

Minutes

Serve Idaho Fall Executive Commission Meeting Location:

Idaho Department of Labor – 317 W Main Street, Boise, ID 83735, 1 West Conference Room

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Date: October 1, 2025

Time: 1:00 pm – 2:00 pm (MT)

Roll Call: Char Kremer (excused), Farhana Hibbert (present), Kimber Russell (present), Karma Fitzgerald (excused, with Kimber as proxy), April Durrant (present), Emily Straubhar (present)

Agenda Item	Presenter	Discussion
Call To Order	April Durrant, Vice Chair	April called the meeting to order at 1 p.m.
Roll Call	Farhana Hibbert	Roll Call: Char Kremer (excused), Farhana Hibbert (present), Kimber Russell (present), Karma Fitzgerald (excused, with Kimber as proxy), April Durrant (present), Emily Straubhar (present)
Welcome & Opening Question	April Durrant	April welcomed us to the meeting.
EC Meeting Agenda	April Durrant	Call for any revisions to the October 1, 2025, Executive Committee meeting agenda. Farhana made the motion to approve. Kimber seconded. Motion passes.
Meeting Minutes	April Durrant	Call for any revisions to the August 4, 2025, meeting minutes. Farhana made the motion to approve. April seconded. Motion passes.
Commission Meeting Agenda	April Durrant	Call for any revisions to the October 16, 2025, Commission meeting agenda. Emily recommended changes because we have to vote on the state service plan. We will have the state service plan in a draft format to approve. In the morning, Kyra would facilitate a conversation with program directors and commissioners. In the afternoon, we would have a strategic overview. Farhana made the motion to approve with recommended changes. Kimber seconded. Motion passes. Agenda will be sent out today and commissioners will have the opportunity to review the agenda.



The Governor's Commission on
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State Service Plan	Emily Straubhar	State Service Plan Update. We will have the state service plan in a draft format to approve.
Updates	Commission/ Committee Chairs	<ul style="list-style-type: none"> - Chair - Program: April was not able to attend the last committee meeting. They did not have a quorum. The committee reviewed standard operating procedures. The committee will have four applications to review. - Governance: Kimber said they spent time on having a consistent operating procedures for elections. Worked on clarity on the expectations from the Governor's office. - Member Support: Emily said they reduced the amount in member assistance fund to around \$15,000 with match. - Executive Director: Char, Angela and Emily went to DC to meet with other commissioners. They had chance to hear from the director of AmeriCorps. The focus will be on America 250 to commemorate the country's 250th birthday. AmeriCorps will change to AmericaFirst Corps. AmeriCorps is flagged as high fraud agency so that is a concern. Government shutdown is also a concern, but AmeriCorps members will continue to serve and programs will continue to function. Kimber and April said they would be willing to help if there are things that come up or if programs need added support. The executive order expires later in October, so we will need to contact the Governor's office. Kimber recommended contacting the Governor's office at the beginning of new year with the new leadership of the commission in place. Emily announced that Serve Idaho is hiring a new financial assistant temp in the Boise office.
Adjourn	All	Kimber made a motion to adjourn. April seconded the motion. Meeting ended at 1:36 p.m.