



Public Transportation Advisory Council (PTAC) Meeting Minutes

April 20, 2023 9:00 am

Idaho Transportation Department

Conference Room: Salmon River, 11331 W. Chinden Blvd., Boise, ID 83714

Chair: Kathleen Lewis

Vice Chair: Ryan Luttmann

- I. Call to Order (Chair)
- II. Roll Call (Chair)

PTAC Representatives	ITD-PT Staff	Other
D1 PTAC – Ryan Luttmann, Acting Chair	Ron Duran	Terri Lindenberg, TVT
D2 PTAC – Alisa Anderson	Shauna Miller	Tammy Stringham, Lemhi
D3 PTAC – Allan Schneider	Sam Carroll	Lila Klopfenstein, COMPASS
D4 PTAC – Jeff McCurdy	Beth Thompson	
D6 PTAC – Michelle Ziel-Dingman		

- III. Approval of Minutes (Chair) – Approved
 - Member Anderson motioned to approve the minutes, Member McCurdy seconded
- IV. Public Comment – None
- V. Safety Share (ITD-Miller) – Distracted Driving Awareness
- VI. PTAC District Report Outs (Chair)
 - District 1:
 - District Meeting 04/12/2023
 - Kootenai County: IMI Program, cost allocation analysis tool to help justify new services and assist IMI, received three new buses for FR, Paratransit waiting on delivery of 8 buses, feasibility study for maintenance facility, steady ridership, aging population decreasing.
 - SPOT: bus issues delayed until July, Trans IV buses in service soon, looking to start new routes.
 - Shoshone County: ridership is steady, able to keep match from county available for next four years.
 - District 2:
 - SMART: hired new Executive Director Andie, expecting increasing ridership starting May, turned over several board members.
 - Lewiston Transit: issues finding drivers, operating as usual, contracting with AE, deciding if they can order new buses or maintain existing, no news from AE.



- District 3:
 - Salt Lake Express: purchased NWSL and Boise to Winnemucca.
 - TVT: Approved for their new property and building, very happy about it.
 - ACHD Commuteride: new networking system.
 - VRT: Elaine Clegg new director, dedicated funding for Public Transportation, Beyond ADA, Churches and private entities with vehicles coordinating with VRT to create a network and provide more on demand options, 15 minute waits on State Street, June 7 McCall bus station grand opening.
- District 4:
 - Twin Falls: Providers requested meeting with City of Twin Falls to discuss impacts of MPO, December RFP for microtransit services, negotiating with one of the providers to try to come to agreement, want to launch in about six weeks.
 - MRTA: lack of drivers causing temporary route cancellations
- District 6:
 - GIFT: March saw highest boardings to date, increased ridership fees and saw no decrease in ridership and no public comment, 600 INL interns making sure they have public transit information and expecting to see changes in ridership, demand for special event or night rides Fri/Sat 9-midnight, anecdotal story of visually impaired LDS missionary able to continue mission because of GIFT, GIFT received Mayor's Choice Award this year.

VII. PT Office Update (ITD-Duran)

- Staffing Changes:
 - Taylor promoted to Office of Civil Rights Manager
 - Shauna promoted to ITD-PT Senior Transportation Planner
 - Interviewing to fill 2 Grants Officer Positions
- Twin Falls Update
- RAISE Grant Update
- Lincoln County Connections

VIII. Operations and Capital Program Annual Report (ITD-Miller)

- Annual Report moved to July meeting
- FTA Changes
- TVT Property Acquisition
- MRTA Phase I approval
- SPOT Bus Purchases
- Trans IV Vehicles
- Spring Projects
- 5339b Application



IX. Annual Training & RTAP Program Update (ITD-Miller)

- 2023 Changes
 - Online trainings continue to not count against scholarship caps
 - Maximum scholarship amount increased to \$5,000
- In-State Training: Additional attendees eligible at ITD-PT's discretion
- July Meeting: Feedback for proposal on adding a category for In-House Training

X. Summit Update (ITD-Miller)

- 2022 Recap
- 2023 Update
 - Tentative: October 17-19 in Boise
 - Theme: Stakeholder Engagement
 - District Presentations
 - Networking Opportunities
 - Facilitated workshops
 - Meals with Keynote Speakers
 - Feedback:
 - ITD-PT to schedule a follow-up meeting with PTAC to discuss more
 - Explore different location other than Boise

XI. One-Time Funding Application (ITD-Miller) – Approved

- 5311 – \$734,923
 - Member McCurdy motioned to concur with award recommendation, Member Schneider seconded
- 5339 – \$4,360,458
 - Member McCurdy motioned to concur with award recommendation, Member Ziel-Dingman seconded
- VIP – \$239,085
 - Member McCurdy motioned to concur with award recommendation, Member Ziel-Dingman seconded

XII. NEVI Informational Presentation (ITD-Moore)

XIII. PTAC District 3 Application Review (ITD-Miller) – Approved

- Member McCurdy motioned to approve, Member Ziel-Dingman seconded



XIV. PTAC District 5 Application Review (ITD-Miller) – Approved

- Member Ziel-Dingman motioned to approve, Member Anderson seconded

XV. PTAC Goal Setting (Chair)

- Moved to July Meeting

XVI. PTAC Guidance (ITD-Duran)

- Additional Summit Feedback:
 - Stakeholder time is limited
 - Summit should be for technical training
 - Stakeholders to engage: Match providers, city, state, county, legislators, universities
 - Only dedicate a portion of the summit to this
 - Focus on the users and their experiences
 - Incorporate advocacy groups
 - Focus on educating stakeholders
 - Maybe this summit is really about how we do it and then implement next year
 - Tools for providers regarding how to approach local entities to ask for local match
 - Leverage provider feedback to determine which stakeholders would be beneficial

XVII. Next Meeting Agenda Review (Chair)

- July 13, Boise
- Add goal review, full ops report update, and Chair & Vice Chair elections

XVIII. New Business and Future Business (Chair)

XIX. Adjourn (Chair)

- Member Ziel-Dingman motioned to adjourn, Member Anderson seconded