

**BIRCH CREEK WATER USERS ANNUAL MEETING
MINUTES**

January 09, 2023

11:00 AM

OAKLEY CANAL COMPANY OFFICE

PRESENT:

Steve Manning

Noland Critchfield

Heidi Lloyd

Ryan Cranney

James Mullen

Jana Reeder

Secretary , Steve Manning called the meeting to order at 11:03 a.m. The meeting was held at the Oakley Canal Company Office at 100 West Elm Street, Oakley, Idaho.

I. Elections:

1. Election of Officers: Noland Critchfield made a motion to keep officers as elected, Ryan Cranney Seconded. All agreed, motion carried.

The officers will be as follows:

Blake Matthews – President

Steve Manning – Sec/ Treas.

2. Meeting Secretary: Noland Critchfield made a motion to appoint Heidi Lloyd the meeting secretary, Ryan Cranney seconded the motion. All agreed, motion carried.

3. Water master appointment: Noland Critchfield made a motion to continue the contract with Oakley Canal Co. for Water master responsibilities, with Chantry Whittle acting as the water master. Ryan Cranney seconded the motion, all approved, motion carried.

II. Minutes:

The minutes of the 2022 Birch Creek Annual meeting were read by Heidi Lloyd. Ryan Cranney made a motion to approve the minutes, Noland Critchfield seconded the motion, all approved, motion carried.

III. Financial Report:

Heidi Lloyd was asked to present the financial report. The current bank balance is \$22,877.25. Three fees were presented for payment: \$3000.00 to Oakley Canal Company for the 2023 water master fees, \$500.00 to Heidi Lloyd for Secretarial Fees, \$2000 for Assessment Fees. Noland Critchfield made a motion to pay the bills, Ryan Cranney seconded the motion all agreed, motion carried.

IV. Water master Report: The water master report was given by James Mullen. Manning used 11,695", Cranny used 5,122", Matthews used 320".

V. Old Business:

1. Account Forgiveness – Chantry reported there are some who have not paid their fees in a few years. It was discussed to have OCC bill for back pay. After little discussion, Steve Manning made a motion to have OCC bill for back pay on delinquent accounts, Noland Critchfield seconded. All agreed, back pay will be billed.
2. Town Agreement – Chantry Whittle presented the proposed agreement for town users. IDWR suggested pursuing town users who currently use water and to not worry about the users who cannot get water at this time. With the new agreement OCC will take over billing for town users and Manning Ranches, Matthews Farms, Cranney Farms and Rick Larson will continue to get billed through the county with a 1% interest rate per month on late payments. Steve Manning made a motion to approve the new agreement, Noland Critchfield seconded. All agreed, motion carried.
3. Chantry Whittle asked Blake Matthews if we could switch banks from Zions to D.L. Evans. Blake Matthews agreed and asked Heidi Lloyd to look into what he needs to do.
4. Budget – Steve Manning made a motion to approve the proposed budget, Ryan Cranney seconded. All approved, budget adopted.

VI. New Business:

1. Budget – Noland Critchfield made a motion to approve the proposed budget, Ryan Cranney seconded. All approved, budget adopted.
2. Ryan Cranney inquired about paying OCC for Water Master and Secretarial Fees then having OCC pay the Water Master and Secretary. After little discussion it was agreed that the subject would be discussed in the OCC meeting and go from there.
3. Delinquent Accounts – Heidi Lloyd reported two delinquent accounts for 2022. One being Matthews and the second being Manning. Steve Manning replied that he is on his way to pay it after the meeting. Upper Birch Creek will continue to get billed through the county with a 1% interest rate per month on late payments.
4. Manning Inlet Box and Screen – Steve Manning said he has spoke with Chantry Whittle. James Mullen said the three of them need to get together and see what needs to be done so it can be taken care of soon. Steve Manning said there is a small leak just below the cement ditch that needs repaired and he would also like the settling pond to be cleaned of cat tails.

The next Annual board meeting was scheduled for Monday, January 8th, 2024 at 11:00 am at the Oakley Canal Company office. Meeting was adjourned at 11:41 a.m.

President

Secretary