

Serve Idaho Winter Executive Commission

**Meeting Location: Idaho Department of Labor – 317 W Main Street, Boise, ID 83735, 1
West Conference Room (Virtual)**

Date: Friday, January 9, 2026 Time: 3:00 PM – 4:00 PM MT

Meeting was Called To Order by Kimber Russell at 3:07 a.m. MT.

Roll Call was taken by Kristi Keeler.

Present: Those present were Kimber Russell, Kristi Keeler, Kelsey Nelson, Eric Anderson, Natalie Hui, Becky Martin, Emily Straubhar & Dylan Davids **Absent:** Katie Mathias & Ciera Davis

EC Meeting Agenda Motion to Approve Agenda Meeting Minutes were Kelsey, Kristi seconded. Motion carries.

Call for any revisions to the October 1, 2025, EC meeting minutes. Motion to Approve Minutes by Kimber. Emily seconded. Motion carries. (No other EC members at this meeting were in attendance of 10/1/2025 EC meeting so they could not move or second this).

Commission Meeting Agenda by Kimber Russell. Call for any revisions to January 15, 2026. Virtual. NOFO is not current. Commission meeting agenda. Motion to Approve Agenda Kelsey, Kristi seconded. Amendment – add conversation around GARP review and NOFO where it makes sense in the schedule around VISTA. Motion to approve amended agenda, Kristi, Becky seconded. Motion carries.

Commission Composition discussed by Kimber & Emily. Emily can bring any programmatic concerns to EC. Program chairs can bring to EC how committees are operating, etc. Discuss any items that need added to the agenda. Committee chairs are responsible for setting their agendas, not having Serve Idaho staff do it.

Commission Overview/ Committee Expectations

State Service Plan Goals by Kimber Russell -Committee Alignment

Updates Commission/ Committee Chairs – Emily will share committee assignment information with commissioners shortly. Some committees are cyclical...waiting on clearance from the governor's office, working around GARP deadlines, etc. Plan committee meetings once per month and adjust accordingly.

Committees are responsible for working towards State Service Plan goals. Set micro-goals to fulfill overarching goals of State Service Plan. Operational Dashboard Tracking tool that is used to ensure we are staying on track to completing these goals.

Dylan Davids said there is not an update regarding new NOFO. Use past years' NOFO for guidance until we receive a new one.

Meeting adjourned at 3:42 p.m. by Kristi, Eric seconded. Motion carries.

Minutes submitted by Kristi Keeler.

** Noted at the April 8, 2026, Executive Committee meeting: Emily did not second the approval of the October 2025, meeting minutes. Emily is a Serve Idaho staff member and is not able to vote on meeting minutes. **

Minutes approved on Monday, June 29, 2026