GROUP INSURANCE ADVISORY COMMITTEE (GIAC)
Meeting Minutes
August 23, 2022

A meeting of the State Group Insurance Advisory Committee was held on this date in the JRW West Conference Room, Boise, Idaho. Chairman Reynolds called the meeting to order at 2:00 pm.

Members Present:
Keith Reynolds, Department of Administration Director and Committee Chairman
Dick Humiston, State Retiree Member
Andrea Patterson, Judiciary Member
Representative Lauren Necochea
Senator Kevin Cook (via Webex)

Absent and Excused:
Paul Spannknebel, Idaho Division of Veterans' Services

Others Present:
Jennifer Pike, Statewide Group Insurance Manager, Office of Group Insurance (OGI)
Tami Humiston, CFO, Department of Administration
Valerie Bollinger, Administrator, Division of Purchasing, Department of Administration
Steve Bailey, Deputy Director, Department of Administration
Faith Cox, Administrator, Division of Insurance and Internal Support, Department of Administration
Frances Lippitt, Budget and Policy Analyst, DFM
Justin Seaman, OGI Benefits Analyst, Department of Administration
Olga Voralik, Propel (via telephone)
Tyler Kapfhammer, Propel (via telephone)
Bret Rumbeck, Blue Cross of Idaho
Dan Satterlee, Blue Cross of Idaho
Carli Foster (via Webex)

APPROVAL OF MINUTES:

MOTION: Ms. Patterson moved, and it was seconded by Mr. Humiston that the minutes of the April 25, 2022 and June 15, 2022 meetings of the Group Insurance Advisory Committee be approved as written. The motion passed unanimously.

FISCAL REPORT: FY23 FINANCIALS UPDATE

Tami Humiston, CFO
Department of Administration

CFO Humiston gave a financial update as of July 31, 2022:

The following chart provides look at the medical plan status. So far this year, the state has spent $25,995,158 in total claims compared with $22,918,164 spent this time last year. The year to date reserve balance is $76,681,830 which is well above the required reserve of $32,870,000.

State of Idaho - Department of Administration
Office of Group Insurance - Medical (Includes Rx, Vision & EAP)
As of July 31, 2022

	Year to Date Actual FY2022	Year to Date Actual FY2023	% Increase	% to Projection	November Milliman Report FY2023 (4)
Total Claims (1), Admin Costs (2) & Expenses (3)	22,918,164	25,995,158	13%	7%	353,570,000
**Does not include employee cost sharing, copays & deductibles*					
Actual Ending Reserve Balance	75,509,597	76,681,830			55,150,000
					End of FY2023
Required Reserves					
Base Contractual @ 10% of expected Premiums	29,690,000	32,870,000			32,870,000
Enrollees:					
Active Employee	18,857	18,666			20,806
Active Dependents	27,788	27,171			30,625
Retiree	625	586			606
Retiree Dependents	173	163			165
COBRA Enrollee	108	133			157
COBRA Dependents	63	74			
Appropriation Per Employee	11,425	12,267			12,267
State Cash Cost Per Enrolled Employee (5)	14,031				14,539

Notes:

(1) Includes claims incurred in FY2023

(2) Includes BCI Administrative Fees, Premium Tax, Health Care Reform Fees and COBRA

(3) Includes dependent eligibility verification expense

(4) Milliman Report, May 2022

(5) Retiree subsidy included in the State Cash Cost Per Employee calculation

Dental services: At this point in FY23, the state has spent $1,538,622. The reserve balance is at $2,412,007 which is well above the required reserve amount of $1,610,000.

State of Idaho - Department of Administration
Office of Group Insurance - Dental
As of July 31, 2022

	Year to Date Actual FY2022	Year to Date Actual FY2023	% Increase	% to Projection	November Milliman Projection FY2023 (3)
Total Claims (1), Admin Costs (2) & Expenses (3)	1,512,971	1,538,622	2%	9%	18,040,000
Ending Reserve Balance	3,233,633	2,412,007			1,910,000
					End of FY2023
Required Reserves					
Base Contractual @ 10% of expected Premiums	1,500,000	1,610,000			1,610,000
Enrollees:					
Active Employee	18,857	18,666			20,806
Active Dependents	26,350	25,821			29,012
COBRA	120	145			167
COBRA Dependents	73	82			
Appropriation Per Employee	225	233			233
State Cash Cost Per Enrolled Employee	296				336

Notes:
(1) FY2023 incurred claims in the previous plan year
(2) Includes BCI Administrative Fees, Premium Tax, Health Care Reform Fees and COBRA
(3) Milliman Report, May 2022

School Districts Inclusion Update: **Jennifer Pike**
Statewide Group Insurance Manager

Ms. Pike shared an update regarding school district inclusion in the state's group insurance plan. So far, 26 school districts from across Idaho have signed on with a total of 5390 benefit eligible employees who may enroll. The plan is expected to grow roughly 30% over the course of the next few weeks as eligible employees and dependents enroll.

School Representation on GIAC **Director Reynolds**
Department of Administration

Director Reynolds shared with the Committee the authorizing statute regarding the compilation of the Group Insurance Advisory Committee. The statute reads that the group is to be comprised of representatives of the legislative and judiciary branches of state government and shall include one active and one retired employee representative. Director Reynolds shared that this statute is not restrictive and proposed the idea of adding school representation to the committee. Discussion ensued regarding consideration of the number and the composition of school representation and the benefit to adding school representation to the committee.

MOTION: Ms. Patterson moved, and it was seconded by Representative Necochea that the Director of the Department of Administration add 2 participating school district employees to the GIAC, with the selection of new members left up to the Director's discretion. The motion passed unanimously.

Medical ITN Update **Valerie Bollinger, Administrator**
Division of Purchasing

Ms. Bollinger updated the Committee regarding the Employee Health Group Insurance Plan Intent to Negotiate (ITN). The ITN has been posted and is set to close on September 8, 2022. Ms. Bollinger shared that there was good participation during the preproposal conference and during the answer and question period. Upon closing, the ITN details will become public information on September 9. The evaluation and interview process will happen during the month of October, with a contract anticipated to be awarded early in the next calendar year. The ITN information will be sent to the Committee once it becomes public information.

OTHER BUSINESS/PROPOSED MEETING SCHEDULE

Tuesday, December 13, 2022 @ 2:00 pm

ADJOURNMENT

The meeting of the Group Insurance Advisory Committee adjourned at 2:37 p.m.

Kimberly Rau, Program Specialist
Department of Administration