



IT Leadership Council

A Subcommittee of the Idaho Technology Authority
Brett Richard, Interim Chair

IT Leadership Council (ITLC) Regular Meeting

April 16, 2024 at 1:30 pm MT

APPROVED MINUTES

1. Welcome and Introductions—Presented by Brett Richard, Interim Chair

The regular meeting of the IT Leadership Council (ITLC) was held on Tuesday, April 16, 2024 at 11331 W. Chinden Blvd, Boise ID, Conference Room 215, and via Webex. The meeting was called to order at 1:33 p.m MT. Roll call was taken and a quorum was present.

Members Present:

- Brett Richard, Department of Labor, Interim Chair
- Jon Spence, Division of Liquor
- Randi Bristol-Hogue, Department of Correction
- Alvino Artalejo, Department of Health and Welfare
- Marc Norton, Idaho Tax Commission
- Bill Finke, Idaho Transportation Department
- Greg Schenk, State Controller's Office
- Tyler Jackson, Information Technology Services
- Tim Gates, Department of Lands
- Seth Hobbs, Department of Parks & Recreation
- Larry Sweat, PERSI
- Kayne Tisdale, Idaho State Police
- Jen Dvorak, Idaho Courts
- Decar Scaff, State Board of Education
- Cody McRoberts, Secretary of State

Members Not Present:

- Kaylene Hoyt, Department of Education
- Chris Robison, Department of Fish & Game

A quorum was present. Mr. Richard welcomed the committee.

REGULAR—ACTION ITEM(S)

2. Approval of Draft Minutes—February 6, 2024 Regular Meeting

Board Action: Tyler Jackson made a motion to approve the minutes from the February 6, 2024 meeting as presented. Bill Finke seconded. Motion passed unanimously.

3. Approval of Draft Minutes—March 19, 2024 Special Meeting

Board Action: Tyler Jackson made a motion to approve the minutes from the March 19, 2024 meeting as presented. Bill Finke seconded. Motion passed unanimously.

4. ITA Policy P1090—Cloud Services—Presented by Elizabeth Knox

Discussion: New policy combines P1080 and P4120 with updates to the language and no substantial changes. P1090 further clarifies that data needs to be classified and encrypted, only approved cloud services can be used. This policy was approved by ESWG before being presented to the ITLC.

Board Action: Tyler Jackson made a motion to pass P1090 as presented. Tim Gates seconded. Motion passed unanimously.

5. Rescind ITA Policy—P1080

Board Action: Tyler Jackson made a motion to rescind P1090. Randi Bristol-Hogue seconded. Motion passed unanimously.

6. Rescind ITA Policy—P4120

Board Action: Tyler Jackson made a motion to rescind P1090. Larry Sweat seconded. Motion passed unanimously.

INFORMATION/DISCUSSION

7. ITLC Policy Group Update—Presented by Brett Richard, Interim Chair

Discussion: Mr. Richard provided updates on the following:

- P1050 pending
- P1060 pending
- Collaboration with ESWG

8. Procurement Update—Presented by Mike Gwinn, Division of Purchasing

Discussion: Mr. Gwinn provided updates on the following contracts:

- Four Coop Assignments for cloud services include Carasoft SHI Smartronics strategy communications.
- Opportunity to expand services with Carasoft through NASPO.
 - SHI – SVAR to match with Carasoft with what is listed on NASPO for onboarding new vendors on a regular basis.
 - Discussion continued with a question from Tim Gates asking for clarification on Microsoft Reseller and security cameras.
- IT Vendor Managed Services. Staffing services. Project based – CAI (same vendor)
 - Should be in place by June.
 - This will provide better flexibility as well as creating positions that don't exist through the Connecticut master agreement.
- New portfolio for data breach and credit monitoring.
 - Agents were already available through other channels.
 - Projected arrival will be in May.
- Multi-function devices (copiers).
 - Currently evaluating suppliers and expected to complete evaluation in May.
 - Expected to be in place by June.
 - Preliminary - suppliers should be consistent with existing supplier.

9. Other Business

Discussion:

- It was suggested that there be formal board training for a future ITLC meeting.
- Jon Spence inquired about a large file transfer platform. Tyler Jackson to connect with Jon about Serv.
- Rock Houck informed the committee of an upcoming ILETS conference and extended the invitation to any interested.

10. Adjourn

Board Action: Tyler Jackson moved to adjourn the meeting. Marc Norton seconded the motion. The meeting adjourned at 2:11 p.m. MT.

Next Meeting: Tuesday, June 18, 2024 at 1:30 pm MT