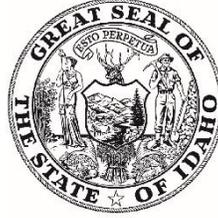


**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

**Sarah Griffin**  
Vice Chair

## WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

### One-Stop Committee Meeting Minutes

**Date:** April 8, 2025

**Time:** 10:30 AM-12:00 PM

**One-Stop Committee Members:** ~~Beth Cunningham, Korene Gonzalez, Kristyn Carr, Kristin Matthews~~, Brandi Waselewski, Trevi Hardy, ~~Talela Florke~~, MiKayla Monaghan, ~~Cheryl Jones~~; Traci Jones

**Guests:** Maria Richie, Ohio Non-profit

**Staff:** Wendi Secrist, Denise Hill, Sarah Nash, Chad Lahti

### Call to Order at 10:32 AM

Welcome

Kristyn Carr, Acting Chair

- Roll Call, quorum not met
- Review Agenda
- **\*Approve February 11, 2025 Meeting Minutes, tabled due to lack of quorum**

One Stop Operator Update

Sarah Nash

- EO Survey
  - Changes at federal level, required if receive funds
  - Due by June 30
  - Report due September 1
  - No changes from last year
  - Instructions for submitting coming
- Recap of Statewide Partner Meeting
  - 196 attendees
  - Very little fall off, well received
  - Resource email coming please share
  - Link to recording to be communicated
- Upcoming AJC Certification Visits
  - April 23rd Twin Falls and Burley
  - May 9th Lewiston
- SNAP E&T Policy Academy
  - Next meeting April 30th

- Working on it independently
- May 14th site visit coming

#### Infrastructure Cost Sharing

Sarah Nash & Wendi Secrist

- Lewiston and Idaho Falls
- Federal monitoring last few weeks
  - USDOL asked for full budgets during cost-sharing discussion
  - 2017 was provided, created by IDOL
  - Required to collect in budget
  - Will start implementing again
  - Sarah and Chad will verify for updates
  - Requires Sarah to gather additional info to go along with actual budgets for Lewiston and Idaho Falls
- Budget Development
  - Need career services costs for regions
    - Initially 20 days after the end of the quarter
  - Shared services: cost of sharing the annual training, HW Live better Idaho, printed flyers cost
  - Do not go into cost sharing but need to show items for full budget
  - Next step to review and start with new program year
- Q4 2024 Cost Sharing
  - In process, very labor intensive through LUMA
  - Currently working on Lewiston, then Idaho Falls
  - Update coming

#### Modern Job Hunt Tools

Sarah Nash

- Ties to SNAP
- What is the current intake process IDOL
  - Struggles
    - Multiple accounts, not one central place
    - Technical skills. no email
    - Submit 100 applications, only hear back on 4
    - Can't apply in person
- How do we build or use resources
- Great place to start
- Resources you are using, are you seeing this also
- Discussion:
  - ESGW
    - Partner with LEARN, provides classes
    - LEARN physical location in Garden City
    - More information next meeting
    - Connect with John Russ
  - Adult Education
    - Tied to WBL at CWI
    - Integrated education and training
      - Workforce integration with partner
      - Interviewing and hiring events
      - Helping with resume to integration

- Onboarding is difficult
    - EQUUS on campus
    - Resources are always helpful
    - LER pilot at CWI (John Russ)
  - Mikayla
    - Redoing job assistance workshops
      - Interviewing, job search, skills
      - Customized by request to special education classrooms
    - Carrer exploration fair CDA
      - Industry presentations
      - Will be replicated throughout the regions
- Online resources
  - Using AI on job search
- Perhaps come up with training that each entity could use
  - Acknowledge things have changed
  - Staff would go deeper
  - Job scams and how to recognize
  - Centralized list that is vetted
- Please talk to your staff about their resources
- Add to next one-stop agendas, Sarah to send out request

Adjourn

**Adjourned at 11:07 AM**