

Idaho Technology Authority (ITA)
IT LEADERSHIP COUNCIL (ITLC)

Meeting Minutes: December 20, 2022, at 1:30 pm MST

Members Present:

- Mike Langrell, Military Division (CHAIR)
- Jon Spence, Division of Liquor (VICE CHAIR)
- Michele Tomlinson, Dept. of Correction
- Marc Norton, Tax Commission
- Kaylene Hoyt, Dept. of Education
- Alvino Artalejo, Dept. of Health & Welfare
- Decar Scaff, Dept. of Education
- Jennifer Dvorak, Idaho Courts
- Dan Thornock, Dept. of Fish & Game
- Brett Richard, Dept. of Labor
- Larry Sweat, PERSI

Members Absent:

- Adam Zaragoza, Dept. of Parks & Rec
- Brian Smith, Office of IT Services
- Mark McMinn, Dept. of Lands
- Terry Ford, State Controller's Office

- Mark McKinney, Transportation Dept.
- Matt Merrell, Public Health District 6
- Steven Higgins, Idaho State Police

Others Present:

- Josh Stemp, DHS
- Foster Cronyn, Secretary of State
- John Brown, Office of IT Services
- Erin Seaman, Office of IT Services
- Brigitte Teets, Office of IT Services
- Catherine Thies, Office of IT Services
- Kristin Bartz, Office of IT Services
- Aaron Archuleta, Office of IT Services
- Mike Gwinn, Dept. of Administration
- Scott Knights, Dept. of Health & Welfare
- Tawna Chesnut, State Historical Society
- Gara McCutchen Aragon, SHI
- Kate Haas, Kestrel West

CALL TO ORDER

Chairman Langrell welcomed everyone and called the meeting to order at 1:31 pm MST. New members were introduced including Larry Sweat, PERSI; Kaylene Hoyt, Department of Education; and Jennifer Dvorak, Idaho Courts.

MEETING MINUTES

MOTION: Mr. Richard moved, and Mr. Thornock seconded, a motion to approve the minutes of the April 19, 2022, meeting, as presented; the motion passed unanimously.

MOTION: Mr. Richard moved, and Mr. Thornock seconded, a motion to approve the minutes of the August 16, 2022, meeting, as presented; the motion passed unanimously.

PROCUREMENT UPDATE

Mike Gwinn, Division of Purchasing (DOP), reported on the following procurement updates:

- RFP for Enterprise content management has opened and closed, and the responses are under evaluation in coordination with ITS.
- The ITB for Communication Management is projected to be posted at the beginning of the year.
- DOP renewed the contract for Password Reset to July 31, 2023. The solicitation will begin development in February /March with the objective of a new contract in place in August 2023.
- Conference room upgrades is not yet posted but is in process.
- Renewed one time exemption for data center tracking software with target of spring or early summer 2023 for RFP.
- DOP is working on a solicitation for video surveillance cameras primarily for Veteran's Services.
- NextGen 911 is on track with the demos completed the 2nd week of December 2022.

- DOP is working on awarding IT security products from the NASPO partnership agreement. ITS has submitted a multiple award exemption.
- The software value added reseller contract under NASPO has been extended thru March 31, 2023. DOP is working with ITS to add the new software and potential new software contractors.
- There is a request for grant management software and DOP is working with ITS to review the NASPO contract that was put out by the State of Utah.
- DOP is reviewing the telecommunications contracts, specifically the deregulation and co-termination. The contract with Lumen has been extended thru April 30, 2023 (broadband, ethernet, dark fiber) The contract for long distance with Lumen has been extended thru April 30, 2023. As well as the internet contract with Syringa.

ITLC CHARTER UPDATE

Chair Langrell presented two updates to the charter.

MOTION: Mr. Spence moved to approve the addition to the charter of the Office of State Board of Education (OSBE) as a new member; Mr. Norton seconded; the motion was approved.

MOTION: Mr. Richard moved to approve the update of the charter with the removal of the Health Districts as a member; Mr. Spence seconded; the motion was approved.

ITA POLICIES, STANDARDS, AND GUIDELINES

Matt Aslett, Office of IT Services, presented changes to ITA Policy P4130 Information Systems Classification that included moving definitions into G105, and modifying classification Level 2 and 3 impact levels to reflect the current FIPS-199 standards.

MOTION: Mr. Richard moved to approve ITA Policy P4130 Information Systems Classification as written; Mr. Smith seconded; the motion was approved.

PERSI EXEMPTION REQUEST

Larry Sweat, PERSI, provided information on the exemption request submitted regarding ITA Standard S6030 Identity and Authentication (Passwords).

MOTION: Mr. Richard moved to approve the exemption for PERSI from ITA Standard S6030 Identity and Authentication (Passwords), Section III Article 12 for a period of 24 months; Mr. Spence seconded; Mr. Langrell abstained from the vote; the motion was approved.

Mr. Langrell made a recommendation to review ITA Standard S6030 Identity and Authentication (Passwords).

OTHER BUSINESS

There was no other business discussed.

ADJOURN

The meeting ended at 2:32 pm MT. The next meeting is scheduled for February 21, 2023, at 1:30 pm MT.

C Thies, Office of IT Services

