

Approved Meeting Minutes

Summer Quarterly Council Meeting

Thursday, July 20, 2023

9:00 am – 5:00 pm Mountain Time

**Joe R. Williams, 700 W State St., East Conference Room
Boise 83702**

Attendees

Council Members Present

Sara Bennett

Janice Carson

Michael Case

Randi Cole

Amy Cunningham

Jenna Garrett

Jennifer Johnson

Maria Juarez

Rochelle Larsen

Mike MacGuffie

Andrew Mills

Marilu Moreno

Natali Pellens

Emily Petersen

Danielle Reff – DR

Michael Sandvig

Carly Saxe

Adrienne Seamans

Stephanie Walters

Nicholas Wyatt

Edgar Zuniga

Council Members Absent

Deedra Hunt

Staff Present

Marieke Edwards

Miguel Juarez

Christine Pisani

Richelle Tierney

Jill Smith

Will Wallace

Presenters

None

Guests

Kim Guevara, Spanish Language Interpreter

Alma Lopez, Spanish Language Interpreter

Ruth Brown, Idaho Public Television

Minutes

Welcome, Introductions, Ground Rules, and Perfection of Agenda

Danielle “DR” Reff, Council Chair, called the meeting to order at 9:04 AM.

Guests were welcomed and guidelines were reviewed.

Danielle “DR” Reff, Council Chair, reviewed the ground rules for meeting protocol.

ACTION: Consent Agenda

a. Draft Meeting Minutes: April 27-28, 2023

b. Chair Report – Danielle “DR” Reff

c. Executive Director Report – Christine Pisani, Executive Director

- Emily Petersen moved to approve the Consent Agenda.
- Jen Johnson seconded.
- Motion passed.

Christine Pisani included a request for input from the Council regarding a formal complaint Idaho has sent to the Board Members of the National Association of Councils on Developmental Disabilities (NACDD.) The complaint was reviewed with the Council. Council Members provided support for additional funds needed to ensure needed accommodations are met. Jenna Garrett shared a concern that there are likely many other Members from other Councils that are discouraged from attending the annual NACDD conference due to language access needs not being met. She suggested that the Idaho Council work with other Councils to push this issue, because it cannot only be affecting Idaho. Maria Juarez shared her appreciation of the support the Council has shown. She wants to talk to other Council Executive Directors during the conference to share the impact this issue has on non-English speaking conference attendees.

Presentation: Quarterly Project Reports – Marieke Edwards, Research Analyst

Activities for each State Plan Goal were presented by staff for the past quarter (April 1-June 30, 2023); however, background information was shared to assist

new Council Members with understanding projects. Project activity reports included detail on Community NOW!, *Lideramos Juntos*, (“Together We Lead,” Spanish Partners in Policymaking), the Disability Advocacy Network of Idaho (DANI), and the development of a Community of Practice on Person Centered Practices.

ACTION: Financial Report – Marieke Edwards, Research Analyst

Marieke Edwards presented the financial report. She helped answer questions about state and federal financial timelines and how they affect Council spending. She also reviewed how money is set aside to support each of our State Plan goals. Marieke helped Members understand how carry over funds from past federal appropriations have impacted our spending and planning for 2024.

- Michael Sandvig moved to accept the Financial Report as presented.
- Nicholas Wyatt seconded.
- Motion passed.

ACTION: Five-Year Work Plan Update – Marieke Edwards, Research Analyst

Marieke Edwards identified a need to review Objective 4.3. There is a proposed timeline change that affects the Council’s established Five-Year Plan, Council Members must review and make a formal decision on this issue.

- Natali Pellens moved to accept the change in timeline presented in Objective 4.3: Work with partners to develop a sustainable self-advocate train-the-trainer model by September of 2025. The previous objective language was: Work with partners to develop a sustainable self-advocate train-the-trainer model by September of 2023.
- Mike MacGuffie seconded.
- Motion passed.

ACTION: 2024 Annual Work Plan & 2024 Annual Budget Approval – Marieke Edwards, Research Analyst

Marieke Edwards reviewed the 2024 Draft Work Plan and the 2024 Budget with Members.

- Jenna Garrett moved to approve the 2024 Work Plan and 2024 budget as presented.
- Edgar Zuniga seconded.

- Motion passed.

