

# STATE BOARD OF EXAMINERS

## MINUTES – Regular Meeting

March 17, 2026 – 8:55 a.m.

State Capitol: Governor’s Ceremonial Office – 2nd Floor, West Wing  
700 W. Jefferson Street, Boise, Idaho

*The regular meeting of the State Board of Examiners was called to order pursuant to Idaho Code §67-2002 and by the order of the chair at 8:54 a.m. The following board was present: Governor Brad Little. Attorney General Raul Labrador and State Controller Brandon Woolf, as secretary of the Board of Examiners, were present online. Secretary of State Phil McGrane was absent.*

*Controller Woolf then introduced and reviewed each of the consent agenda items. Controller Woolf said he received notice from the Secretary of State that he would like to remove agenda item #6 from the consent agenda. Governor Brad Little said item #6 would be removed from the agenda at their request, and a motion was unnecessary as it was not mandated by protocol. Attorney General Raul Labrador moved to approve the consent agenda. Governor Brad Little seconded the motion. The motion passed by unanimous voice vote. Controller Woolf then reviewed the regular agenda item. Governor Brad Little noted that this is a standard annual procedure and that the board and the Treasurer would need to sign the paperwork for the Treasurer to issue TANs, should it be necessary. Governor Brad Little moved to approve the regular agenda item. Attorney General Raul Labrador seconded the motion. The motion passed by unanimous voice vote. Controller Woolf then reviewed the informational agenda items.*

*Attorney General Raul Labrador moved to adjourn the meeting. Governor Brad Little seconded the motion. There being no further business before the board and on motion duly made and seconded, THE MEETING OF THE STATE BOARD OF EXAMINERS WAS ADJOURNED at 9:00 a.m.*

## CONSENT AGENDA

### 1. Minutes – Action Item

Approval of official minutes for the meeting of the Board of Examiners on February 17, 2026.

### 2. Idaho Office of Emergency Management – Action Item – Recommend Approval

ID#	Description	Amount		Date to Board
2025-00248	Diesel	\$318.38	Response to diesel spill into the basement of a residence (CANYON COUNTY)	3/5/2026
	<b>TOTAL</b>	<b>\$318.38</b>		

### 3. Department of Administration – Division of Purchasing – Action Item - Recommend Approval

Request for recognition of assignment of contracts BPO20221301, BPO20221228, and 4538 contracts from Dustbusters Enterprises, Inc. (Dustbusters) and GMCO Corporation (GMCO) to Envirotech. This is for the Idaho Department of Transportation to continue purchasing ice and snow chemicals for the foreseeable future.

### 4. Idaho Transportation Department – Action Item – Recommend Approval

Request for recognition of assignment of CPO12400383 from The Print Machine, TPM, Inc to Symetri USA, LLC. The contract provides Bluebeam Software Licensing for the Idaho Transportation Department.

**5. Department of Health & Welfare – Action Item – Recommend Approval**

Request in accordance with appropriations passed by the First Regular Session of the 68th Idaho Legislature, that \$264,027,900 be transferred from the General Fund to the Cooperative Welfare Fund #22000 during the 4th Quarter of Fiscal Year 2026.

**6. Secretary of State – Action Item – Recommend Approval**

Request for the approval to provide overtime pay, in lieu of compensatory time, for employees with administrative FLSA codes associated with post-election audit work. This request will enable the Secretary of State’s Office to use Personnel Funds to pay Secretary of State employees for overtime accrued while performing statutorily required audits following the May 2026 Primary Election.

**REGULAR AGENDA**

**7. State Treasurer’s Office – Action Item**

Request authorization, pursuant to Idaho Code §63-3201 to issue tax anticipation notes that will not exceed 75% of the anticipated income or revenue from taxes during Fiscal Year 2027.

**INFORMATIONAL AGENDA**

**8. State Insurance Fund**

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of February 2026.

Estimated expenditure for workers compensation claim costs, dividends, and premium refunds	\$22,000,000.00
Funds Expended in January 2026:	
Workers Compensation Claim Costs	\$17,027,849.59
Dividends	\$0
Commission	\$3,475,853.40
<u>Policy Refunds</u>	<u>\$204,919.46</u>
<b>Total</b>	<b>\$20,708,622.45</b>

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of February 2026.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
Funds Expended in January 2026:	
Payroll	\$67,846.00
Operations	\$200,669.00
<u>Claim Costs</u>	<u>\$243,346.94</u>
<b>Total</b>	<b>\$511,861.94</b>