

PAREA Discussion: Board Member Jody Graham provided information on the Practical Applications of Real Estate Appraisal (PAREA), an online and virtual education program for aspiring appraisers, as well as discussion from the “State of the Profession” Webinar Report.

State of the Profession Webinar Report: This topic was addressed under the “PAREA Discussion”.

ASC Grant for Investigative Staff to Attend AARO Spring Conference: There was discussion on whether the state should apply for the ASC grant. A motion was made and seconded to request funding for DOPL’s investigative staff to attend the AARO spring conference. The motion carried. An amended motion was made and seconded to request funding for the investigative staff to attend the AARO Fall Conference. The motion carried unanimously.

Confidentiality and Conflict of Interest Agreements: The documents were presented to the Board members for signature.

Complaint Memorandum: Executive Officer Bird reviewed the Real Estate Appraisers Complaint Memorandum.

Review Delegated Authority for Staff Approval of AMCs: A delegation policy authorizing the DOPL’s Licensing Program to process Appraisal Management Company (AMC) applications was reviewed. A motion was made that the Board approve the delegation policy with the insertion of “non-standard applications”. Motion carried unanimously.

CE Audit Policy and Process: A draft of the *Continuing Education Audit Policy – Real Estate Appraisers* was provided with the Board members recommending changes. A motion was made and seconded to approve changes as recommended and request staff bring a sample “form stipulation” to the next meeting. The motion carried unanimously.

REA Individual Application Review: The Board reviewed application REAA CRA-5957. A motion was made and seconded to approve REAA CRA-5957 for licensure with the applicant reviewing education relative to “paired analysis”. The motion carried unanimously.

Public Comment: Scott DiBiasio, Appraisal Institute, asked about the status of PAREA’s acceptance in Idaho, and offered to provide a video demonstration on PAREA at the Board’s March 6, 2023 meeting.

EXECUTIVE SESSION – DISCIPLINE

Motion to Enter Executive Session: A motion was made and seconded for the Board to enter executive session under Idaho Code § 74-206 (1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). Roll call: Eric Brinton - aye, Paul Morgan - aye, Jody Graham - aye, and Brent Stanger - aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit Executive Session. The motion carried unanimously.

Motion(s) re: Discipline: A motion was made and seconded to approve staff recommendations on I-REA-2021-12, I-REA-2022-10, I-REA-2023-2, I-REA-2023-3, and I-REA-2023-4. The motion carried unanimously.

A motion was made and seconded to approve staff recommendations on I-REA-2021-7, and I-REA-2022-8. The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 12:49 PM.

DRAFT