

Insight Integrated Data System Oversight Council

January 11, 2024

Location: Idaho Department of Correction, 1299 N Orchard Street, Ste. 110, Boise, ID 83706

Time: 2:00 p.m.–3:30 p.m.

Members:

Ashley Dowell, Idaho Comm. of Pardons and Parole

Jared Larsen, Office of the Governor

~~Sara Omundson~~, Jared Hoskins, Idaho Supreme Court

~~Josh Whitworth~~, John Iasonides, State Controller's Office

Major Matt Smith, Idaho State Police

Bree Derrick, Idaho Dept. of Correction

Monty Prow, Idaho Dept. of Juvenile Corrections

Miren Unsworth, Idaho Dept. of Health and Welfare

~~Jeff Nye~~, Ingrid Batey, Office of the Attorney General

Alberto Gonzalez, Office of Information Technology Services

Chris Campbell, State Board of Education

Visitor – Naren Koganti, State Controller's Office

Agenda		Due Date
2:00 pm	Call to Order at 2:09PM. Welcome and Roll Call- Ashley Dowell recognized some new faces and first-time attendees around the table. Asked for all attendees to give a brief introduction.	
	Approve September 2023 Minutes – Monty Prow motioned to approve the September 2023 minutes, Bree Derrick second the motion. Motion carried.	
	Executive Session - Jared Larson motioned that the Council per I.C. 74-206 (1) (d) convene into Executive Session to consider records that are exempt from disclosure as provided in chapter 1, title 74 , Idaho Code. Miren Unsworth second the motion. Roll call vote to go into Executive Sessions was unanimous and motion carried to go into Executive Session at 2:13PM. Annette Tipton presented the Foster Care analysis. Follow up discussion and Q&A with Council members occurred. Jared Larson motioned that the Council resolve out of Executive Session and that the record reflected no action was taken during Executive Session. Miren Unsworth second the motion. Unanimous “aye” noted and motion carried to go out of Executive Session at 2:59PM.	
	Council Approval of Foster Care Data Analysis Report – Action Item – Council approved additional questions to enhance the initial draft of the Foster Care Analysis. Additional data fields would be needed to complete an enhanced analysis. Miren approved to move forward with six (6) additional questions and include analysis on exit reasons; she agreed her team could provide data to answer exit reasons question. Monty voiced the need to know how the data from the Proof of Concept relates to the Foster Analysis. Jared Larson motioned to move forward with the enhanced foster analysis and synthesis between Proof of Concept and the Foster Care Analysis. A draft of the enhanced Foster Care Analysis to be presented at the March 14, 2024 meeting. Alberto Gonzalez second the motion. Motion carried.	

	SCO Completion of Gap Analysis with Data Provided to Agencies Action Item – Gap Analysis report due to the Legislature on January 15, 2024. Council agreed that this report did not require review prior to the due date. Miren Unsworth made a motion for the Council to allow IDOC and IDHW to release the FY2024 Community Gap Analysis to the legislature to meet the established timeframe per statute. Bree Derrick second the motion. Motion carried.	
	Overview of Insight Contracts and Work with Private Organizations – John Iasonides provided an update on the process of working with external contractors and addressed concerns of Idaho data being used to train someone else’s product with AI / ML that would then be sold to other entities. John confirmed data is not passed to anyone, it stays in the secure environment that is managed and monitored by the Insight team within the State Controller’s Office. Naren Koganti added that data is secured both in flight, via SFTP, and at rest in the secure environment. Any access to the data is highly controlled, limited, and monitored. John concluded with giving the example from a vendor named SAS. SCO had met with this vendor and they provided options to move client data into the SAS environment or to deploy the SAS software into the client environment. Insight would not consider the former option as it would violate policy. Insight would only consider the latter option to keep the data within the Insight environment. Alberto advised the importance of establishing a State of Idaho AI / ML policy.	
	Update on Agency/Stakeholder Partnerships and Requests – Ashley Dowell/Annette Tipton – Chair Dowell decided to hold on this item to ensure the meeting ended on time. She advised that the Supreme Court is still working on their MOU. John Iasonides reminded the Council of limited, one-time funds that are still available if there are data needs or vendor engagement opportunities for Insight if the Council brings forth 4-5 additional requests for data analysis.	
	Additional Council Business – None.	
	Meeting adjourned at 3:31PM. Next Meeting, March 14, 2024 at 2pm	