RISK MANAGEMENT ADVISORY COMMITTEE (RMAC)

Meeting Minutes
September 10, 2026

A meeting of the State Risk Management Advisory Committee was held on this date in the West Conference Room of the JRW Building, Boise, ID

Members Present:
Steve Bailey, Director, Department of Administration and Committee Chair
Faith Knowlton, Administrator, Division of Insurance and Internal Support, Department of Administration
Lee Espey, Associate Vice President of Operations, University of Idaho
Robert Swajkoski, Controller, Idaho Transportation Department
Michael Pearson, Deputy Director, Operations, Idaho Department of Health and Welfare

Members Absent and Excused:
Representative Britt Raybould
Senator Carl Bjerke

Others Present:
Glenda Smith, Chief Financial Officer, Department of Administration
William Villwock, Claims Manager, Department of Administration
Jessica Carr, Risk Management Analyst, Department of Administration
Glen Bradbury, Loss Control Manager, Department of Administration
Ryan Cornia, Program Specialist, Department of Administration
Parley Bates, Claims Adjudicator, Department of Administration
Montoya Gray, Claims Technician, Department of Administration
Frances Lippitt, Senior Budget/Policy Analyst, Legislative Services Office
Lauren Soares, Mitigation Project Manager, Office of Emergency Management

Welcome **Director Bailey**

Approve the February 18, 2026 Meeting Minutes

MOTION: Michael Pearson moved, and it was seconded by Faith Knowlton that the minutes of the February 18, 2026, Risk Management Advisory Committee meeting be approved as written. The motion passed unanimously.

Financial Review **Glenda Smith, CFO**

- FY26– FY28 Cash Analysis Report, ending 6/30/2026: Ms. Smith provided a cash analysis report highlighting FY26 actuals through 06/30/2026, FY27 projections, and FY28 projections.

    - FY26 Actuals through 6/30/2026 resulted in an ending balance of $18,329.884. Agency receipts, interest, transfers, and miscellaneous receipts for FY26 were $19,000,899. Expenses and claims paid out for FY26 were ($13,142,764) and insurance premiums paid out during FY26 were ($749,557).

    - FY27 Projections: An ending balance of $19,758,710 is projected for FY27. Projected agency receipts, interest, transfers, and miscellaneous receipts are $21,258,527. Projected expenses and claims paid out are ($12,468,269), and insurance premiums paid out are ($7,361,432).

    - FY28 Projections: An ending balance of $ 26,220,053 is projected for FY28. Projected agency receipts, interest, transfers, and miscellaneous receipts are $27,769,375. Projected expenses and claims paid out are ($13,848,244), and insurance premiums paid out are ($7,392,932).

- FY27– FY28 Cash Analysis Report, ending 8/31/2026: Ms. Smith additionally provided a year-to-date report of the FY27 actuals.

    - FY27 Actuals through 8/31/2026 were at an ending balance of $28,988,656. Agency receipts, interest, transfers, and miscellaneous receipts for FY27 are currently $19,959,306. Expenses and claims paid out for FY27 are ($2,157,235) and insurance premiums paid out during FY27 are ($7,143,298).

  Ms. Smith noted the larger impacts on the Property and Auto Physical Damage categories of claims.

Updates from Statewide Risk Manager **Faith Knowlton, Statewide Risk Manager**

- FY27 Insurance Renewal: Faith Knowlton presented a breakdown reflecting the changes in insurance premium rates over the last 3 years. She noted the savings of $105,484.18 in property premiums due to resilience and renewal credits. She also explained that FM Global provided a resilience credit of $370,760 and that she would like the committee to consider an action item at the April 2027 committee meeting of moving those funds into a sub fund to allow them to be spent on recommended improvements. She also mentioned that they have been able to restore the state's reinsurance coverage to 10 million dollars.

- Policies in Force: Ms. Knowlton provided a chart showing the insurance policies currently in place with details such as agency deductibles.

- 3- Year Loss History Update: Ms. Knowlton presented a Statistical Information on Claims document for claims to date for Fiscal Years 2024, 2025, and 2026. This document is presented to the Committee to identify trends and what is being done to mitigate some of the trends identified. FY26 property claims paid are at 3.8 million dollars and auto physical damage claims are at 1.6 million dollars, both lines of coverage seeing significant increases.

Claim Trends and Update **William Villwock, Claims Manager**

William Villwock, Risk Claims Manager, explained what claims have contributed to the higher than expected losses in property claims and auto physical damage claims. There was a very large loss this year related to the geothermal line break, it is still an open claim, and is at a loss of 1.7 million dollars. He noted that when the claim is complete, new legislation will require approvals for final payments or signing a proof of loss document. He noted the other large property losses listed. Auto physical damage claims this year included losses to large, expensive vehicles and a list of those claims was presented.

Updates from Risk Analyst **Jessica Carr, Risk Analyst**

Jessica Carr presented information on FY28 projections noting that agencies will see a total increase of 5.6 million to their SWCAP billing. The FY28 allocations per agency were also presented. Finally, the plans for a second university roundtable meeting were introduced.

Loss Control Update **Glen Bradbury, Loss Control Manager**

Glen Bradbury gave a PowerPoint presentation about seismic gas shutoff valves and how updating state buildings with this technology could reduce potential future losses. He noted the anticipated costs and that a submission has been made for a federal grant to offset some of the costs. He reiterated the intent to ask the board to vote at the April 2027 meeting to allocate property resiliency credits into a fund for these types of projects.

Other Business: Next Meeting of the Committee: April 21, 2027

Adjournment
<u>MOTION:</u> Michael Pearson moved, and it was seconded by Robert Swajkoski that the September 10, 2026 meeting of the Risk Management Advisory Committee be adjourned at 2:56 pm. The motion passed unanimously.

Jennifer Stoy, Executive Assistant
Department of Administration