

## Idaho Commission for the Blind and Visually Impaired

### Special Board Meeting Minutes

January 3, 2023

Meeting was called to order at: 1:08 p.m.

Commissioners in Attendance: Britt Raubenheimer (chair), Al Schneider (vice-chair), BJ Stinger, Mark Watkins

ICBVI Staff in Attendance: Mike Walsh, Corey Bresina, Angela Starr, Justin Fish, Arianah Ruzovich

Guests in attendance: Travis Beck - BEP Vendor

Arianah - we accepted much of the language recommended by DFM. Redundant language has been removed. Had a large re-write and consolidation of several sections and duplicative language from operative agreements was removed. Received determination from Adam at AG's office to keep the language regarding the administrative review process in the rule.

No one from the board sent any comments to Justin or Arianah prior to the meeting.

Al - page 3, section 040.01 - Grounds for termination. If F was moved up to A, it would remove confusion. Travis agreed.

In a few places, the rules say, "see code". Can that part be put in an appendix? Justin - that is what we are trying to get away from. We don't need to have the same code written in so many different documents. Arianah - we put in those references where those sections were removed.

Page 5, section 050.03 - Qualified individual. Does that have to be a blind merchant or is that any individual? Justin - that refers to someone who can fulfill the contract.

Britt - Qualified operator - should that be defined in the definitions? Justin - I don't think it's necessary. It could pigeonhole us into something we don't want.

Al - 050.05A - "field services" - what does that mean? Arianah - I think that was the original wording. It could refer to anyone in the industry, VR, vending, etc. Britt - is there a benefit for defining "field services"? Mike - can we just define it as anyone from the VR program? Britt - should we say, "anyone familiar with the VR program". Mike - an easier way to do it would be to clarify at a policy level instead of in the statute. Arianah - I can make that clarification in the internal controls. Travis - I would always encourage the SLA to reach out. Britt - should we say that the person will be selected by the committee and the SLA? Justin, Al - yes. Arianah - there

is a definition for active participation. Is it redundant to add that sentence in? Britt - no because it just clarifies it. We will still leave a sentence in regarding conflict of interest before adding this new statement.

Britt - page 6, item 1, section 071, we have a hard dollar amount - "total does not exceed \$300". I worry about hard dollar amounts because things change. Can we tie this to some kind of inflationary metric. Mike - we could take the payment part out of statute and put it in policy. Can we say - "see policy". Travis - that came from originally, for vendors to get someone right away. Al - we could say "the total cost cannot exceed BEP policy" and then put the dollar amount in the internal controls.

Travis - I want to point out that working with Justin and Arianah was positive. The experience was successful and went relatively smoothly.

Britt - thank you for working on these improvements.

**MOTION** to approve changes as discussed and approve BEP rules made by Al Schneider and seconded by B.J. Stinger.

**MOVE** to adjourn - Made by Al Schneider.