



# State of Idaho

## Division Of Occupational and Professional Licenses Idaho Heating, Ventilation and Air Conditioning Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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### Minutes of 11/09/2022

**Board Members Present:** Ted Sermon, Chair  
Mike LaPray  
Judy Van Cleave  
Garret Christoffersen

**Board Members Absent:** Randy Hart  
Bill Carter

**Division Staff:** John Nielsen, Executive Officer  
Yvonne Dunbar, Legal Counsel  
Lea Kear, Legal Counsel  
Michael Hyde, Program Manager  
Bryan Mulleneaux, Investigator  
Molly Hamilton, License Supervisor  
Carlotta Zito, Board Support Specialist

The meeting was called to order at 9:02 AM by Ted Sermon.

#### CALL TO ORDER

**Roll Call & Introductions:** Roll call was taken to ensure a quorum and introductions were made.

#### APPROVAL OF THE 07/19/2022 MEETING MINUTES

A motion was made and seconded to approve the 07/19/2022 minutes. Motion carried unanimously.

#### BOARD BUSINESS

**Set Meeting Dates:** The 2023 meetings are scheduled for 02/01, 05/10, 08/16, and 11/01.

**Vote to Move Proposed ZBR Rules to Pending (IDAPA 24.39.70):** A motion was made and seconded to take the proposed IDAPA 24.39.70 *Rules Governing Installation of Heating, Ventilation and Air Conditioning Systems*, with addition of Rule 100.02.b, to a pending status. Motion carried unanimously.

**Idaho Building Code Board Proposed Amendments to IDAPA 24.39.30 – 2018 IECC Amendments Relating to Mechanical Systems:** The proposed amendments to Idaho Building Code, IDAPA 24.39.30, were presented. A meeting will be facilitated, to include the Chairs of the Idaho Electrical, Idaho Heating Ventilation and Air Conditioning, Idaho Plumbing, and Idaho Building Code Boards and their respective Executive Officers, to discuss the Energy Code and where sections of the Code should be placed.

#### DIVISION BUSINESS

**Notice of Violation Report:** The Notice of Violation Report was presented.

**Journeyman First Exam Report:** The Journeyman First Exam Report was presented.

#### PUBLIC COMMENT

J.R. Finlay, Sheet Metal Workers Local 55, expressed concern with the current HVAC licensing requirements, specifically the areas of education and journeyman supervision.

#### ADJOURNMENT

The meeting adjourned at 10:06 AM.

11/09/2022cz