

Handout #1

State Independent Living Council (SILC) Quarterly Business Meeting

Agenda

April 18 & 19, 2024
9:30 a.m. – 4:30 p.m.
ASL Provided

Physical Location:

Holiday Inn Express and Suites Boise Airport
3050 S. Shoshone, Boise, ID 83705

April 18 AGENDA

Revised 04/16/2024

9:30 a.m. MDT 8:30 a.m. PDT	Call to Order and Introductions Purpose: Establish a quorum, introduce members, staff and visitors Facilitator: Brittany Shipley, SILC Chair
	<ul style="list-style-type: none"> • Member, staff and visitor introductions • Review meeting process (one speaker at a time, try to speak at an even pace for ASL interpreters, wait to be recognized by the chair AND get a microphone, bathroom locations, breaks, etc.)
9:50 a.m. MDT 8:50 a.m. PDT	Approval of Minutes and Perfection of Agenda Purpose: Ensure Understanding Facilitator: Brittany Shipley, SILC Chair
	<ul style="list-style-type: none"> • Perfect the Agenda (Handout #1) • Review and Approve Minutes from January 19, 2024 (Decision) (Handout #2)

SILC QUARTERLY BUSINESS MEETING

10:00 a.m. MDT 9:00 a.m. PDT	January Meeting Evaluations Purpose: Feedback and Information Facilitator: Tara Adams, Membership and Outreach Chair
	<ul style="list-style-type: none"> • Handout provided (Handout #3)
10:15 a.m. MDT 9:15 a.m. PDT	Executive Director Report Purpose: Information and Decision Making Facilitator: Mel Leviton, Executive Director
	<ul style="list-style-type: none"> • Session summary (see policy committee report) • PPR update • SPIL submission, potentially delayed • SILC resource plan • Potential back-up DSE search (Decision) • Revisiting our mission and vision Handout provided (Handout #4)
11:10 a.m. MDT 10:10 a.m. PDT	Break
11:25 a.m. MDT 10:25 a.m. PDT	Program Updates Purpose: Information Facilitator: Jami Davis, SILC Program Specialist
	<ul style="list-style-type: none"> • ABLE & Financial Literacy • Emergency preparedness groups & activities
11:45 a.m. MDT 10:45 a.m. PDT	Executive/Finance Committee Report Purpose: Information and Decision Making Facilitator: Brittany Shipley, SILC Chair
	<ul style="list-style-type: none"> • Review Budget, Megan Bates, SILC Financial Specialist (Handouts #5 & #6) • Audit update, Megan Bates, SILC Financial Specialist • Review Executive Committee minutes, Brittany Shipley, SILC Chair (Handout #7) • Discuss how to use funds saved since July Council meeting will be virtual (Decision) • NCIL Conference attendance – July 22-25

SILC QUARTERLY BUSINESS MEETING

	<p>Review costs (estimated \$3,826 per person) & determine how many if any to send (Handout #8)</p> <p>(Decision)</p> <ul style="list-style-type: none"> • APRIL Conference attendance – October 11-13 - Chicago <p>Review costs (estimated \$2,395 per person) & determine how many if any to send (Handout #9)</p> <p>(Decision)</p>
<p>12:30 p.m. MDT 11:30 a.m. PDT</p>	<p>Working Lunch</p> <p>Casual interaction and peer support among Council members and staff to discuss disability issues, IL and regional concerns</p>
<p>1:30 p.m. MDT 12:30 p.m. PDT</p>	<p>Presentation – LIFE, A Center for Independent Living, Michael LeFevor, Executive Director</p> <p>Purpose: learning about our partners</p>
<p>2:30 p.m. MDT 1:30 p.m. PDT</p>	<p>SILC Congress Reports</p> <ul style="list-style-type: none"> • Brittany Shipley • Anhora Snodgrass • Jami Davis • Mel Leviton
<p>2:45 p.m. MDT 1:45 p.m. PDT</p>	<p>Break</p>
<p>3:00 p.m. MDT 2:00 p.m. PDT</p>	<p>Member Updates</p> <p>Purpose: learning about training opportunities and each other</p> <ul style="list-style-type: none"> • Members sharing updates including trainings, workshops and events they have recently attended
<p>3:45 p.m. MDT 2:45 p.m. PDT</p>	<p>Motion for Executive Session (Decision)</p> <p>Consider personnel matters [Idaho Code § 74-206(1)(a) & (b)]</p> <ul style="list-style-type: none"> • Vote by roll call • SILC staff and ex-officio members are excused
<p>3:50 p.m. MDT 2:50 p.m. PDT</p>	<p>Executive Session (voting members only)</p> <p>Purpose: Consider personnel matters [Idaho Code § 74-206(1)(a) & (b)]</p>

