



Shiloh Blackburn, SILC Chair
Mel Leviton, SILC Executive Director

**State Independent Living Council (SILC)
Quarterly Business Meeting
Agenda
April 13 & 14, 2023
9:30 a.m. – 4:30 p.m. MDT, 8:30 a.m. – 3:30 PDT
ASL Provided**

Physical Location:

Holiday Inn Express and Suites Boise Airport
3050 S. Shoshone, Boise, ID 83705

April 13 AGENDA

9:30 a.m. MDT 8:30 a.m. PDT	<p>Call to Order and Introductions Purpose: Establish a quorum, introduce members, staff and visitors Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> • Member, staff and visitor introductions • Review meeting process (one speaker at a time, try to speak in an even pace for ASL interpreters, wait to be recognized by the chair AND get a microphone, bathroom locations, breaks, etc.)
9:50 a.m. MDT 8:50 a.m. PDT	<p>Approval of Minutes and Perfection of Agenda Purpose: Ensure Understanding Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> • Perfect the Agenda • Review and Approve Minutes from January 13, 2023 (Decision)
10:00 a.m. MDT 9:00 a.m. PDT	<p>January Meeting Evaluations Purpose: Feedback and Information Facilitator: Candy Harris, Membership Chair</p>
	<ul style="list-style-type: none"> • Handout provided

SILC QUARTERLY BUSINESS MEETING

<p>10:15 a.m. MDT 9:15 a.m. PDT</p>	<p>Meeting Etiquette Purpose: Review SILC meeting Code of Conduct Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> • Handout provided
<p>10:30 a.m. MDT 9:30 a.m. PDT</p>	<p>Executive Director Report Purpose: Information and Decision Making Facilitator: Mel Leviton, Executive Director</p>
<p>11:10 a.m. MDT 10:10 a.m. PDT</p>	<p>Break</p>
<p>11:25 a.m. MDT 10:25 a.m. PDT</p>	<p>October Meeting Dates Purpose: Information and Decision Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> • APRIL Conference is scheduled for October 12-14, 2023 • SILC October meeting is currently scheduled for October 12 & 13, 2023 • Hotel has the dates of October 5 & 6, 2023 or October 26 & 27, 2023 available (Decision)
<p>11:40 a.m. MDT 10:40 a.m. PDT</p>	<p>Program Updates Purpose: Information Facilitator: Jami Davis, SILC Program Specialist</p>
	<ul style="list-style-type: none"> • ABLE & Financial Literacy • Emergency preparedness groups & activities
<p>11:50 a.m. MDT 10:50 a.m. PDT</p>	<p>Executive/Finance Committee Report Purpose: Information and Decision Making Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> • Review Budget, Megan Bates, SILC Financial Specialist • Review Executive Committee minutes, Shiloh Blackburn, SILC Chair • Audit & audit policy discussion (Decision) • NCIL Conference attendance – July 24-27 Review costs & determine how many if any to send (estimated cost to send 1 person from Boise is \$4,326) (Decision) • Regional IL Conference – June 20 & 21, 2023, registration will be less than \$100 (Decision)

SILC QUARTERLY BUSINESS MEETING

<p>12:35 p.m. MDT 11:35 a.m. PDT</p>	<p>Working Lunch</p> <ul style="list-style-type: none"> Casual interaction and peer support among Council members and staff to discuss disability issues, IL and regional concerns
<p>1:35 p.m. MDT 12:35 p.m. PDT</p>	<p>Voting for Council Vice-chair Facilitator(s): Shiloh Blackburn & Jami Davis</p>
<p>1:50 p.m. MDT 12:50 p.m. PDT</p>	<p>By-law, Policy and Committee Assignment Discussion Purpose: Discuss reason and purpose of reviewing and updating by-laws and SILC policies by the Executive Committee; Assign committee chairs and executive committee members Facilitators: Shiloh Blackburn, Mel Leviton, Jami Davis</p>
<p>2:30 p.m. MDT 1:30 p.m. PDT</p>	<p>SILC Congress Reports</p> <ul style="list-style-type: none"> Sherri Boelter Jami Davis Janey Bruesch
<p>2:45 p.m. MDT 1:45 p.m. PDT</p>	<p>Break</p>
<p>3:00 p.m. MDT 2:00 p.m. PDT</p>	<p>Training: Home and Community Based Services (HCBS) Purpose: Learn the basics of HCBS Facilitators: Mel Leviton & Jami Davis</p>
<p>4:00 p.m. MDT 3:00 p.m. PDT</p>	<p>Executive Session (voting members only) Facilitator: Shiloh Blackburn, SILC Chair</p>
<p>4:30 p.m. MDT 3:30 p.m. PDT</p>	<p>Adjourn</p>