ACTION: 2025 Annual Work Plan Annual Budget Approval – Marieke Edwards, Research Analyst

Marieke Edwards shared the draft Work Plan for 2025. Council Members asked many questions about this plan and related policy work. This included requesting updates on the Council's work on the KW v Armstrong settlement process, the Medicaid Managed Care Task Force, and the Office of Performance Evaluation Report on the Sustainability of Idaho's Direct Care Workforce in Home and Community Based Services. Members made several suggestions about data points for the Council to highlight that are benefits to the state by funding Home and Community Based Services for the *Our Care Can't Wait Coalition*.

- Michael Sandvig moved to approve the 2025 Work Plan as presented.
- Amy Cunningham seconded.
- Motion passed.

Presentation: National Association of Councils on Developmental Disabilities Idaho Latino Member Experience – Council Members Maria Juarez, Edgar Zuniga, Marilu Moreno, and Miguel Juarez, Program Specialist

Due to time constraints and Council Member schedules, this presentation was rescheduled to Friday, July 21, 2023.

Meeting will resume at 9:00 AM, Friday, July 21.

Friday, July 21, 2023

9:00 am-3:00 pm Mountain Time

Joe R Williams Building, East Conference Room

700 W. State St., Boise, ID

Attendees

Council Members Present

Sara Bennett

Janice Carson

Michael Case

Randi Cole

Amy Cunningham

Jenna Garrett

Jennifer Johnson

Maria Juarez

Rochelle Larsen

Mike MacGuffie

Andrew Mills

Marilu Moreno

Natali Pellens

Emily Petersen

Danielle Reff – DR

Michael Sandvig

Carly Saxe

Adrienne Seamans

Stephanie Walters

Nicholas Wyatt

Edgar Zuniga

Members Absent

Deedra Hunt

Staff Present

Marieke Edwards

Miguel Juarez

Christine Pisani

Richelle Tierney

Jill Smith

Presenters

Jennifer Zielinski, Executive Director, Idaho Anti-Human Trafficking Coalition

Monica Martinez, Idaho Anti-Human Trafficking Coalition

Guests

Kim Guevara, Spanish Language Interpreter

Minutes

Welcome, Introductions, and Review of Ground Rules

Danielle “DR” Reff, Council Chair, called the meeting to order at 9:06 AM.

Guests were welcomed and guidelines were reviewed.

Danielle “DR” Reff, Council Chair, reviewed the ground rules for meeting protocol.

Presentation: Membership Update - Jill Smith, Program Specialist

Jill Smith shared updates regarding the New Member appointment process and rating tool. Jill reviewed the Council Member Roster that outlined terms, contact information, and timeline for reapplication and/or reappointment for all Members. Members were updated on recruitment efforts planned between now and March 2024 with the goal for Members to assist with recruitment in their local communities.

Presentation: Idaho Anti-Human Trafficking Coalition Report – Jennifer Zielinski, Executive Director, Idaho Anti-Human Trafficking Coalition

Jennifer Zielinski and Monica Martinez shared outcomes and recommendations from the report the Council funded in 2023. The Coalition is the only organization attempting to collect data on persons with disabilities who are victims of human trafficking. A primary recommendation in the report is focused on the lack of identification of victims with a disability. There is a great need to work with many levels of stakeholders to improve how victims are identified to ensure victims are able to make reports in a variety of ways and receive communication supports in the event their disability makes verbal reporting difficult or impossible.

Member Reports – Jennifer Johnson, Maria Juarez, Nicholas Wyatt, and Rochelle Larsen

Nicholas Wyatt presented his activities over the last quarter that included his participation in Person-Centered Thinking training, his work experience with LINC, and that he is exploring running for public office. Maria Juarez shared her work helping to organize the June Burley Conference. Other work included participating on the Quality Assurance Workgroup for the Living Well grant. She thanked the Council for its support to make the Burley conference a success.

Rochelle Larsen shared that she worked on recruiting potential Council Members and is participating in the Leadership Development event coming to Southeast

Idaho this Fall. Jennifer Johnson shared her activities with her community board seats and recent travel opportunities. Jennifer also shared an update on her experiences with the Youth Empowerment Services (YES Program) to help Council Members understand more about what the YES Program is like to work with and how it has impacted the providers she is trying to access for her family member.

