



# Minutes

**Serve Idaho Summer Executive Commission Meeting Location:**

**Idaho Department of Labor – 317 W Main Street, Boise, ID 83735, 1 West Conference Room**

**Join the Microsoft Teams Meeting at the following link: [Join the meeting now](#)**

**Date:** August 4, 2025

**Time:** 1:00 pm – 2:00 pm (MT)

**Roll Call:** Char Kremer, April Durant, ~~Kimber Russell~~, Karma Fitzgerald, Farhana Hibbert

**Serve Idaho Staff:** Emily Straubhar

Time	Agenda Item	Presenter	Discussion
1:00 pm	Call To Order	Charlette Kremer, Chair	<i>Meeting called to order at 1:03 pm.</i>
1:01 pm	Roll Call	Farhana Hibbert	<i>Char Kremer completed roll call.</i>
1:03 pm	Welcome & Opening Question	Charlette Kremer	<i>What was your favorite back-to-school tradition?</i>
1:08 pm	EC Meeting Agenda	Charlette Kremer	Call for any revisions to the August 4, 2025, Executive Committee meeting agenda.  <i>No revisions made. Meeting agenda approved.</i>
1:10 pm	Meeting Minutes	Charlette Kremer	Call for any revisions to the March 27, 2025, meeting minutes.  <i>No revisions made. Meeting minutes approved.</i>
1:12 pm	Commission Meeting Agenda	Charlette Kremer	Call for any revisions to the August 28, 2025, Commission meeting agenda.  <i>No revisions made. Meeting minutes approved.</i>
1:15 pm	Nomination Process for Commission Leadership	Charlette Kremer	Nominations will be held at the October Commission meeting.  <i>EC members discussed the nomination and election process. New officers will be elected at the Oct. meeting with terms beginning Jan. 1.</i>

			<ul style="list-style-type: none"> <li>• Emily will send out the commission self-evaluation/ commissioner engagement survey to the full commission in early September.</li> <li>• There will be a question in the survey where commissioners can note their interest in serving in a leadership position. In the survey, there will be a comment that encourages commissioners to identify someone who can nominate and second them.</li> <li>• Committee would still like the option for commissioners to submit their nomination (or be nominated) at the commission meeting.</li> <li>• Emily to communicate this information back to the Governance committee.</li> </ul>
1:25 pm	State Service Plan	Emily Straubhar	<p>State Service Plan Update: Approximately 115 electronic surveys were completed. Focus groups are taking place this week, which include AmeriCorps Alumni, AmeriCorps Host Sites, AmeriCorps Programs, Nonprofit/ Infrastructure Sector, and State Agencies.</p> <p>The ad hoc committee will meet prior to the August commission meeting to review the survey and focus group results.</p>
1:15 pm	Updates	Commission/ Committee Chairs	<ul style="list-style-type: none"> <li>- Chair: Char provided ASC updates. The states that sued the Trump Admin during the grant termination are also suing OMB to release the TTA funds. ASC is optimistic this will take place soon.</li> <li>- Program: Haven't met since the grant terminations. Will be meeting in the coming months to work on the SOP. April is taking over as Chair of the committee.</li> <li>- Governance: Reviewed and modified the Commission Policy Manual, which will be voted on at the August Commission meeting.</li> <li>- Member Support: Member support committee worked really hard to get the fund up and running. They are just waiting on the contract to be signed by Serve Idaho. Once the program is operational, they will develop a plan for marketing the resource.</li> </ul>



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			<ul style="list-style-type: none"> <li>- Executive Director: <i>Emily is back from maternity leave. She provided an overview of the current status of grant reinstatements. The programs that are able to offer backpay are U of I and WCP. PCEI, SCA, and TFA are unable due to match/ fixed-grant constraints. Serve Idaho is waiting to see if TTA funding will be released from CIF, and the status update on VISTA funding. Both of these grants support personnel and commission operating expenses, so it is imperative that Serve Idaho receive the funds.</i></li> </ul> <p><i>Emily explained that staff are preparing for the 2025 – 2026 Program Year; staff are completing site visits; staff are conducting an internal audit on all Serve Idaho policies and procedures.</i></p>
2:00 pm	Adjourn	All	<i>Meeting adjourned at 1:40 pm.</i>

Meeting minutes approved on Wednesday, October 1, 2025.