**State Independent Living Council (SILC)
Quarterly Business Meeting
Agenda**

April 13 & 14, 2023

**9:30 a.m. – 4:30 p.m. MDT, 8:30 a.m. – 3:30 PDT
ASL Provided**

Physical Location:

Holiday Inn Express and Suites Boise Airport
3050 S. Shoshone, Boise, ID 83705

April 14 AGENDA

<p>9:30 a.m. MDT 8:30 a.m. PDT</p>	<p>Call to Order and Introductions Purpose: Establish a quorum, introduce members, staff and visitors Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> • Member, staff and visitor introductions • Reminder - meeting process
<p>9:45 a.m. MDT 8:45 a.m. PDT</p>	<p>Wake up exercise/Team building</p>
<p>9:50 a.m. MDT 8:50 a.m. PDT</p>	<p>Presentation by the Office of Performance Evaluation (OPE) Purpose: Learn about the OPE and the 2022-23 report on the Sustainability of the Direct Care workforce Facilitator: Amanda Bartlett, Ryan Langrill & Sasha O’Connell, OPE</p>
<p>11:20 a.m. MDT 10:20 a.m. PDT</p>	<p>Break</p>
<p>11:35 a.m. MDT 10:35 a.m. PDT</p>	<p>What did we learned from the OPE report Purpose: Discussion Facilitator: Mel Leviton</p>
	<ul style="list-style-type: none"> • How might what we learned impact our policy and planning work?
<p>12:00 p.m. MDT 11:00 a.m. PDT</p>	<p>Committee Sessions Purpose: Collaboration, strategy, decision making Facilitator: Committee Chairs</p>

SILC QUARTERLY BUSINESS MEETING

	<ul style="list-style-type: none"> SILC staff will work with Council members to establish breakout rooms to include Council members attending online
<p>12:45 p.m. MDT 11:45 a.m. PDT</p>	<p>Working Lunch – Provided to those attending in person Casual interaction and peer support among Council members and staff to discuss disability issues, IL and regional concerns.</p>
<p>1:45 p.m. MDT 12:45 p.m. PDT</p>	<p>Membership/Outreach Committee Report Purpose: Information and Decision Making Facilitator: Candy Harris, Membership Chair</p>
	<ul style="list-style-type: none"> Open positions and target groups Marketing Council membership Review applications for upcoming and/or current open positions, make recommendations, vote on prospective new members (Decision) Ideas/brainstorming
<p>2:05 a.m. MDT 1:05 a.m. PDT</p>	<p>Policy Committee Report Purpose: Information and Decision Making Facilitator: Policy Chair (determined by earlier election for vice chair)</p>
	<ul style="list-style-type: none"> Legislative wrap up Review Summer Advocacy Activities and Opportunities Joint workgroup – ICDD & SILC, addressing potential remedies proposed in the OPE report Ideas/brainstorming
<p>2:30 p.m. MDT 1:30 p.m. PDT</p>	<p>Planning Committee Report Purpose: Information and Decision Making Facilitator: Erik Kimes & Steve Achabal, Planning Co-chairs</p>
	<ul style="list-style-type: none"> Quarterly SPIL survey report 2024 SPIL technical amendments (Decision) 2022 assessment update Ideas/brainstorming
<p>3:15 p.m. MDT 2:15 p.m. PDT</p>	<p>Break</p>

SILC QUARTERLY BUSINESS MEETING

3:30 p.m. MDT 2:30 p.m. PDT	Team Building Purpose: Planning summer SILC activities Facilitator: Mel Leviton
4:00 p.m. MDT 3:00 p.m. PDT	Other business Facilitator: Shiloh Blackburn, Chair
4:10 p.m. MDT 3:10 p.m. PDT	Complete evaluations and travel documents Facilitator: Janey Bruesch
4:30 p.m. MDT 3:30 p.m. PDT	Adjourn