

DRAFT Meeting Minutes

Fall Quarterly Council Meeting

Thursday, October 27, 2022

9:00 am – 4:00 pm Mountain Time

University of Idaho Boise Center, Conference Room 162

322 E. Front St., Boise, ID

Council Members Present

Ian Bott

Janice Carson

Amy Cunningham

Jenna Garrett

Deedra Hunt

Jennifer Johnson

Maria Juarez

Rochelle Larsen

Mike MacGuffie

Marilu Moreno

Natali Pellens

Emily Petersen

Danielle Reff – DR

Michael Sandvig

Stephanie Walters

Nicholas Wyatt

Edgar Zuniga

Council Members Absent

Michael Case

Carly Saxe

Adrienne Seamans

Karren Streagle

Staff Present

Marieke Edwards

Trisha Hammond

Christine Pisani

Miguel Juarez

Richelle Tierney

Jill Smith

Presenters:

Hope Mills, Human Resources, Department of Health & Welfare

Lori Wolff, Administrator, Division of Human Resources

Jenny Turner, University of Missouri-Kansas City Institute for Human Development

Beth Kessler, University of Missouri-Kansas City Institute for Human Development

Guests:

Nina Spiro, Spanish Language Interpreter

Alma Lopez, Spanish Language Interpreter

Minutes:

Welcome, Introductions, Ground Rules, and Perfection of Agenda

DR Reff, Council Chair, called the meeting to order at 9:05 AM.

Two updates to the agenda were noted: change in location for today a's meeting and Sara Stover may have to join us tomorrow during the lunch session due to schedule conflicts.

Guests were welcomed and guidelines were reviewed.

Natali Pellens, Vice Chair, reviewed the ground rules for meeting protocol.

ACTION: Amended Agenda

- Amy Cunningham moved to accept the proposed amended agenda.
- Janice Carson seconded.
- Motion passed.

Consent Agenda

- a. **Draft Meeting Minutes: July 27-28, 2022**
- b. **Executive Director Report**
- c. **Chair Report**
- d. **Vice Chair Report**

Christine Pisani, Executive Director, provided a report on her activities during the last quarter.

DR Neff, Council Chair provided a report on her activities.

Natali Pellens, Vice Chair, reported on her quarterly activities.

ACTION: Consent Agenda

- Emily Petersen moved to approve the items in the Consent Agenda as presented.
- Mike Sandvig seconded.
- Motion passed.

Financial Report

Trisha Hammond, Administrative Assistant, presented the financial report through September 2022 and reviewed expenses from this past quarter. We received a no-cost extension for our federal fiscal award for 2021 in amount of \$173,494.00 to apply to fiscal year 2022-2023.

ACTION: Financial Report

- Marilu Moreno moved to approve the financial report as presented.
- Edgar Zuniga seconded.
- Motion passed.

Presentation: Hope Mills, Idaho Department of Health and Welfare, Human Resources

Ms. Mills updated the Council on the Executive Director evaluation survey that Council members will receive through email. Council Members may request to have the survey completed over the phone with Ms. Mills instead of an online survey.

Presentation: Lori Wolff, Administrator, Division of Human Resources

Ms. Wolff explained how the Idaho Division of Human Resources is modernizing human resources for all of state government under the direction of the Governor's Office.

Presentation: Council Membership Updates

Marieke Edwards, Research Analyst, and Trisha Hammond, Office Manager, presented an update about the status of Council Membership and the work of the membership committee. There are three (3) applications in process. Marilu Moreno, Natali Pellens, Jenna Garrett, Emily Petersen, DR Neff, Edgar Zuniga, and Maria Juarez are interested in participating in a workgroup focused on recruitment and outreach.

ACTION: Winter Council Meeting Date – Proposed Change

DR Neff entertained a motion to change the dates of the Winter Council meeting to February 9 and 10 due to lack of space for the meeting.

- Nick Wyatt moved to approve the financial report as presented.
- Ian Bott seconded.
- Motion passed.

Member Reports

During lunch, Ian Bott, Amy Cunningham, Jenna Garrett, Mike Sandvig and Deedra Hunt shared their member reports.

Presentation: University of Missouri-Kansas City Subgrantee Report

Jill Smith, Program Specialist, introduced Jenny Turner and Beth Kessler from the University of Missouri – Kansas City, Institute for Human Development. Ms. Turner and Ms. Kessler provided updates on the work provided focused on the development of a Community of Practice on person-centered planning and practices.

Presentation: Support Development Associates, LLC Contractor Report

Jill Smith, Program Specialist, provided a wrap-up report on the Person-Centered Thinking Training contract that ended July 31, 2022. Person-Centered Thinking trainers Natali Pellens, Emily Petersen and Jenna Garrett also shared their experiences with the contractor's work.

Presentation: Year End Project Report

Marieke Edwards, Research Analyst coordinated the year end project report.

Meeting will resume at 9:00 am, Friday, October 28.

