



State of Idaho

Division Of Occupational and Professional Licenses Idaho Board of Licensure of Professional Engineers and Professional Land Surveyors

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Draft Minutes of 11/17/2022

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|----------------------|----------------------|------------------------|--|
| Board Members | Glenn Bennett, Chair | Division Staff: | Michael Hyde, Executive Officer |
| Present: | Tom Ruby | | Yvonne Dunbar, Legal Counsel |
| | Dick Jacobson | | Jessica Spoja, Lic. & Registration Manager |
| | Ray Watkins | | Julie Redd, Licensing Supervisor |
| | Keith Brooks | | Renee Bryant, Board Support Supervisor |
| | Dr. Sondra Miller | | Linda Pratzner, Board Support Specialist |

The meeting was called to order at 9:00 AM by Glenn Bennett.

APPROVAL OF MINUTES

07/28/22: Under the topic *Discussion on NCEES Annual Meeting Motions*, the Board voted yes or no, rather than to endorse or not endorse. A motion was made and seconded to approve the minutes with amendments.

09/15/22: Verbiage, in reference to disciplinary action, should be added to the motion to Enter into Executive Session. Wording under the topic *Discussion of WA Proposal to Amend Comity Requirements* should read, "Discussed Washington State's proposal to amend comity path to PE licensure or applicants with no engineering degree." and change the first to the 13th for the January 2023 meeting. A motion was made and seconded to approve the minutes with modifications.

BOARD UPDATE

University Deans of Engineering & Land Surveying Programs Presentations: Deans from the following universities presented PowerPoint presentations: Boise State University, University of Idaho, Idaho State University, Brigham Young University-Idaho, and Northwest Nazarene University.

Topographic Mapping and Licensing Requirements: This pertains to Unmanned Aircraft Systems (UAS) used by companies practicing surveying without licenses, as well as advertising on their own websites.

Update on Engineering & Land Surveying Lawbook: Executive Officer Hyde provided an update on the current revision of the Engineering & Land Surveying Lawbook.

Clarification of Idaho Code 50-1301(1) Definition of Basis of Bearing: A Board Position Statement regarding clarification to Idaho Code §§ 50-1301(1) & 55-1902(1) *Basis of Bearing Definition* was reviewed.

NCEES Zone Interim Meeting: The meeting will be held April 27-29, 2023, in Houston, Texas.

DIVISION BUSINESS

Investigations Process: The status on open cases was addressed.

Licensing Report: A new License Data report was provided.

Update on Terminating Applications – Copy of Stamp: There is no statutory authority to terminate an application for not providing a copy of the stamp.

Update on Duplicative License Numbers: DOPL has reached out to the third party software provider to assist in correcting this issue; however, it will continue to be a manual process so those numbers are not duplicated.

EXECUTIVE SESSION – APPLICATIONS

Motion to Enter into Executive Session: A motion was made and seconded for the Board to enter into Executive Session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the Executive Session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. Roll call: Ray Watkins-aye, Dick Jacobson-aye, Glenn Bennett-aye, Keith Brooks-aye, and Dr. Sondra Miller-aye. Motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit Executive Session. Motion carried unanimously.

Motion(s) re: Applications: A motion was made and seconded to approve XP-9583(5), XP-4524(8), XP-1319(9), XP-5238(10), XP-0905(13), XP-5702(17), XP-4559(21), XP-5115(23), XP-3125(26), XP-6176(28), XP-0243(29), XL-8332(30), XP-3693(31), XP-2335(32), XP-3727(35), XP-7151(36), XP-2658A(38), XP-5379(39), and XP-7058A(41). Motion carried unanimously.

A motion was made and seconded to approve, civil only, XP-5582(6), XP-6903(11), XP-6426(12), XP-4086(25), and XP-4734(34). Motion carried unanimously.

A motion was made and seconded to continue XC-7183(1), XC-4755(2), XC-5506(3), XC-8242(4), XL-9582(7), XL-3663(14), XP-3151(16), XP-3531A(18), XP-8078(19), XP-5107(20), XP-1031(22), XP-6827(24), XP-6906(33), XP-6604A(40), XE-7111A(43), XE-9750(44), and P-10788(45). Motion carried unanimously.

A motion was made and seconded to deny XP-6296(15), XP-4037(37), Waiver Request (46), and Waiver Request (47). Motion carried unanimously.

A motion was made and seconded for conditional approval of XP-2609(27). Motion carried unanimously.

A motion was made and seconded for conditional approval of XL-7608(42). Board Member Ruby abstained. Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:55 p.m.

12/19/2022kb