

Meeting Minutes

TPM Host Site Application Review

Thursday, May 7, 2026

12:30pm – 4:30pm

Attendees in-person (Park Conference Room):

- Trevor Chadwick, City of Star Mayor
- Jeff Greene, Trinity Health
- Chad Lahti, WDC Staff
- Jan Whiting, WDC Staff

Virtual Attendees on Zoom:

- Marie Price, Idaho Forest Group
- Stephanie Pfeiffer, Nightforce Optics

Absent: Pete Risse, CTE

Staff opened the meeting with a review of the Talent Pipeline Management® (TPM) initiative and its purpose within Idaho's workforce development strategy. Discussion focused on TPM as an employer-led, demand-driven approach designed to strengthen talent pipelines in key industries through collaboration among employers, education and training providers, workforce partners, and economic development organizations.

Staff reviewed the goals of TPM funding, including:

- Supporting employer-driven workforce collaboratives
- Improving alignment between industry demand and education and training systems
- Increasing measurable workforce outcomes
- Strengthening statewide coordination and sharing of best practices
- Building sustainable industry partnerships that address workforce needs

Staff provided an overview of the current TPM host site structure and shared the proposed FY27 framework.

The committee discussed the transition toward a more industry-aligned statewide model intended to:

- Increase consistency across regions
- Strengthen collaboration among host sites serving similar industries
- Improve statewide employer engagement
- Support the development of common performance measures and shared outcomes
- Maintain regional responsiveness while expanding statewide industry coordination

The committee reviewed each submitted application using the approved evaluation rubric.

Committee members discussed each application and independently scored proposals according to the established rubric. Scores were reviewed collectively to ensure consistency in application of the evaluation criteria.

Following the application review, the committee evaluated proposed budgets and funding requests.

Discussion included:

- Alignment of proposed expenditures with TPM program objectives
- Reasonableness of budget requests
- Scope of work and expected outcomes
- Number and complexity of industries proposed
- Organizational capacity to deliver proposed activities
- Availability of matching resources and leveraged investments
- Overall funding available for FY27 TPM activities

Recognizing that funding requests exceeded available resources, the committee worked to develop funding recommendations that would support statewide TPM implementation while maximizing impact and geographic coverage.

Following discussion, the committee reached consensus on a recommended funding allocation for FY27 TPM host sites.

The committee directed staff to prepare the funding recommendations for submission to the Executive Committee for consideration and final approval.

The committee acknowledged that all recommendations remain subject to Executive Committee review and approval.

The meeting was adjourned at 4:30pm