Presentation: National Association of Councils on Developmental Disabilities Idaho Latino Member Experience – Council Members Maria Juarez, Edgar Zuniga, Marilu Moreno and Miguel Juarez, Program Specialist

Maria, Edgar and Marilu shared their presentation about their leadership journey for the National Association of Councils on Developmental Disabilities (NACDD) conference occurring in Florida next week. They will be presenting in Spanish with English translation.

ACTION: Approve Proposed By-Law Changes – Jill Smith, Program Specialist

Jill Smith presented the proposed changes as recommended by the Ad-Hoc By-Law Committee.

- Michael Sandvig moved to vote on by-law revisions one change at a time.
- Mike MacGuffie seconded.
- Motion passed.

Article V: Council Meetings, Section 2. Notice of Time and Location

- Michael Sandvig moved to adopt the proposed changes as presented. This section now states, “The Council shall give the public and the membership written notice of the time and location of all meetings in accordance with Idaho open meeting law. For virtual Council meetings, the link must be included. The full Council establishes an annual meeting calendar by the summer quarterly meeting. Council members must be notified at least thirty (30) days prior to a meeting if changed from the original date as identified on the annual list.”
- Emily Petersen seconded.
- Motion passed.

Article V: Council Meetings, Section 6. Minutes

- Andrew Mills moved to approve the proposed changes as presented. This section now states, “A written record shall be kept of all Council meetings and be made available to the full Council, and to the public in compliance with Idaho open meeting law.”
- Jenna Garrett seconded.
- Motion passed.

Article V: Council Meetings, Section 6. Minutes

- Andrew Mills moved to approve the proposed changes as presented. This section now states, “A written record shall be kept of all Council meetings and be made available to the full Council, and to the public in compliance with Idaho open meeting law.”
- Jenna Garrett seconded.
- Motion passed.

Article VI: Council Membership and Organization, Section 1. Council Officers

- Jennifer Johnson moved to approve the proposed changes as presented. This section now states, “The Council officers shall be the Chair and Vice Chair. Officers are limited to Council members who are appointed by the Governor to serve in the follow seats defined by the Developmental Disabilities Assistance and Bill of Rights Act of 2000, Public Law 106-402, Section 125 State Councils on Developmental Disabilities and Designated State Agencies, (C) Representation (3)(A)(i)(ii)(iii):
 - Individuals with developmental disabilities,
 - Parents or guardians of children with developmental disabilities,
 - Immediate relatives or guardians of adults with impairing developmental disabilities who cannot advocate for themselves.”
- Natali Pellens seconded.
- Motion passed.

Article VI: Council Membership and Organization, Section 1. Council Officers, Subsection A. Election, Responsibilities and Terms

- Michael Sandvig moved to strike Subparagraph 3) Consumer Representative in full.
- Jennifer Johnson seconded.

- Motion passed.

Article VI: Council Membership and Organization, Section 1. Council Officers, Subsection B. Removal

- Jennifer Johnson moved to strike Subparagraph 3) Consumer Representative in full.
- Mike MacGuffie seconded.
- Motion passed.

Article VI: Council Membership and Organization, Section 3. Council Committees

- Jenna Garrett moved to change the title of this section to “Council Ad Hoc Committees” and to accept the proposed changes as presented. This section now states, “The Council operates under a policy governance model and makes decisions for the Council as a whole body. The Executive Director or Full Council establishes ad hoc committees.” The Council voted to strike Article VI, Section 3, Subsections 1-4 and Article VI, Sections 4 and 5 in full.
- Michael Case seconded.
- Motion passed.

ACTION: Vice Chair Election – DR Reff, Council Chair

Edgar Zuniga and Marilu Moreno were nominated for the position of Council Vice Chair. Edgar and Marilu shared their reasons why they were interested in becoming Vice Chair. The Council elected Marilu Moreno 16 votes to 3.

Council Meeting Evaluation

Marieke Edwards, Research Analyst, provided the Council meeting evaluation form and/or link to Council members to complete.

ACTION Adjourn

Danielle “DR” Reff, Council Chair, entertained a motion to adjourn the meeting.

- Natali Pellens moved to adjourn.
- Mike MacGuffie seconded.
- Motion to adjourn passed at 3:04 PM.