



Idaho Technology Authority (ITA) Regular Meeting

February 4, 2025 at 1:30 pm MT

APPROVED MINUTES

1. Welcome and Introductions – Presented by Alberto Gonzalez, Chair

The Idaho Technology Authority meeting (ITA) was held on Tuesday, February 4, 2025 at 11331 W. Chinden Blvd, Boise ID, Conference Room 215, and via Webex.

The meeting was called to order at 1:35 pm MT and a roll call was taken. A quorum was present.

Members Present:

- Alberto Gonzalez, Information Technology Services, Chair
- Scott Smith, State Controller's Office
- Michael Pearson, Department of Health and Welfare
- Scott Bennett, Department of Labor
- James Palmer, Idaho Transportation Department
- Lt. Col. Russ Wheatley, Idaho State Police
- Randi Bristol-Hogue, Department of Correction
- Justin Collins, Division of Financial Management
- Ben Call, Idaho Military Division
- Sydney Lewis, IGC-EC Chair
- Faith Knowlton, Department of Administration
- Doug Hansen, Idaho Supreme Court
- Sen. Kevin Cook, Idaho Senate

Members Not Present:

- Terri Kondeff, Legislative Services Office
- Chris Campbell, State Board of Education
- Rep. Chris Mathias, Idaho House
- Vacant, State Employee Appointee
- Vacant, Private Sector Appointee

ACTION ITEM(S)

2. Approval of Draft Minutes—November 25, 2024 Regular Meeting

Committee Action: Faith Knowlton made a motion to approve both minutes. Justin Collins seconded. No discussion. Motion passed.

3. Website Template Exemption—Justin Collins, Division of Financial Management (DRM)

Discussion: DFM is requesting a website template exemption for DFM main site and Administrative Rules site to make these websites more user friendly. Paige Leatham has been working with In Time Tec to make sure they are maintaining standards and will bring in google analytics constantly. Mr. Chair complimented DFM for prioritizing the user experience. Mr. Chair asked if other agencies could leverage this template? Mark, with In Time Tec, answered yes, this is friendly statewide and will be in word press.

Committee Action: Mr. Smith made a motion to approve. Mr. Pearson seconded this motion. No further discussion. Motion passed.

4. ITA Policy P1030—Electronic Document Management – Presented by Jennifer Dvorak, ITLC Chair

Discussion: This is a modification to an existing policy, including terminology, title and definitions.

Committee Action: Scott Bennett made a motion to approve. Michael Pearson seconded. No discussion. Motion passed.

5. ITA Policy P1090—Cloud Services –Presented by Elizabeth Knox, ITS

Discussion: Cloud Service policy combines two prior policies: P1080 Cloud Computing & P4120 Public Online File Storage Services which will need to rescind. These two policies were closely related and make more sense when taken together. The new combined policy provides one place to refer to for cloud related policy. Updated FIPS requirements and removed requirements.

Committee Action: Scott Smith made a motion to approve. Justin Collins seconded. No further discussion. Motion passed.

6. ITA Policy P4530—Cleansing Data from Surplus Computer Equipment – Presented by Elizabeth Knox, ITS

Discussion: This is a modification to an existing policy, including policy name, moved definitions to G105 and replaced mentions of computer equipment with information systems to standardize the language with ITA policies.

Committee Action: Faith Knowlton made a motion to approve. Mr. Collins seconded. No further discussion. Motion passed.

7. ITA Policy P4540—Wireless Security for State Local Area Networks – Presented by Elizabeth Knox, ITS

Discussion: This is a modification to an existing policy, including removing sections VIII, overall procedures and moved all bullets to section IV. Added bulletin 6 – Guest Wireless – Guest wireless shall be segmented and not have access to the intranet.

Committee Action: Mr. Collins made a motion to approve. Scott Smith seconded. No further discussion. Motion passed.

8. Mr. Chair proposed that all members have an assigned co-chair, proposing the Deputy is the assigned chair for all members. Mr. Collins & Mr. Pearson expressed their positive support in this idea.

Committee Action: Mr. Collins made a motion to approve. Senator Cook seconded this motion. No further discussion. Motion passed.

9. Other Business

10. JFAC Budget Packets— Alberto Gonzalez, Chair

- Mr. Chair spoke to JFAC budget packets. Fall JFAC discussed how hard it is to manage cybersecurity and data centers without enough funds. Humans are the number one threat to cybersecurity and ongoing training is necessary/needed. There is a lot of legacy hardware and legacy applications out there and it is an urgent need for us to upgrade these. Senator Cook asked if ITS is hoping to have a bucket of money to use as needed? Mr. Chair answered yes with reports and education provided on where funds are being used. Mr. Cook asked if this has anything to do with shadow IT's and Mr. Chair replied that it does not.

11. Legislative Session – Multifactor Authentication (MFA) & Artificial Intelligence (AI)—Alberto Gonzalez, Chair

- **MFA:** 90% of compromised identities are people without MFA.
- 88-90% of agencies are currently using MFA.
- Mr. Chair expressed the significant importance of having everyone using MFA.
- Jerred Edgar (ITS CISO) informed there have been 12 large Idaho state wide Cyber incidents, 10 directly linked to lack of MFA and 2 due to legacy hardware.
- Senator Cook asked if ITA can make Multifactor Authentication mandatory? Mr. Chair informed him this is absent of ITA authority currently.
- **AI:** 23% of state employees are using AI.
- Currently have an absence around data controls.
- ITS & ITA will work together to create a policy for AI.
- Drafts around AI are in legislation for review, nothing has passed yet.
- Senator Cook asked if DFMs website is the first one ITS has done with a chatbot? Mr. Chair informed him ITS put one out for Department of Human Resources (DHR) last week, it is contained strictly to their website.
- Scott Smith encouraged the need to move quickly but carefully with this as AI is embedded in a lot of software now.

12. Cyber Idaho Update—Jerred Edgar, Information Technology Services

- Mission: to enhance Idaho's cyber resilience through Idaho Readiness Training, Cyber Infrastructure Services, and Collective Defense.
- Main Exercises – ADA After Action Report (AAR), Idaho Fish & Game Pen Test, and Juvenile Corrections assignment.
- Cyber Discovery 2025: Military members conduct a planned disciplined cyber-attack on the state. Focus: Maneuver, Identity compromise, Vulnerabilities, and Data exfiltration.

13. Application Development—Alberto Gonzalez, Chair

- 800+ applications ITS currently supports.
- Senator Cook asked how can we keep the state secure as one if we have shadow ITs in agencies? He believes this will be very beneficial long term.
- Doug Hansen expressed working for the 3rd branch of the government, he feels responsible for speaking up for the people they support (the court as an example) in how this may not be beneficial for all government branches to allow the continued support they need.
- Scott Bennett commented that he is very familiar with consolidation, and he suggests starting small and slow.

14. Proxy Changes to Bylaws—Alberto Gonzalez, Chair

- Mr. Chair suggested that members designate someone to attend on their behalf if they're unable to attend a scheduled meeting. This would require an email to be sent to the committee secretary (currently Lexci Armstrong) stating who will be taking your place for which scheduled meeting.
- Ben Call asked if this rule was already in place? Mr. Chair informed him that this will be for the designated proxy to have the ability to add an additional proxy in their absence.
- This topic will be discussed for approval at the next ITA after being reviewed by the DAGs.

15. Adjourn

Mr. Pearson made a motion to adjourn the meeting. Randi Bristol-Hogue seconded.

Meeting was adjourned at 3:08 pm M.T

Next Meeting: Monday, April 28