

STATE BOARD OF EXAMINERS
MINUTES – Subcommittee Meeting
February 13, 2024 – 1:30 p.m.
4th Floor – Syringa Conference Room
700 W. State St., Boise, Idaho

The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 4th Floor Syringa Conference Room, Boise, Idaho, at 1:31 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Chairman, Michael Pearson, Division of Financial Management; Jason Lehosit, Secretary of State’s Office; Yvonne Dunbar, Attorney General’s Office; and Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee.

Also present were Christopher Davis, State Controller’s Office; Richard Brien, Division of Public Works; and Jake Nay, Division of Purchasing.

CONSENT AGENDA

1. Minutes – Action Item – Approved

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on January 9, 2024.

Resolution: Ms. Dunbar moved to approve the minutes from the January 9, 2023 meeting. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.

REGULAR AGENDA

2. Department of Administration – Action Item – Recommend Approval

- a. Request for Recognition of Assignment from CP, LLC dba Clark Properties to Southbridge, LLC. A transfer of interest in the real property lease of the State of Idaho, by and through the Idaho Department of Corrections, as “Lessee,” and Lessee’s occupancy of 1246 Yellowstone Ave, Ste F-1, Pocatello, Idaho 83201.
- b. Request for Recognition of Assignment from CP, LLC dba Clark Properties to Southbridge, LLC. A transfer of interest in the real property lease of the State of Idaho, by and through the Idaho State Tax Commission, as “Lessee,” and Lessee’s occupancy of 1111 N 8th St, Pocatello, Idaho 83201.
- c. Request for Recognition of Assignment from Richard A. Anderson, FLP to PLB Acquisitions, LLC c/o LPC West, LP. A transfer of interest in the real property lease of the State of Idaho, by and through the Idaho Department of Agriculture, as “Lessee,” and Lessee’s occupancy of 524 Cleveland Boulevard, Caldwell, Idaho 83605.

Discussion: Mr. Benjamin gave a brief overview of the process used in lease assignments from the Board’s perspective. He then reviewed each of the lease assignments. There was no further discussion.

Resolution: Mr. Lehosit moved to place item 2 on the consent agenda. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.

3. Department of Administration – Action Item – Recommend Approval

Request for recognition of assignment of contracts CPO20200030 for the Idaho Division of Occupational and Professional Licenses from Assured Partners NL, LLC to Accretive Specialty Insurance Solutions, LLC. for a Real Estate Errors and Omissions Insurance Group Policy available to all Idaho real estate licensees.

Discussion: Mr. Benjamin reviewed the contract and the assignment. He pointed out that the contract is funded by premium payments from the insured users of the contract and no state funds are used in the fulfillment of this contract. Mr Benjamin asked Mr. Nay if he missed anything. Mr Nay indicated that the review given covered the issue. There was no further discussion.

Resolution: Ms. Dunbar moved to place item 3 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.

4. Ada County Sheriff's Office – Action Item – Recommend Approval

Request for payment pursuant to Idaho Code §31-2219 in the amount of \$1,295.24 for costs incurred by Ada County for the transportation of prisoners sentenced to ISCI and transported to the Ada County jail for October 2023 through December 2023.

Discussion: Mr. Benjamin reviewed the request. There was no further discussion.

Resolution: Ms. Dunbar moved to place item 4 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.

5. Office of the Attorney General – Action Item – Recommend Approval

Recommendation for final approval to appoint Rachel Miller of the firm Racine Olson, LLP; Mauricio Cardona of the firm Davillier Law Group, LLC; and Allen Shoff of the firm Davillier Law Group, LLC as Special Deputy Attorneys General (SDAG) to defend the State of Idaho in any matter(s) assigned to them.

Discussion: Mr. Benjamin reviewed the request to add these attorneys to the list of approved SDAGs. There was no further discussion.

Resolution: Mr. Lehosit moved to place item 5 on the consent agenda. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.

INFORMATIONAL AGENDA

6. Office of the Attorney General

Notification that Deputy Attorney General Adam Triplett has been approved to accept additional outside employment pursuant to Idaho Code §59-512, with the University of Idaho Law School during the 2023 spring semester.

7. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of January 2024.

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| Estimated expenditure for workers compensation claim costs, dividends, and premium refunds | \$20,000,000.00 |
|--|-----------------|

Funds Expended in December 2023:

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|----------------------------------|------------------------|
| Workers Compensation Claim Costs | \$13,516,431.94 |
| Dividends | \$0 |
| Commission | \$0 |
| <u>Policy Refunds</u> | <u>\$302,635.29</u> |
| Total | \$13,819,067.23 |

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of January 2023.

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| Estimated expenditure for Idaho Petroleum Clean Water Trust Fund | \$750,000.00 |
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Funds Expended in December 2023:

| | |
|--------------------|--------------------|
| Payroll | \$54,506.00 |
| Operations | \$13,737.00 |
| <u>Claim Costs</u> | <u>\$20,709.39</u> |
| Total | \$88,952.39 |

Discussion: Mr. Benjamin reviewed the Informational Agenda items. It was determined that the semester referenced in item number 6 should read the "2024 spring semester" and will be changed on the regular meeting agenda.

The meeting adjourned at 1:43 p.m.