

IDAHO DEPARTMENT OF JUVENILE CORRECTIONS
JUVENILE TRAINING COUNCIL MEETING MINUTES
November 20, 2025

Location:

IDJC Headquarters Conference Room 3 - 954 W Jefferson St., Boise; Or, virtually at:
<https://us02web.zoom.us/j/88605038188?pwd=ilo0mZNYHQ2FeEqdVMLrg7R8chyulU.1>

Time: 2:00PM – 4:00PM MT

Members Present

Voting Members:

- ☒ Brent Reinke, Commissioner, Twin Falls County (Chair)
- ☒ Sean Brown, Director, SWIJDC (Vice Chair)
- ☒ Jay Davis, Captain, Blaine Co. Sheriff's Office
- ☒ Ashley Dowell, IDJC Director
- ☒ Shawn Hill, Bingham County Probation Services
- ☐ Judge Victoria Olds

Ex-officio Members:

- ☒ Matt Heuring, IDJC/POST Acad. Coord.
- ☐ Leahann Romero, COPS Administrator
- ☒ Audrey McKay, POST
- ☒ Paul Shepherd, ISC

Others

- ☒ IDJC Fiscal Representative (Kim May)
- ☐ Others: _____

Note: The order of the agenda items is subject to change.

Agenda		Meeting Outcomes/Decisions Reached	Who's Responsible	Due Date
	Call to Order at 2:01PM		Council Chair	
	Financial report for POST budgets	IDJC Fiscal Manager Kim May reviewed the current status of IDJC budget for POST Academies. No significant concerns with budget at this time.	IDJC Fiscal Rep	
	Action Item – Approval of Meeting minutes from 08/07/2025	Minutes reviewed. Motion to approve: Ashley Dowell Seconded: Shawn Hill No discussion needed. All in favor – motion passes unanimously. <i>Meeting minutes for 08/07/2025 Juvenile Training Council Meeting are approved as written.</i>	Council Chair	
	Action Item – 2026 meeting dates for Juvenile Training Council <i>Review proposed dates and discuss</i>	The proposed dates were chosen for being approximately one month ahead of POST Council dates and should not conflict with other significant committee or council meetings. An initial motion and second were tallied before a request to amend the November date to 11/12/26 was proposed. Ultimately the dates were approved with the amended November date as such:	Council Chair	

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		Motion to approve: Ashley Dowell Seconded: Jay Davis No discussion needed. All in favor – motion passes unanimously. <i>The following are the approved Juvenile Training Council meeting dates for 2026:</i> - February 5, 2026 – POST Academy - May 7, 2026 – IDJC Headquarters - August 13, 2026 – POST Academy - November 12, 2026 – IDJC Headquarters		
	Combined Academy (Juvenile Justice Officer classification) updates	Ashley Dowell reported to the Council the Juvenile Justice Officer classification and related combined Detention/Corrections Academy was approved to go into effect on July 1, 2026 by the POST Council. However, there are some changes to address with IDAPA language that IDJC will be discussing with POST Admin. Director Dowell will seek an emergency temporary rule-change in the spring of 2026 for IDAPA that will allow the combined academy to go into effect as planned on July 1, 2026 despite the fact that POST will not be updating IDAPA language until the following fiscal year. Director Dowell reported there are meetings set in the spring to ensure this plan goes smoothly. No other questions or concern	Ashley Dowell	
	POST updates	Audrey McKay as the Curriculum Manager at POST reported they are not actively working on any juvenile related disciplines. Some general feedback she has noticed is more time for Legal and Liability in POST Academies which Matt Heuring is looking to address. No other questions or concerns.	Audrey McKay	
	Update on proposal for advanced certifications for Juvenile Detention and Juvenile Probation officers	Matt Heuring reported the changes to IDAPA language for POST will not occur until the next fiscal year, we will have to wait to see the approved certifications for advanced juvenile probation and advanced detention go into effect. Matt will work with POST Admin to ensure this stays on their radar, especially as the Juvenile Justice Officer (JJO) classification goes into effect. The proposal for JJO will allow Juvenile Detention officers and Juvenile Corrections officers (as well as Juvenile Justice Officers) to be able to apply for advanced certifications under the JJO classification.	Matt Heuring	
	Juvenile Corrections #4 End-of-Academy survey review	Matt Heuring reviewed, in summary, the end-of-academy surveys for Juvenile Corrections Academy #4. Overall, one of the highest academically gifted classes seen thus far. Addressed some minor issues brought up in surveys such as food concerns, HVAC issues in classroom, and some dorm	Matt Heuring	

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		concerns. There was mention of some inappropriate behavior by students, however the specifics were not detailed and were never brought to the coordinator's attention. Moving forward, Matt Heuring will ensure the class knows they have a significant role to play in holding one another accountable and in the event they cannot, or feel ill-equipped to do so, those issues must be brought to the Coordinator to address. Matt reported the surveys continue to ask for more time with the Legal class. Matt has secured a time-slot that will extend the class from 4 hours to 6 hours. If the surveys continue to report too much content and not enough time, Matt will assess if the course should be broken up with a portion of it online for pre-academy learning.		
	IDJC Director update on upcoming legislative session	Ashley Dowell reported IDJC is looking to present three pieces of legislation; First – in a collaboration with the courts and counties, legislation is proposed to not allow youth under 10 years old to be detained unless for some serious crimes that are outlined in the proposal. There have been a number of eight or nine-year-olds placed in Detention recently for misdemeanor crimes; Second – More specific to IDJC, a proposal to tighten up release of information exemptions; and, Third – Another more specific to IDJC, addresses some consistency in practices with other state agencies. Director Dowell reported the State executive branch has ordered to hold back 3% of the current fiscal year budget, and a 3% reversion on FY27. IDJC is attempting to do so responsibly by reclassifying higher level positions, restricting unnecessary travel and/or training, and reviewing current contracts for cost-savings. IDJC is completing a staffing analysis, currently in draft form, that will allow for some cost-savings in staffing. There are no changes to pass-through funding or facility operations related to youth. Director Dowell reported at this time they are not planning for any furloughs.	Ashley Dowell	
	Meeting Adjournment at 2:47 PM			

Next Meeting
 February 5th, 2026 2:00PM MT
 POST Academy – Plott Conference Room, 700 S Stratford Dr., Meridian, ID (Zoom Available)