



State of Idaho
Division of Occupational and Professional Licenses
Idaho Liquified Petroleum Gas Safety Board

BRAD LITTLE
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Draft Minutes of 11/08/2022

Board Members Present:	Tom C. Daniels, Chair Richard Davies Garrett DeJong	Division Staff:	John Nielsen, Executive Officer Lea Kear, Legal Counsel Julie Redd, Licensing Program Supervisor Linda Pratzner, Board Support Specialist
Board Members Absent:	Rick J. Harris		

The meeting was called to order at 9:01 AM by Tom C. Daniels.

APPROVAL OF 07/06/2022 MEETING MINUTES

A motion was made and seconded to approve the 07/06/2022 meeting minutes. Motion carried unanimously.

DIVISION BUSINESS

Election of Officers: This topic will be addressed at the next Board meeting.

Schedule 2023 Meeting Dates: The 2023 meeting dates are: 2/21, 6/6, and 9/19.

BOARD BUSINESS

Discuss Delegation of Application Review: There was discussion whether to authorize staff to approve “Change of Owners” and “New Facilities” applications.

Licensure Application Review: Applications were reviewed in Executive Session.

Public Comment: Joel Emerson, Clearwater Propane, suggested for consistency, to provide training to inspectors on the interpretation of codes.

EXECUTIVE SESSION – PENDING LITIGATION, APPEARANCES AND DISCIPLINE

Motion to Enter Executive Session: A motion was made and seconded for the Board to enter Executive Session under Idaho Code § 74-206 (1) (d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). The purpose of the Executive Session will be to discuss documents relating to the fitness of an applicant to be granted a license or registration. Roll Call: Tom C. Daniels-yes, Garrett DeJong-yes, and Richard Davies-yes. Motion carried unanimously.

Motion to Leave Executive Session: A motion was made and seconded to exit Executive Session. Motion carried unanimously.

Motions(s) re: Application: A motion was made and seconded to approve the following applications pending additional information in accordance with NFPA 58: PDFA-1535, PDFA-1540, PDFA-1543, PDFA-1545, and PDFA-1531. Motion carried unanimously.

A motion was made and seconded to approve application PLFA-1566 pending additional information in accordance with NFPA 58. Chairman Daniels recused himself. Motion carried.

A motion was made and seconded for conditional approval of the following applications with verification of NFPA compliance prior to the next renewal cycle: PDFA-1485, PDFA-1498, PDFA-1544, and PDFA-1552. Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:23 AM.

11/18/2022kb

DRAFT