

**STATE BOARD OF EXAMINERS**  
**AGENDA – Subcommittee Meeting**  
**May 13, 2025 – 1:30 p.m.**  
**5th Floor – Sawtooth Conference Room**  
**700 W. State St., Boise, Idaho**

**Meeting Link:**

<https://idahosco.webex.com/idahosco/j.php?MTID=mba45e0ef4b3f1da7c9b7b6b2e5f4e7f1>

**Meeting number:** 2633 011 4025

**Password:** PsmvMkE5c92

**Join by video system:**

Dial [26330114025@idahosco.webex.com](mailto:26330114025@idahosco.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone:

+1-415-655-0001 US Toll

Access code: 2633 011 4025

## **CONSENT AGENDA**

### **1. Minutes – Action Item**

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on April 8, 2025.

## **REGULAR AGENDA**

### **2. Department of Administration- Division of Purchasing – Action Item**

Request for recognition of assignment to update EIN for Contracts BPO20221138 and BPO20210632 from Uniforms2gear.

### **3. Department of Administration – Division of Public Works – Action Item**

Request for Recognition of Assignment of a transfer of interest in the real property lease of the State of Idaho, by and through the Idaho Department of Health and Welfare, as “Lessee” and Lessee’s occupancy of 12438 Bridger Street, Suite 100, Boise, ID.

### **4. Office of the Secretary of State – Action Item**

Request approval pursuant to Idaho Code §73-212 for the annual distribution for the Idaho Code and its supplements.

### **5. Ada County Sheriff’s Office – Action Item**

- a) Request for payment pursuant to Idaho Code, Section 31-2219, in the amount of \$1,059.44 for costs incurred by Ada County for the transportation of prisoners sentenced to ISCI and transported to the Ada County Jail for October through December 2024.
- b) Request for payment pursuant to Idaho Code, Section 31-2219, in the amount of \$1,448.04 for costs incurred by Ada County for the transportation of prisoners sentenced to ISCI and transported to the Ada County Jail for January through March 2025.

**6. Idaho Correctional Industries – Action Item**

Request an exemption from the State Surplus Property Policy for the sales of a license plate machinery, which Idaho Correctional Industries will own on July 31<sup>st</sup>, to Oklahoma Tribal Nation.

**7. Idaho Department of Correction – Action Item**

Request approval pursuant to State Travel Policy and Procedures Section 3.F. to change an in-state vehicle from the previous Idaho Department of Correction Director to Bree Derrick as the new Idaho Department Correction Director.

**INFORMATIONAL AGENDA**

**8. Department of Education**

Notification that Wendy Moore has been approved to accept additional outside employment pursuant to Idaho Code §59-512 with Genesee Joint School District. Ms. Moore has been serving as Deputy Superintendent of North Idaho since June 1, 2020.

**9. Office of the Attorney General**

Report of Special Deputy Attorneys Generals (SDAGs) during the third quarter of fiscal year 2025.

**10. State Insurance Fund**

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of April 2025.

Estimated expenditure for workers compensation claim costs, dividends, and premium refunds	\$20,000,000.00
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Funds Expended in March 2025:

Workers Compensation Claim Costs	\$16,379,837.41
Dividends	\$0
Commission	\$0
<u>Policy Refunds</u>	<u>\$271,636.98</u>
<b>Total</b>	<b>\$16,651,474.39</b>

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of April 2025.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
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Funds Expended in March 2025:

Payroll	\$64,822.00
Operations	\$27,041.00
<u>Claim Costs</u>	<u>\$48,630.05</u>
<b>Total</b>	<b>\$140,493.05</b>