



# IT Leadership Council

A Subcommittee of the Idaho Technology Authority

Mike Langrell, Chair

Jon Spence, Vice Chair

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## IT Leadership Council (ITLC) Regular Meeting

August 15, 2023 at 1:30 pm MT

DRAFT MINUTES

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### 1. Welcome and Introductions—Presented by Mike Langrell, Chair

The regular meeting of the IT Leadership Council (ITLC) was held on Tuesday, August 15, 2023 at 11331 W. Chinden Blvd, Boise ID, Conference Room 215, and via webinar. The meeting was called to order at 1:33 p.m MT. The following members were in attendance:

#### Members Present:

- Mike Langrell, Idaho Military Division, Chair
- Alvino Artalejo, Department of Health and Welfare
- Marc Norton, Idaho Tax Commission
- Bill Finke, Idaho Transportation Department
- Brett Richard, Department of Labor
- Larry Sweat, PERSI
- Jen Dvorak, Idaho Courts
- Decar Scaff, State Board of Education
- Kaylene Hoyt, Department of Education
- Angie Schmidt, Department of Fish and Game

#### Members Not Present:

- Jon Spence, Division of Liquor, Vice Chair
- Randi Bristol-Hogue, Department of Correction
- Tyler Jackson, Information Technology Services
- Mark McMinn, Department of Lands
- Seth Hobbs, Department of Parks and Recreation
- Steven Higgins, Idaho State Police

#### Others Present:

- Kristin Bartz, Information Technology Services
- Chris Carlisle, Information Technology Services
- Abby Staley, Ednetics
- Alexis Blue, MCCi
- Alyssa Romero, Lobby Idaho
- Rebecca Webb, NTT Data

- Ben Call, Idaho Military Division
- Mark Mayer, InTimeTec
- Matt Aslett, Information Technology Services
- Mike Gwinn, Division of Purchasing
- Rocky Bencken, State Controller's Office
- Tawna Chesnut, Information Technology Services

A quorum was present. Mr. Langrell welcomed the committee and encouraged membership to MSAC after attending a recent conference.

## **REGULAR—ACTION ITEM(S)**

### 2. Approval of Draft Minutes—June 20, 2023 Regular Meeting

**Board Action:** Larry Sweat made a motion to approve the minutes from the June 20, 2023 meeting as presented. Alvino Artalejo seconded. Motion passed unanimously.

## **INFORMATION/DISCUSSION**

### 3. Procurement Update—Presented by Mike Gwinn, Division of Purchasing

Discussion: Mr. Gwinn provided updates on the following contracts:

- NASPO Cloud Agreement. Expanding cloud offerings with multiple resellers. This should speed up the process for procuring services.
- NASPO SVAR Agreement. New Microsoft SVAR agreement is in place with Insight, and SHI Microsoft SVAR expires on October 31, 2023.
- NASPO Computer Equipment and Peripherals Agreement. New contract begins on November 1, 2023, and will consist of current and new vendors.
- NASPO IT Vendor Managed Services. Waiting on Connecticut to finalize their evaluation. Once completed, will review the master agreement to see if a new PADD is appropriate.
- Telecommunications Contracts. Still discussing the telecom options.

Additional discussion followed.

### 4. Large Project Review Policy Discussion—Presented by Mike Langrell, Chair

Discussion: Mr. Langrell began discussion. ITA has a statutory requirement to review all large-scale IT projects for the state. There was discussion about the definition of a large-scale project along with classifications. Considerations include impact to multiple agencies, large impact to external customers, large user base, and IT management solutions.

There was further discussion about the cost and whether a multiplier was appropriate. Other considerations include the overall purpose of the policy, how delegated purchasing authority factors in, and optimal renewal periods.

Further discussion on the difference between oversight by ITA/ITLC for large project review and the Agency IT Plan required by ITS. Chris Carlisle recommended looking at other states to see how they handle issues like this.

Recommendation: Mr. Langrell will research examples from other states and add as an action item for the next meeting.

5. Proposed Charter Update Ideas—Presented by Mike Langrell, Chair

Discussion: Mr. Langrell wants to continue to modernize the ITLC Charter and suggested reviewing the Agency IT Plan requirements as the next update to the ITLC Charter.

Recommendation: Mr. Langrell will create a working group to review Agency IT Plans in coordination with Information Technology Services.

6. Client Operating Standards Discussion—Presented by Mike Langrell, Chair

Discussion: ITA Standard S2100 – Operating Systems has not been updated since 2014 and only contains references to Windows operating systems and does not address Macs. Section VI needs updates to end-of-life provisions for approved products.

Recommendation: Mr. Langrell to bring a draft for review to the next meeting.

7. Other Business

Discussion: The committee should consider prioritizing the updating of ITA policies, standards, and guidelines.

Recommendation: Ms. Bartz to forward a tracker to the committee members showing policy updates by date.

8. Adjourn

**Board Action:** Marc Norton moved to adjourn the meeting. Mr. Sweat seconded the motion. The meeting adjourned at 2:41 p.m. MT.

**Next Meeting: Tuesday, October 17, 2023 at 1:30 pm MT**