



BOARD OF CORRECTION

DODDS HAYDEN
Chair

LUKE MALEK
Vice -Chair

MINUTES

Board Of Correction (BOC) Meeting
Wednesday, December 3, 2025
Idaho Maximum Security Institution
13400 S. Pleasant Valley Rd. Kuna, ID 83634

Attendees:

- Voting members in attendance:
 - BOC Chairman Dodds Hayden
 - BOC Vice Chairman Luke Malek
- IDOC guests in attendance:
 - Dodds Hayden, Luke Malek, Bree Derrick, Chad Page, Whitney Ascuena-Bolt, Tina Transue, Karin Magnelli, Andee Brown, Chris Bray, Jen Tyvand, Nicole Fraser, Lauren Atwood, and Leilani Howard

Call To Order:

The quarterly Idaho Department of Correction BOC meeting was held on 12/3/2025 at the Idaho Maximum Security Institution in Kuna, Idaho. Chairman Hayden opened the meeting at 1:09pm with welcome and introductions. The meeting was presided over by Chairman Hayden and Vice Chairman Malek.

Minutes Motion:

- Chairman Hayden motioned to pass BOC meeting minutes from September 24, 2025
- Vice Chairman Malek seconded the motion
- Motion passed at 1:10

Idaho Correctional Industry Quarterly Business Update, presented by Andee Brown, ICI Acting Chief

1:11pm-1:28pm

- Annual harvest complete, reduction in current job opportunities
- October 2025
 - Cash balance \$1.7M, ideal is \$4M
 - Holding positions open to generate salary savings
 - Conference attendance restricted only to those presenting
 - No CPM attendees
 - Accounts receivable \$1.9M
 - \$140,000 is uncollectable
 - \$941,000 in sales orders
- Challenges:
 - National view on inmate labor programs
 - Work opportunities for women at PWCC
- Focus on growing military & state agency contracts

IDOC Budget Overview presented by Chris Bray, Financial Executive Officer

1:29-2:11

- 25.8% increase in prison population since January 2021
- 4.5% increase since January 2025
 - Q1 +84 people, Q2 +88 people, Q3 +22 people, Q4 (so far) +188 people
- Population costs are increasing
 - 34.5% increase in county jail beds
 - 1221 county jail beds
 - 585 out-of-state beds
 - 10.2% increase in out-of-state beds (contractual increase)
 - 5.3% increase in medical per diem
- Cost per day is higher & reasons
 - Community supervision \$7.21/per person/day (36.6% increase)
 - Office lease price increases, staff wage increases
 - Community Reentry Centers \$68.21 per person/day (20.6% increase)
 - Facility repairs, inflationary costs, CO wage increases
 - Prison facilities \$98.42 per person/day (17.2% increase)
 - Base \$61.79 + \$22.91 medical + \$13.72 administrative costs
 - Facility repairs, inflationary costs, CO wage increases
- Old facility infrastructure is expensive to maintain
 - \$5M+ worth of repairs needed in FY26
 - Due to budget constraints, only emergency repairs are being made
 - \$1.48M spent in emergency repairs in FY26 (so far)
 - \$218M worth of repairs identified for IDOC sites in State of Idaho asset & maintenance report
- Budget is constrained
 - 3% reversion in FY26, ongoing in FY27 = \$10.5M annually
 - \$1.5M operating spend reduction in FY26 (so far)
 - Overtime reduction negatively impacting staff satisfaction & retention
- **Action item:**
 - Chairman Hayden asked for cost per day from neighboring states

Break from 2:11-2:21

Sexual Safety in Idaho's Prisons presented by Warden Jen Tyvand, Chief Investigator Nicole Fraser, Director Bree Derrick
2:21-3:28

- Prison Rape Elimination Act (PREA) overview
 - Definitions for Sexual Abuse and Sexual Harassment
 - Definitions of investigative findings
 - Applies to acts between incarcerated people or acts between staff/contractors and incarcerated people
- Initial process
 - Allegation is made via hotline, written/verbal complaint, or written complaint to Sheriff's Association
 - **All allegations are investigated**
 - Notification goes to facility administration
 - Designated & trained staff investigate, ensure resident safety, protect evidence, and offer resources
 - Residents who are responsible for sexual harassment and/or abuse are flagged in IDOC's client management system to facilitate proper cellmate placements in the future
 - Facility provides ongoing support (check-ins, counseling, criminal case updates, etc.)
- Special Investigation Unit (SIU) process

