

**STATE BOARD OF EXAMINERS**  
**Minutes– Subcommittee Meeting**  
**January 13, 2026 – 1:30 p.m.**  
**4th Floor – Syringa Conference Room**  
**700 W. State St., Boise, Idaho**

*The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 4th floor, Syringa Conference Room, Boise, Idaho, at 1:31 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.*

*The following members were present: Chairman, Justin Collins, Division of Financial Management; Kathy Abbott from the Secretary of State’s Office; Yvonne Dunbar from the Attorney General’s Office and Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee.*

*Also present was Gaby Gudino, State Controller’s Office. Attending virtually was Jackie McCleve, State Controller’s Office.*

*At the start of the meeting, Brian Benjamin asked whether a late item could be added to the agenda. Yvonne Dunbar made a motion to add the quarterly report of Special Deputy Appointments from the Attorney General’s Office to the agenda; Kathy Abbott seconded the motion. The motion carried on a unanimous voice vote and the informational item from the Attorney General’s office was added as agenda item #6 b.*

**CONSENT AGENDA**

**1. Minutes – Action Item**

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on December 09, 2025.

*Resolution: Ms. Dunbar moved to approve the minutes of the December 09, 2025, meeting. Ms. Abbott seconded the motion. The motion carried on a unanimous voice vote.*

**REGULAR AGENDA**

**2. Ada County Clerk’s Office – Action Item**

Request for payment pursuant to Idaho Code §18-2507 for costs incurred by Ada County for prosecution of State Penitentiary inmates in the following amounts:

Aspen Blaine Grosswiller	\$530.91
Levi Austin Johnson	\$1,870.68
Levi Austin Johnson	\$1,529.32
Kyle Jordan Luloff	\$512.52
Sejran Hetemi	\$494.74
Luke Daniel Carr	\$296.79
James Michael Johnson	\$4,731.49
Eleasar Pedrosa Frakes	\$1,405.63
Shawn Levi Elwood	\$1,232.13
Samuel M. Pacheco	\$482.97
<b>Total:</b>	<b>\$13,087.18</b>

Discussion: Mr. Benjamin gave a brief overview of the request. Committee members confirmed that each claim included judicial certification. Discussion focused on the attorney billing rates included in the request, which were approximately \$170 per hour. Members questioned whether the rates reflected actual county costs or resembled attorney fee awards, which are not contemplated under statute. The committee discussed whether to proceed with approval or delay the claim pending clarification. It was noted that any modification would require re-certification by the court. Members also expressed concern regarding the lack of advance visibility for the Idaho Department of Correction regarding these reimbursement requests. The committee agreed to hold the request and seek additional information from Ada County before further consideration.

**3. Ada County Sheriff's Office – Action Item**

Request for payment pursuant to Idaho Code §31-2219 in the amount of \$1,299.60 for costs incurred by Ada County for the transportation of prisoners sentenced to ISCI and transported to the Ada County Jail for October 2025 through December 2025.

Discussion: Mr. Benjamin gave a brief overview of the request and noted that the applicable statute establishes a specific reimbursement rate. Justin Collins reiterated the importance of IDOC review and reconciliation of transportation costs. No questions were posed.

Resolution: Ms. Dunbar moved to place item 3 on the consent agenda. Ms. Abbott seconded the motion. The motion carried on a unanimous voice vote.

**4. Department of Administration – Division of Public Works – Action Item**

Request for recognition of assignment from RH Sixth Avenue Plaza Associates LLC & RH Northgate-Stone Associates LLC to AREA Northgate, LLC, VAC Northgate, LLC, and Americana-Martin, LLC. A transfer of interest in the real property lease of the State of Idaho, by and through the Idaho State Liquor Division, as "Lessee," and Lessee's occupancy of 6910 W State Street, Boise Idaho.

Discussion: Mr. Benjamin gave a brief overview of the request and noted prior direction from Governor Little regarding administrative costs associated with lease and contract assignments. It was discussed that future contracts will include assignment fee provisions, and it will take some time before we see any fees paid for an assignment. Members noted this lease predates that discussion and therefore no fee was paid.

Resolution: Ms. Dunbar moved to place item 4 on the consent agenda. Ms. Abbott seconded the motion. The motion carried on a unanimous voice vote.

**5. State Controller's Office – Action Item**

The Internal Revenue Service (IRS) has increased the federal mileage rate for business use from 70.0 cents per mile to 72.5 cents per mile effective January 1, 2026. The current State of Idaho mileage rate is 70.0 cents. The State Controller requests the Board amend the State of Idaho Travel Policy to change the rate for the State of Idaho to 72.5 cents effective February 1, 2026, to match the current Federal rate. This change would be effective for travel on or after February 1, 2026

*Discussion: Mr. Benjamin gave a brief overview of the request. Mr. Collins' preliminary estimates indicated an annual increase of approximately \$70,000 across all funds, with an estimated \$23,000 impact on the General Fund. Ms. Dunbar noted that the Attorney General had not yet been consulted. Given current budget considerations, the committee agreed to delay action pending further discussion and analysis. Mr. Benjamin committed to providing actual cost figures and following up with the subcommittee.*

## INFORMATIONAL AGENDA

### 6. Office of the Attorney General

- a. Notification that Assistant Solicitor General Gader Wren has been approved to accept additional outside employment pursuant to Idaho Code §59-512 at the Lewis Clark State College and the University of Idaho Law School in Boise during the 2026 winter semester.
- b. Report on Special Deputy Attorneys General (SDAGs) appointed during the second quarter of fiscal year 2026.

### 7. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of December 2025.

Estimated expenditure for workers compensation claim costs, dividends, and premium refunds	\$22,000,000.00
Funds Expended in November 2025:	
Workers Compensation Claim Costs	\$15,388,274.27
Dividends	\$0
Commission	\$0
<u>Policy Refunds</u>	<u>\$249,807.12</u>
<b>Total</b>	<b>\$15,638,081.39</b>

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of December 2025.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
Funds Expended in October 2025:	
Payroll	\$68,110.00
Operations	\$44,320.00
<u>Claim Costs</u>	<u>\$93,537.33</u>
<b>Total</b>	<b>\$205,967.33</b>

*Mr. Benjamin gave a brief overview of the informational items. The meeting adjourned at 1:52 p.m.*