SILC QUARTERLY BUSINESS MEETING

	Facilitator: Brittany Shipley, SILC Chair
	<ul style="list-style-type: none">• Establish a quorum, listing attendees by full name• Identify who will record meeting minutes• Executive Director Evaluation• Review and discuss Council member evaluations of the SILC Executive Director• Review recommendations for public meeting decision on April 19, 2024
4:30 p.m. MDT 3:30 p.m. PDT	Adjourn Executive Session

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April 19 AGENDA

9:30 a.m. MDT 8:30 a.m. PDT	Call to Order and Introductions Purpose: Establish a quorum, introduce members, staff and visitors Facilitator: Brittany Shipley, SILC Chair
	<ul style="list-style-type: none">• Member, staff and visitor introductions• Reminder about meeting process
9:45 a.m. MDT 8:45 a.m. PDT	Presentation – Idaho Council on Developmental Disabilities, Christine Pisani, Executive Director Purpose: learning about our partners
11:15 a.m. MDT 10:15 a.m. PDT	Break
11:30 a.m. MDT 10:30 a.m. PDT	Executive Session Report Purpose: Information and Decision Making Facilitator: Brittany Shipley
	<ul style="list-style-type: none">• High level review of evaluation for the Executive Director• Motion for final evaluation summary and recommendation to the Governor’s office• Discussion• Vote by roll call (Decision)
11:45 a.m. MDT 10:45 a.m. PDT	Committee Sessions Purpose: Collaboration, strategy, decision making

SILC QUARTERLY BUSINESS MEETING

	<p>Facilitator: Committee Chairs</p> <ul style="list-style-type: none"> • Handout #10 – Membership and Outreach Committee Agenda • Handout #11 - Planning Committee Agenda Handouts #12 & #13 – SPIL 2nd Quarter Report • Handout #15 - Policy Committee Agenda Handouts #16 - #22
<p>12:15 p.m. MDT 11:15 a.m. PDT</p>	<p>Working Lunch – Provided to those attending in person</p> <p>Casual interaction and peer support among Council members and staff to discuss disability issues, IL and regional concerns.</p>
<p>1:15 p.m. MDT 12:15 p.m. PDT</p>	<p>Membership/Outreach Committee Report</p> <p>Purpose: Information and Decision Making</p> <p>Facilitator: Tara Adams, Membership and Outreach Chair</p>
	<ul style="list-style-type: none"> • Open positions and target groups • Marketing for prospective Council members • Review applications for upcoming and/or current open positions, make recommendations, vote on prospective new members (Decision) • Discussion, ideas and suggestions for recruitment
<p>1:45 p.m. MDT 12:45 p.m. PDT</p>	<p>Policy Committee Report</p> <p>Purpose: Information and Decision Making</p> <ul style="list-style-type: none"> • Facilitator: Tara Rowe, Policy Chair
	<ul style="list-style-type: none"> • Legislative wrap up • Review Summer Advocacy Activities and Opportunities • Policy updates (Decision) Handouts #16 - #22 • Potential Idaho ABLE legislation
<p>2:15 p.m. MDT 1:15 p.m. PDT</p>	<p>Planning Committee Report</p> <p>Purpose: Information and Decision Making</p> <p>Facilitator: Erik Kimes, Planning Chair</p>
	<ul style="list-style-type: none"> • Quarterly SPIL survey report (Handouts #12 & #13)

SILC QUARTERLY BUSINESS MEETING

	<ul style="list-style-type: none"> • 2025-2027 SPIL (Decision) (Handout #14) • Ideas/brainstorming
2:45 p.m. MDT 1:45 p.m. PDT	Break
3:00 p.m. MDT 2:00 p.m. PDT	Best Practice Workshop Opportunities Purpose: Learn about ways we can teach others about the importance of community access for people with disabilities Facilitator: Mel Leviton and Jami Davis
4:00 p.m. MDT 3:00 p.m. PDT	Other business Facilitator: Brittany Shipley, Chair
4:10 p.m. MDT 3:10 p.m. PDT	Complete evaluations (Handout #23) and travel documents Facilitator: Janey Bruesch
4:30 p.m. MDT	Adjourn