans

Edgar Zuniga

Council Members Absent

Deedra Hunt

Maria Juarez

Michael Case

Mike MacGuffie

Newly Appointed Members: Erica Powell, Mona Zucker, Kevin Swearingen

Staff Present

Christine Pisani

Marieke Edwards

Mona Engelbrecht

Miguel Juarez

Jill Smith

Richelle Tierney

Will Wallace

Presenters

Stephanie Perry, Idaho START Program Director, Health and Human Services Project Manager, Division of Early Learning and Development, Department of Health and Welfare

Hayley Helm, Clinical Team Lead, Division of Early Learning and Development, Department of Health and Welfare

Sarah Allen, Developmental Disabilities Supervisor, Department of Health and Welfare

Felicia Bates & David O'Neal, Project Facilitators, National Center for START Services

Guests

Amanda Morales, Bureau of Developmental Disability Services, Idaho Department of Health and Welfare

Diana Oparnica, Idaho START Coordinator; Division of Early Learning and Development, Department of Health and Welfare

Russell Salyards, Division of Early Learning and Development, Department of Welfare

Ruth Brown, Idaho Public Television

Minutes

Welcome, Introductions, Ground Rules, and Perfection of Agenda

Danielle “DR” Reff, Council Chair, called the meeting to order at 9:05 AM.

Guests were welcomed and guidelines were reviewed.

Marilu Moreno, Vice Chair, reviewed the ground rules for Council meeting protocol.

Consent Agenda

- a. Draft Meeting Minutes: April 26-26, 2024
- b. Executive Director Report
- c. Chair Report
- d. Vice Chair Report

Christine Pisani, Executive Director, shared her executive director report on activities this past quarter.

Danielle “DR” Reff, Council Chair, provided her Chair report on activities this past quarter.

Marilu Moreno, Vice Chair, reported on her quarterly activities.

*ACTION: Consent Agenda

- Michael Sandvig moved to accept the consent agenda as presented.
- Andrew Mills seconded.
- Motion passed.

Financial Report: Mona Engelbrecht, Financial Specialist

Mona Engelbrecht, Financial Specialist presented the 2024 Federal Fiscal Year financial report. She shared updates on our spending and the likely need to request a no cost extension by August 15, 2024.

*ACTION: Financial Report

- Andrew Mills moved to accept the Financial Report as presented.
- Marilu Moreno seconded.
- Motion passed.

Work Plan 2025: Marieke Edwards, Research Analyst

Marieke Edwards, Research Analyst, presented the 2025 draft annual Work Plan. Staff recommended an update to Objective 2.1 due to the START model beginning as a pilot in five counties. However, Council members and staff will serve on the START Advisory Council once it has been created later this year. Therefore, the Council requested the original language from Objective 2.1 in the Council's 2024 workplan be added to the 2025 Work Plan.

***ACTION: 2025 Work Plan Approval**

- I, Sara Bennett motion to approve the 2025 work plan with the original language from Objective 2.1 from the 2024 plan.
- Edgar Zuniga seconded.
- Motion passed.

Annual Budget 2025: Mona Engelbrecht, Financial Specialist

Mona Engelbrecht, Financial Specialist, presented the 2025 annual proposed budget.

***ACTION: 2025 Annual Budget**

- I Jenna Garrett motion to approve the 2025 Budget as presented.
- Amy Cunningham seconded.
- Motion passed.

Working Lunch: Networking and Member Reports, All Council Members – Andrew Mills and Rochelle Larsen

Andrew Mills and Rochelle Larsen shared their activities over the last year with the Council.

Presentation: Crisis System Improvement Program, START Services Review and Update – Stephanie Perry, Idaho START Program Director, David O'Neal and Felicia Bates, Project Facilitators, National Center for START Services

Stephanie Perry, David O'Neal and Felicia Bates provided an overview of the Crisis System Improvement Project and the national START model. START stands for Systemic – Therapeutic – Assessment – Resources – Treatment. This model is

evidence-informed and integrates community crisis prevention and intervention for children ages six through the lifespan with intellectual and developmental disabilities and co-occurring mental health needs. The START model uses a whole person perspective to better understand needs, strengths and triggers.

Discussion: Why START services are important to the DD Council – Christine Pisani, Executive Director

Christine Pisani, Executive Director, reviewed the history of the Council's support and work towards an improved crisis intervention system in Idaho. She helped the Council understand how the Council's current work towards an improved person-centered service system could benefit START implementation.

Presentation: START services and Person-Centered Planning – Sarah Allen, Supervisor, Charting the LifeCourse Ambassador and Person-Centered Thinking Training, Hayley Helm, Clinical Team, Person-Centered Thinking Trainer

Sarah Allen and Hayley Helm described the person-centered thinking curriculum, the Charting the LifeCourse framework and tools. They clarified their work as trainers and how these tools have been used in Idaho.

