

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83735-0510

Grant Review Committee Meeting Minutes

Date: Friday, December 5, 2025

Time: 1:00 – 2:30 PM

Committee Members: ~~Jake Reynolds, Jay Larsen, Joe Maloney,~~ Kelly Kolb, ~~Rico Barrera,~~ Adrian San Miguel, ~~Sergio Mendoza,~~ Ben Davidson, Todd Putren, Catherine McClure, Christi Gilchrist

Staff: Denise Hill, Amanda Ames, Dee Mooney, Chad Lahti, Tina Polishchuk, Jenny hay

Guests: Theresa Schumacher, IDOL

Call to order at 1:03 PM

Kelly Kolb, Chair

Welcome

Roll Call, Introductions

Review Agenda

****Review the October 28, 2025 Meeting Minutes***

Motion by Ms. Gilchrist to approve October 28, 2025 Meeting Minutes. Second by Mr. Davidson. Motion carried.

WDTF Financial Report

Amanda Ames

- \$3.5M Currently
- ATI conference, a table showed a negative \$2.5M for WDC
 - General Fund, WDC is dedicated
 - \$75M LAUNCH, hold back of \$2.5M possibly, will confirm, Dee Mooney
 - Clarify findings to Catherine

Quantitative Funding Model Overview

Therese Shumacher, IDOL

- Want to review and discuss how it relates to the employer grant requests
- What is it
 - Uses numbers as data
 - Focus on what or how questions
 - Results are objective
 - Determines what amount of funds should be given

- Process
 - Model – 5 metrics with high score of 100
 - Wages
 - Average county wage, weighted
 - Position SOC, number that have the job & starting wage
 - Education and Training
 - Weighted based on how many are taking the training
 - Economic Impact
 - Industry economic multiplier
 - Ripple effect through economy
 - Data from Lightcast
 - County unemployment
 - Higher rate, more points
 - Occupation concentrations and transferability
 - Location quotients
 - Compare economic growth to national average
 - Look at SOC codes
 - Weighted
 - Total available points 100
 - Compared to range which gives maximum dollars per employee to be trained
- Questions
 - Is the model robust and easy to go through?
 - Yes, it works well
 - Example: Previous grant request for \$70K, model score was 48 so maximum that could be awarded was \$28K

WDTF Policy Review

Amanda Ames

- Training Fund Policy
 - Review and suggest changes as they arise
 - Good to periodically review
 - All applicants are reviewed directly to the policy
 - All documents are available on the WDC website
 - Are goals on the scoring sheet? No, but can add it as a tab in the rubric
 - Suggest adding a copy of the policy to zip package for grant reviews and scoring
 - Open to conversation about reoccurring issues or concerns if any arise
 - All elements of the process lead to successful reviews and presentations to the Executive Committee as they review for final approval

General Discussion

- January grant review
 - 1 application currently in process
 - 2 weeks until application deadline

Unanimous consent motion by Mr. Davidson to adjourn. No objections.

Meeting adjourned at 1:46 PM