



## Meeting Minutes for Board of Directors Meeting

Date: December 21, 2022

Time: 10:00 a.m. to 11:00 a.m. MT

Place: Idaho Commerce, Sawtooth Conference Room, 700 west State Street, Boise, ID 83702 and virtually.

### Welcome and Call to Order:

- Co-Chair Kelley Packer and Co-Chair Tom Kealey called the meeting to order, welcomed everyone, and took a roll call to confirm attendance.

### Attendees:

Board of Directors Present:

1. Co-Chair Director Tom Kealey, Idaho Commerce
2. Co-Chair Kelley Packer, Executive Director, Association of Idaho Cities
3. Art Beal, Volunteer with Idaho RC&D Association
4. Kristin Ryan, Deputy Director of Idaho DEQ, proxy for Director Jess Byrne
5. Brian Dale, Director of Development at HUD
6. Carleen Herring, Economic Development Representative at EDA
7. Erik Kingston, Housing Resources at IHFA
8. Jeff McCurdy, President of Region IV Development
9. Kelly Houston Staskey in Governor's Office, proxy for Bobbi Jo Meuleman, Deputy Chief of Staff
10. Colby Cameron of ITD, proxy for Director Scott Stokes
11. Barbara Petty, Extension Director at University of Idaho
12. Kristyn Carr, of Idaho Labor, proxy for Director Jani Revier
13. Paige Olson, Executive Director for Silver Valley Economic Development Corporation
14. Tim Solomon, Regional Business Manager at Rocky Mountain Power
15. Rudy Soto, State Director for Idaho at USDA Rural Development
16. John Stuart, CEO of Midvale Telephone
17. Matthew Szelag, Director of Boise Operations for EPA
18. Chanel Tewalt of Idaho State Dept. of Agriculture, proxy for Director Celia Gould
19. Nikoli Greene, Executive Officer, Nez Perce Tribal Enterprises

Other Participants Present:

20. Jerry Miller, Economic Development Specialist, Idaho Commerce
21. Karen Appलगren, Business Retention & Expansion Program Manger, Idaho Commerce
22. Amelia Valasek, Program Supervisor, Idaho Commission for Libraries
23. Andrew Metzger, Policy Analyst, Office of Energy and Mineral Resources
24. Brenna Garro, Policy Analyst, Office of Energy and Mineral Resources

25. Alexa Bouvier, Policy Analyst, Office of Energy and Mineral Resources
26. Diane Bevan, CEO, Idaho Women's Business Center
27. Maureen Gresham, Community Planner, Federal Highway Administration
28. Stephanie Bailey-White, State Librarian, Idaho Commission for Libraries
29. Sally Toone, former legislator with the Idaho House of Representatives
30. Eric Forsch, Federal Program Officer for Idaho and Oregon, NTIA
31. Peter Hawkes, USDA Rural Development
32. Dale Lish, new Deputy Director, Idaho State Office for USDA Rural Development
33. Angelina Rios, new Public Information Specialist, Idaho State Office for USDA Rural Development
34. Joshua Westover (unknown relationship)

### **Approval of Minutes**

- Quorum was established. Art Beal moved to approve the April 13, 2022 IRP Board Meeting Minutes. John Stuart seconded the motion. The minutes were approved unanimously.

### **Financial Report**

- Jerry Miller referred to the financial statements today's board packet and provided an overview of IRP's revenues and expenses for the period 4/1/2022 through 12/13/2022. Overall, there is a balance of approximately \$58,611 at calendar year end. There were no questions or discussion.

### **Strategic Planning Committee Update**

- Jerry Miller shared that the Strategic Planning Committee had met several times to develop the Draft Scope of Work in today's board packet and its major sections.
- Jeff McCurdy reminded everyone that RIVDA is the applicant for the USDA Rural Development Business Grant and was awarded \$20,000, which was the maximum amount that could be sought in the grant application. \$5,000 of IRP funds were used as match for this grant, as shown in the financial report in today's board packet. RIVDA will not know the exact price for a contractor to perform the work in the Scope until the project goes out to bid under RIVDA's procurement policy.
- Co-Chair Director Kealey reminded everyone that the total funds available for a contractor for this project would be the \$20,000 grant award RIVDA secured plus the Idaho Commerce sponsorship of \$45,000 already received by IRP. Both amounts are shown in the IRP financial statements shared in the financial report.
- There was no further discussion nor suggested changes to the scope of work, so the RFP will proceed by RIVDA.

### **Recap of Idaho Rural Success Summit 2022 Event and sponsorship**

- Co-Chair Director Kealey summarized the event since Co-Chair Packer was unable to attend, noting that the event was a high point in the year that garnered local, state, and federal representation while allowing time for in-person networking for the over 250 attendees. Co-Chair Kealey invited Director Rudy Soto and Diane Bevan to add their comments. Planning is underway for another Idaho Rural Success Summit to be held at the Vendome in Weiser on April 19<sup>th</sup>, 2023. Director Soto added that our Idaho summit is viewed by the Federal Reserve and other USDA Rural Development state programs as an event to emulate.

### **Recap of Partners for Rural America Conference**

- Jerry Miller attended this annual event held in Albuquerque, New Mexico. There were two main areas of focus:
  - Building rural capacity
  - Getting rural development councils back into the federal Farm Bill that is up for renewal this year as part of a five-year cycle.

### **Draft IRP 2022 Annual report Prepared for the Governor**

- Co-Chair Director Kealey reminded everyone that this document must be prepared each year to comply with statute. One recommended edit was to include verbiage about IRP member participation in WeCAN. Art Beal moved to approve the draft annual report with a WeCAN paragraph. Barbara Petty seconded the motion. The motion passed unanimously.

### **New Business**

- Board members support the idea of trying out the template as a communication vehicle to share organizations' updates with one another.
- Director Rudy Soto took a moment to acknowledge his USDA Rural Development colleagues. Dale Lish has been promoted to Deputy Director, a newly created field position. Angelina Rios, who comes from the US Forrest Service, is the new Public Relations Specialist.

### **Adjournment**

- With the agenda completed, Erik Kingston moved, and Art Beal seconded for the meeting to be adjourned. The motion passed unanimously. The meeting ended at 11:00 a.m. MT