Discussion Activity: How could DD Council Person-Centered Planning work help START services in Idaho? – All Council Members

Council members shared feedback from small group discussions relating to START model implementation on four topics. START national team members participated as well and learned about dynamics unique to Idaho. This information can help inform roll-out activities. Topics discussed included rural and urban community considerations, building community connections for individuals and teams, and how to ensure team integrity.

Adjourn until July 19th, 9:00 am.

Friday, July 19, 2024

9:00 am - 3:30 pm Mountain Time

Joe R Williams Building, East Conference Room

700 W. State St., Boise, ID

Attendees

Council Members Present

Sara Bennett

Janice Carson

Randi Cole

Amy Cunningham

Jenna Garrett

Jennifer Johnson

Maria Juarez

Rochelle Larsen

Andrew Mills

Marilu Moreno

Emily Petersen

Danielle Reff – “DR”

Michael Sandvig

Carly Saxe

Adrienne Seamans

Edgar Zuniga

Members Absent

Michael Case

Deedra Hunt

Mike MacGuffie

Newly Appointed Members: Erica Powell, Mona Zucker, Kevin Swearingen

Staff Present

Christine Pisani

Marieke Edwards

Mona Engelbrecht

Jill Smith

Richelle Tierney

Will Wallace

Presenters

Sue Pierson, Legal Director, Disability Rights Idaho

Amy Cunningham, Executive Director, Disability Rights Idaho

Guests

Amanda Morales, Bureau of Developmental Disability Services, Idaho Department of Health and Welfare

Laura Leavitt, Interpreter

Alma Lopez, Interpreter

Minutes

Welcome, Introductions, Ground Rules, and Perfection of Agenda

Danielle “DR” Reff, Council Chair, called the meeting to order at 9:00 AM.

Guests were welcomed and guidelines reviewed.

Marilu Moreno, Vice Chair, reviewed the ground rules for the Council meeting.

DD Council Five-Year Plan Overview – Marieke Edwards, Research Analyst

Marieke Edwards, Research Analyst reviewed the process and timeline for the Council’s next five-year plan. She shared the range of activities the Council will complete to get input from a wide variety of people across Idaho including public forums and surveys.

Work Plan 2026: Marieke Edwards, Research Analyst

Marieke Edwards presented the 2026 draft Work Plan. Marieke explained the requirements of submitting a 2026 workplan and why there is less detail included. The Council identified the need to keep the language regarding Objective 2.1.

*ACTION: 2026 Annual Work Plan

- I, Andrew Mills, motion to approve the 2026 draft annual Work Plan with Objective 2.1 reflecting same language as the 2024 Work Plan.
- Emily Petersen seconded.
- Motion passed.

***ACTION: Council Vice-Chair Election – Christine Pisani, Executive Director**

Carly Saxe was nominated by Michael Sandvig. Carly shared her ideas on why she wants to serve as the Vice Chair and the numerous leadership roles she has served in Idaho. She is the only nominated Council member.

***ACTION: 2026 Annual Work Plan**

- I, Emily Petersen, motion that Carly Saxe be our Vice Chair via unanimous consent.
- Jenna Garrett seconded.
- Motion passed.

Danielle “DR” Reff welcomed Carly Saxe as the newest Vice Chair.

Quarterly Project Report – All Staff

Marieke Edwards, Research Analyst led the discussion of quarterly project updates. All staff present participated in this discussion. Project details were shared on Community NOW! activities, person-centered thinking and planning activities, and Lideramos Juntos. Disability Advocacy Network of Idaho and Our Care Can’t Wait Coalition activities were also detailed. Council members were encouraged to get involved in several activity areas coming up.

Working Lunch: Networking and Member Reports, All Council Members – Michael Sandvig and Emily Petersen

Michael Sandvig and Emily Petersen shared their activities over the course of the last year with the Council.

Presentation: Disability Rights Idaho Voter Toolkit – Sue Pierson, Legal Director, Disability Rights Idaho

Sue Pierson presented an overview of the Determined to Vote website and their grant funded voting project.

Presentation: Disability Rights Idaho Proposed Goals and Priorities – Amy Cunningham, Executive Director, Disability Rights Idaho

Amy Cunningham, Executive Director, requested Council member feedback on Disability Rights Idaho priorities for the coming year. Amy helped Council

members understand Disability Rights Idaho's required work and how stakeholder input informs their other activities.

Announcement: Completing annual paperwork – Jill Smith, Program Specialist

Jill Smith reviewed annual Council member paperwork and requested input from members about their communication preferences around receiving materials throughout the year.

Council Meeting Evaluation

Marieke Edwards, Research Analyst, facilitated the Council Meeting evaluation with members.

***ACTION Adjourn**

Danielle "DR" Reff, Council Chair, entertained a motion to adjourn the meeting.

- Edgar Zuniga made a motion to adjourn.
- I, Andrew Mills, second the motion.
- Motion to adjourn passed at 2:53 PM.

***ACTION ITEMS require a decision or a vote by membership.**

The mission of the Idaho Council on Developmental Disabilities is to promote the capacity of people with developmental disabilities and their families to determine, access, and direct the services and supports they need to live the lives they choose, and to build the community's ability to support their choices.