

Water District 13N  
Annual Meeting  
March 2, 2026

The Mink Creek water district met at 11:00 am in Preston, Idaho. The meeting was called to order by Paul McKay with the following present: Paul McKay, Robert P. Smith and Sheralyn Bayles from 13N, Hank Povey, Lynn Price, Justin Roberts, Jason Fellows, and Andrew Beutler from Twin Lakes, Kirk Iverson, Easton Fellows, and Lyle Porter from Consolidated, Kim Keller and Ross Wilde from Mink Creek #1, Bret Rasmussen and Randolph Seamons from Glencoe Irrigation Co, Jose Pacheco and Christopher Holmes from IDWR, and Brian Jensen.

The minutes from the annual meeting on March 3, 2025 were read. Jason Fellows made a motion to approve the minutes and Brett seconded it. The motion passed.

Phil nominated Sheralyn Bayles as secretary. Motion passed.  
Hank nominated Paul McKay as Chairman. Kim nominated Hank Povey as chairman. Paul McKay was voted in as Chairman.

Chris Holmes from IDWR took the floor. He gave an update on Adjudication. They are currently working on the Bear Lake Basin. They ended claims taking in Franklin County but can still take late claims. It will still be 2.5 years before claims are evaluated.

Chris said the water year is going to be challenging. Soil moisture is good but snowpack is low. He is hoping for summer showers to keep flow up.

Watermaster report and presentation of proposed budget:

Phil appreciated the water users and communication was good. It was a hard year, and this year will probably be worse. Paul asked if there were any questions on the 60/40 split as that was used this last year. There were no questions.

Paul said the funds were distributed as planned by Franklin County, who acts as our treasurer. Paul and Phil presented the proposed budget. There were no questions. The only change was an increase in the assistant watermaster's salary.

Paul presented a resolution to make a flat fee for the small water users so it would take less time for Phil to measure those water users. The handbook said we cannot exceed \$250 for a minimum charge. Barber pump, Strawberry Culinary, and Birch Creek Culinary are those considered for a flat fee.

A water user asked if we decided an amount, if it would need to be reviewed annually? Paul said it could be changed and reviewed at the annual meeting. If we reviewed it, it would have to have accurate records to discuss and it would defeat the purpose. Paul said they cannot divert enough water to change the records.

Phil said it does help if the small users help pay for a portion of the budget.

Brett moved that any water users using less than 100 acre feet be charged a flat fee of \$50. Phil seconded.

Ross said those that use more should be charge more. Paul said Strawberry has a lot of leaks. A water user said it only really matters what is going through the meter and it is a good idea to have a flat fee. Paul said this will prepare us for the day when small water users' claims are approved and we have a protocol set up for them. Andrew Beutler asked if there was still going to be a beginning of the year meter reading, so we know what is going on. Paul said it is measured in Gallons per minute as a flow rate. He said we could check in July/Aug and see their max flow. A water user asked if there was a total on the meter and Phil said they had to calculate the numbers.

The motion passed for the resolution for the fee of \$50 for water use less than 100 acre feet. This will be an ongoing resolution.

Paul said we have a non-consumptive use in Mink Creek Hydro of \$350. This fee has not changed in 10 plus years. The expenses for the water district have gone up. Paul suggests a percentage so it goes up with the expenses of the district. It is currently at 5% but it was 10% of budget. The handbook says the water district can assess the fee for time spent. The time spent has not gone up but inflation has.

A water user said to table the proposal until next year. It was seconded and passed. A water user asked if the secretary could put together a chart to show a percentage of the budget for Hydro Fackrell for the last 10 years or so. Sheralyn will send that out when it is done.

Ross made a motion to accept the budget proposal. Hank seconded. Motion passed.

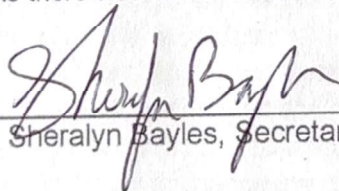
Ross nominated Phil Smith as watermaster, and it was seconded. Motion for nominations to end was made. Motion passed.

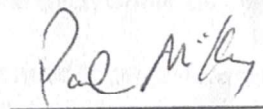
Jason Fellows moved and Hank seconded to have Sheralyn Bayles be the assistant watermaster. Motion passed.

Kim had a concern about Paul McKay coming onto his property and criticizing Phil. Paul said he is a board member on his ditch and has the right to check the ditch. Kim said he wanted proof.

Next year's meeting will be Monday March 1st, 2026, 11:00 am at the Preston City Council Room.

As there was no further business the meeting was adjourned.

  
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Sheralyn Bayles, Secretary

  
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Paul McKay, Chairman

**ROSTER OF  
ATTENDANCE 2026 ANNUAL  
MEETING**

WATER DISTRICT NO. 13N)  
 WATER DISTRICT AREA Mink Creek)

ANNUAL MEETING  
 Date Mar. 2, 2026 Time 11:00 (am) pm  
 Location Preston City Hall, City Council Room  
 Address 70 W. Oneida,  
Preston, ID

NAME	ADDRESS	REPRESENTING
<u>Paul McKay</u>	<u>4598 Station Creek</u>	<u>13N</u>
<u>Robert P. Smith</u>	<u>2088 E Riverdale Rd.</u>	<u>RCC</u> <sup>Water</sup> <sub>Master</sub>
<u>Hank Pouty</u>	<u>245 S 1st E</u>	<u>TLCC</u>
<u>Lynn Price</u>	<u>2102 W Hot Spr Rd</u>	<u>TLCC</u>
<u>Justin Roberts</u>	<u>2187 S 3200 W</u>	<u>TLCC</u>
<u>Alan O'Fellows</u>	<u>2592 W 800 S Weston</u>	<u>TLCC</u>
<u>Andrew Beutler</u>	<u>882 N 3200 W PAVAN</u>	<u>TLCC</u>
<u>Kirk Toerjon</u>	<u>2724 S 1400 W PRESTON</u>	<u>CONSOLIDATED</u>
<u>Easton Fellows</u>	<u>2025 W 800 N Preston</u>	<u>Consolidated</u>
<u>Lyle Porter</u>	<u>1447 E 800 N PRESTON</u>	<u>Consolidated</u>
<u>Kim Keller</u>	<u>6287 E HWY 36 <del>PRESTON</del> <sup>Mink Creek</sup></u>	<u>Mink Creek #1</u>
<u>Ross Wilde</u>	<u>6633 E Hwy 36, Preston.</u>	<u>Mink Creek #1</u>
<u>Bruce Rasmussen</u>	<u>6832 5600 E PreSton ID</u>	<u>Glencoe Irrigation Co.</u>
<u>Randolph Seamans</u>	<u>5276 N. Oneida Narrows Rd. Preston, Id</u>	

NAME

ADDRESS

REPRESENTING

Jose Pacheco

IDWR

Christopher Holmes

IDWR

Brian Jensen

CIC

Sheryl Bayles

IBN

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

13N Mink Creek

Meeting Date, Time and Location:

March 2, 2026, 11:00 Am, Preston City Hall

- Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster\*
- Elect assistant watermaster(s)\* (optional)
- NK Elect water district treasurer\*
- NA Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- Determine next year's meeting date, time and location

Date March 1<sup>st</sup> 2026 Time 11:00 Am Location Preston City Hall, City Council Room

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Sheralyn Bayler / Secretary

Water District Representative / Title

3/2/2026

Date