Friday, October 28, 2022
9:00 am-3:00 pm Mountain Time
Joe R Williams Building, East Conference Room
700 W. State St., Boise, ID

Council Members Present

Ian Bott	Rochelle Larsen	Michael Sandvig
Janice Carson	Mike MacGuffie	Stephanie Walters
Amy Cunningham	Marilu Moreno	Nicholas Wyatt
Jenna Garrett	Natali Pellens	Edgar Zuniga
Jennifer Johnson	Emily Petersen	
Maria Juarez	Danielle Reff – DR	

Members Absent

Adrienne Seamans
Michael Case
Carly Saxe
Karren Streagle
Deedra Hunt

Staff Present

Marieke Edwards	Miguel Juarez
Trisha Hammond	Richelle Tierney
Christine Pisani	Jill Smith

Presenters:

Hillarie Hagen, Policy Associate, Idaho Voices for Children
Joe Earnest, Attorney, Disability Rights Idaho
Amy Cunningham, Executive Director, Disability Rights Idaho
Amanda Bartlett, Principal Evaluator, Office of Performance Evaluation
Sasha O’Connell, Office of Performance Evaluation
Sara Stover, Director of Cabinet Affairs, Governor Brad Little

Guests:

Nina Spiro, Spanish Language Interpreter
Alma Lopez, Spanish Language Interpreter
Ruth Brown, Idaho Public Television
Anna Quon, Parent

Welcome, Introductions, Ground Rules, and Perfection of Agenda

DR Reff, Council Chair, called the meeting to order at 9:03 AM.

Agenda updates included removing the discussion on Adult Protection statute and rules. Sara Stover from the Governor's Office will be joining our lunch discussion.

Guests were welcomed and guidelines were reviewed.

Natali Pellens, Vice Chair, reviewed the ground rules for meeting protocol.

Presentation: Policy Review

Richelle Tierney, Policy Analyst, facilitated presentations from Hillarie Hagen, Health Policy Analyst with Idaho Voices for Children on Medicaid Expansion; Joe Earnest, Attorney, with Disability Rights Idaho who presented potential voting related legislation; and Amanda Bartlett, Principal Evaluator, with the Office of Performance Evaluation, who provided an update on the study on Creating a Sustainable Direct Support Workforce for Home and Community Based Services.

Stephanie Walters, Council Member, Division of Maternal and Child Health, Idaho Department of Health and Welfare, suggested the Council monitor proposed legislation relating to the mortality of mothers in Idaho. Elke Shaw-Tulloch, Administrator, Division of Public Health, Idaho Department of Health and Welfare will present this proposed legislation to the 2023 Legislature regarding the sunset date for the Maternal Mortality Review Committee which is currently scheduled to end on June 30, 2023.

Presentation: Executive Director Evaluation Process

Sara Stover, Director of Cabinet Affairs, Governor Brad Little's Office joined virtually to present her responsibilities to oversee state directors with the modernization of human resources through the Idaho Division of Human Resources. Council Members' input on the Executive Director's performance

evaluation was discussed. Ms. Stover requested the Council Chair reach out to her in writing through e-mail with additional questions.

ACTION ITEM:

- Amy Cunningham moved that the Council request the Deputy Attorney General assigned to the Idaho Council on Developmental Disabilities be invited to attend an ad hoc committee to address concerns regarding the Council's non-interference clause that guides the operation of the Council. Amy also suggested that the salary level guidelines should also be considered for the Executive Director.
- Natali Pellens seconded.
- Ian Bott voted against.
- Motion passed.

Council Discussion:

Christine Pisani, Executive Director, requested postponing the discussion about the proposed rules and proposed statute changes for Adult Protection until the Council has had an opportunity to review the written comments of other organizations. This will give the Council the ability to present a more informed set of comments for the Council to consider. Christine all for the ways in which the Council has supported individuals and families' opportunities to inform to the office of Performance Evaluation study on the Direct Support Workforce study.

Richelle Tierney, Policy Analyst, shared the timeline for legislative activities following the election. She will provide updates to members by email as information becomes available. Council members are encouraged to call with any questions.

Presentation: Update on the Office on Performance Evaluation Study on the Direct Support Worker Shortage

Amanda Bartlett, Principal Evaluator, thanked the Council and staff for the assistance they have provided in reaching individuals and families to support their study. They received 1000 survey responses in addition to the other forms of information gathering they have been conducting. The goal of the Office of Performance Evaluation staff is to help Legislators better understand how the direct support workforce has some unique considerations that are different from

the general staff shortfall that the medical community is experiencing. This website is a resource on this topic: www.opedirectcarestudy.com. For additional information or to contact the office: <https://legislature.idaho.gov/ope/>.

ACTION: Determine Policy Priorities

- Emily Petersen moved that Medicaid Expansion legislation be a Priority 2.
- Nick Wyatt seconded.
- Motion passed.

- Nick Wyatt moved that legislation regarding voting access be a Priority 2.
- Mike Sandvig seconded.
- Motion passed.

- Emily Petersen moved that any potential legislative work in 2023 because of recommendations from the Office of Performance Evaluation study on the Direct Support Worker Shortage be supported by the Council as a Priority 1.
- Ian Bott seconded.
- Motion passed.

Council Meeting Evaluation

Marieke Edwards, Research Analyst, provided the Council Meeting evaluation to members.

ACTION Adjourn

DR Neff, Council Chair, entertained a motion to adjourn the meeting.

- Mike MacGuffie moved to adjourn.
- Edgar Zuniga seconded.
- Motion to adjourn passed at 3:15 pm.