

**Serve Idaho Program Committee Meeting**  
**February 22, 2024**  
**3:00 pm – 4:00 pm (MT)**

**In attendance:** ~~April Durrant (Chair)~~, Mat Erpelding (Mat is April's Proxy), ~~Susan Potucek~~, Char Kremer (Char is Chelsea's Proxy), ~~Chelsea Weeks~~, Jennifer Hensley, Eric Anderson, ~~Mike Wilkinson~~, Destinie Hart, ~~Renee Bade~~, Heather Uhi, Kim Empey

Meeting called to order at 3:02 pm by Mat Erpelding.

**Motion to Approve the December 19, 2023, Meeting Minutes**

- Motion: Destinie Hart
- Second: Char Kremer
- Motion carries unanimously.

**Member Serving Out of State Waiver**

- This waiver request from PCEI was sent out in advance with the agenda to be reviewed in advance.
- Committee members shared many items of support including: the aquifer is shared so any service that the member does will support Idaho. The number of partnerships involved for the project were also viewed as favorable by the committee.
- There were no concerns raised by the committee.
- Motion: Recommend to approve the waiver and to be put forth to the full commission for approval in April.
- Second: Destinie Hart
- Motion carries unanimously.

**Grant Updates**

- Formula & Planning Grant Applications due March 1, 2024
- 1 New application, 3 Continuations, & 3 Planning Grant applications are anticipated
- Applications will be available on Basecamp by March 6, 2024
- Grant Reviewer Training will be on March 8, 2024 at 11am MT
  - o If you haven't reviewed before or not recently (within the past 2 years), please attend the training. It will be recorded as well if you can't attend live.
- There was some confusion about the Grant Application Review Meeting; the committee determined that it works best for most to have it on March 28 at 1pm MT.
- For VISTA: waiting for feedback from IDOL to determine if Serve Idaho can absorb other VISTA projects throughout the state.

Motion: to adjourn made by Char.

Second: Destinie

Motion carries unanimously

Meeting adjourned at 3:22 pm.

Minutes submitted by Heather Uhi.