



State of Idaho  
Division Of Occupational and Professional Licenses  
Architects and Landscape Architects Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

**Draft Minutes of 10/03/2023**

**Board Members Present:** John Maulin, Chair  
Tim Grissom  
Jon Breckon  
Bryce Olberding  
Jedd Walker

**Division Staff:** Sam Zahorka, Executive Officer  
Lea Kear, Legal Counsel  
Carlotta Zito, Board Support Specialist

**Board Members Absent:** Allison McClintick  
Daniel Mullen

The meeting was called to order at 9:02 AM MT by Chairman Maulin.

**APPROVAL OF MINUTES**

A motion was made and seconded to approve the 08/28/2023 meeting minutes. The motion carried unanimously.

**BOARD BUSINESS**

**Schedule 2024 Meetings:** The following meeting dates were scheduled for 2024: April 4, 2024, June 27, 2024, August 27, 2024, October 1, 2024.

**CLARB Annual Meeting Update**

Board members Breckon and Olberding presented an overview of the CLARB conference they attended.

**Financial Update**

Executive Officer Zahorka provided a financial update.

**Public Comment**

There were no public comments.

**Election of Officers:** A motion was made and seconded to appoint Bryce Olberding as Chairman, and Tim Grissom as Vice-Chairman for Fiscal Year (FY) 2023-2024. The motion carried unanimously.

**EXECUTIVE SESSION – DISCIPLINE**

**Motion to Enter Executive Session:** A motion was made that the Board enter into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Act, Idaho Code § 74-106(9). The purpose of the executive session is to

discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. Roll Call: John Maulin-aye, Tim Grissom-aye, Jon Breckon-aye, Bryce Olberding-aye, and Jedd Walker-aye. The motion carried unanimously.

**Motion to Leave Executive Session:** A motion was made to leave executive session. The motion carried unanimously.

**Motion(s) re: Discipline:** A motion was made and seconded to issue a letter of reprimand to the respondent for Case # I-ALA-2023-1. The motion carried unanimously.

A motion was made and seconded to table Case # I-ALA-2023-3 for discussion at the next Board meeting. The motion carried unanimously.

A motion was made and seconded to take no action on Case # I-ALA-2023-4. The respondent is compliant with statute. The motion carried unanimously.

A motion was made and seconded to issue a letter of reprimand to the respondent for Case # I-ALA-2023-7. The motion carried unanimously.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:30 AM