



State of Idaho

Division of Occupational and Professional Licenses Idaho Heating, Ventilation and Air Conditioning Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Draft Minutes of 02/01/2023

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|----------------------|-------------------------|------------------------|--------------------------------------|
| Board Members | Ted Sermon, Chair | Division Staff: | John Nielsen, Executive Officer |
| Present: | Bill Carter, Vice-Chair | | Lea Kear, Legal Counsel |
| | Randy Hart | | Christopher Gilliam, HR Spec. Sr. |
| | Mike LaPray | | Ron Bassett, Brd. Services Manager |
| | Judy Van Cleave | | Linda Pratzner, Brd. Supp. Spec. |
| | Garrett Christoffersen | | Carlotta Zito, Brd. Supp. Specialist |

The meeting was called to order at 9:00 AM MT by Ted Sermon.

APPROVAL OF MINUTES

A motion was made and seconded to approve the May 5, 2022 and November 9, 2022 minutes. The motion carried unanimously.

BOARD BUSINESS

Meeting Dates: Meetings are scheduled for May 10, 2023 (tentative), August 16, 2023 (tentative), and November 1, 2023.

Respectful Workplace Training: Mr. Gilliam presented the Respectful Workplace training.

Open Meeting Law Training: Ms. Kear presented the Open Meeting Law training.

UL 1995 and UL 60335-2-40: On December 27, 2020, the American Innovation and Manufacturing (AIM) Act of 2020 ([42 USC § 7675](#)) was enacted. This Act directs the United States Environmental Protection Agency (EPA) to address hydrofluorocarbons (HFCs) by providing new authorities in three main areas: to phase down the production and consumption of listed HFCs, manage these HFCs and their substitutes, and facilitate the transition to next-generation technologies.

Representatives from the Air-conditioning, Heating & Refrigeration (AHRI) reached out and informed the board chairman and executive officer of their intention to run legislation this year, mandating that the new refrigerants be allowed. The Board and Division discussed using a letter from the Division, clarifying use of equipment listed under the new UL 60335, until such time as the Board may amend the code through negotiated rulemaking.

The board agreed and recommended a letter be written to allow the use of UL 1995, and UL 60335-2-40. Executive Officer Nielsen will draft and review a letter with Chairman Sermon and Division legal prior to posting it on the Division's website.

Financial Report: The Financial report was presented.

Energy Code: The Energy Code as it pertains to HVAC was discussed. Executive Officer Nielsen will send the specific sections of the Energy Code dealing with mechanical installation to the Board members.

Public Comment: There were no comments from the public.

DIVISION BUSINESS

Confidentiality and Conflict of Interest Policies: The Division's Conflict of Interest and Confidentiality policies were addressed with the Board for Board member's review and signatures.

Notice of Violation Report: The Notice of Violation report was presented.

Journeyman First Exam Report: The Journeyman First Exam report was presented.

DOPL Strategic Plan: The Division's Strategic Plan was addressed and explained.

NEXT MEETING DATE

The next meeting is tentatively scheduled for May 10, 2023.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:10 AM MT.