- Investigates acts between staff/contractors and incarcerated people
- Some evidence is needed to refer a case to Idaho State Police or local law enforcement
 - Once a case is referred to outside law enforcement, IDOC does not have control of the timeline or charging decision
- If no evidence is available, allegation routes to HR to investigate policy violations for staff discipline
- Challenges:
 - Timely reporting
 - When incidents are not reported immediately, evidence is perishable (physical and video evidence is often no longer available)
 - Historically, a challenge was having a single point of contact from ISP for response after hours
 - Has improved recently
 - ISP received 4 new positions for partnership with IDOC
- Question from Chairman Hayden regarding staff background
 - SIU conducts full pre-hire background and collateral investigations for all staff and contractors
- Reviewed 2023 data (data is published 2 years after it is collected, e.g.: 2024 data will be published in 2026)
- IDOC response & possible next steps
 - In process:
 - Improve public records processes
 - Adjust IDOC sexual misconduct policy
 - After policy update, require staff retraining
 - Additional considerations for Board:
 - Expand definitions in IC. 18-1610
 - Approved by Board for IDOC to contact interested legislators
 - Contract for additional assessment of IDOC
 - Estimated cost \$60-\$75K, no known federal funding available
 - 19 successful independent PREA federal audits complete, 4 more planned for 2026 (~\$10,000 each, paid for by IDOC)
 - Board did not approve. High financial impact to the agency and oversight/follow-up is being provided through independent audits
 - Add PREA training for incarcerated individuals to their tablets
 - Approved by Board
- Action items:
 - Obtain substantiated, unsubstantiated, and unfounded data from neighboring states
 - Confirm IDOC data is inclusive of individuals housed in Arizona

Victim Services presented by Lauren Atwood

3:28-3:53

- Provides support to victims beginning post-sentencing through release
 - There are nearly 23,800 victims in IDOC's client management system
- Improvements
 - Timeliness & information in VINE notifications
 - Community Reentry Center placement
 - Proactive contact with victims through hand-off from victim witness coordinators & resource letters
- Restorative Justice efforts
 - Apology letter bank
 - Restorative voices pilot at Mountain View Transformation Center

Break from 3:53-4:07

IDOC Current Status & Direction presented by Director Derrick

4:07-4:35

- 2025 Headwinds
- 2025 Tailwinds
 - Improved stakeholder relationships in latter 2025
 - Increased staff engagement
 - Enhanced tools & partnerships
 - Beginning to scan/electronically deliver mail to reduce drugs from entering facilities (2 pilot sites)
 - Partnerships with ISP and local police
 - Culture training delivered during new employee orientation
 - Incarcerated population taking pro-social steps
- Direction of IDOC
 - Most DOCs, including IDOC uses the Risk, Need, Responsivity (RNR) model, which focuses on prioritizing resources & interventions with the goal of reducing reoffending & promoting rehabilitation
 - Desistance: process by which an individual stops engaging in criminal behavior, it emphasizes long-term change in behavior, not just short-term interventions
 - Keys to implementation:
 - Set desistance goals & revise performance measures
 - Deploy new interventions, such as peer mentoring
 - Redefine strategic plan & clarify staff expectations
 - Vice Chairman Malek asked what the risks are in moving towards a Desistance model?
 - Director Derrick acknowledged there's less published evidence of its application
 - Board approved of IDOC to begin working towards a Desistance model

Motion for Executive Session:

- Vice Chairman Malek motioned to move into Executive Session at 4:36
- Chairman Hayden seconded the motion at 4:36
- Motion passed at 4:36

Move rooms for Executive Session

4:36-4:46

Executive Session

4:46-5:20

Motion to leave Executive Session & Adjourn

- Vice Chairman Malek motioned to exit Executive Session at 5:20
- Chairman Hayden seconded the motion at 5:20
- Motion passed at 5:20

[END]