

**Serve Idaho Commission Meeting Minutes**  
**May 25, 2022**  
**9:00 AM – 4:00 PM (MT)**  
**SpringHill Suites by Marriott – ParkCenter**  
**424 E. Park Center Blvd., Boise, ID 83706**

Staff Present: Renee Bade, Micaela de Loyola-Carkin, Kim Empey, Heather Uhi

Meeting called to order at 9:09 AM

In attendance:

- ~~— Amy Busch,~~
- Amy Little, present
- ~~— Bill Langer~~
- Charlette Kremer, present
- Dirk Marsden, present
- Dan Cabrera, present
- Farhana Hibbert, present
- Hillary Blackstone, present
- ~~— Kayloni Scott~~
- Katie Mathias, present
- Kimber Russell, present
- Kristyn Carr, present
- ~~— Kristi Keeler~~
- Lisa Sánchez, present 9:42
- Mat Erpelding, present
- ~~— Susan Potucek~~
- ~~— Kevin Bailey, present~~

Review and approve agenda:

- Motion to approve agenda: Char Kremer
- Second to approve agenda: Katie Mathias
- Approved by a unanimous vote.

Review and approve previous meeting minutes from January 19, 2022

- Motion to approve meeting minutes: Farhana Hibbert
- Second to approve meeting minute: Katie Mathias
- Approved by a unanimous vote.

Review and approve updated Serve Idaho Bylaws:

- Motion to approve updated bylaws: Char Kremer
- Second to approve updated bylaws: Mat Erpelding
- Approved by a unanimous vote.

Motion to approve the Serve Idaho Travel Policy.

- Motion made by: Char Kremer
- Seconded by: Dirk Marsden  
Char motion to approve the travel policy as amended. (Strike the hotel breakfast sentence.)

Motion to approve the Serve Idaho Open Meeting Policy.

- Motion made by: Farhana Hibbert
- Seconded by: Char Kremer

Motion to form an ad hoc committee/work group focused on policy development and a separate ad hoc committee/work group focused on alumni outreach and engagement.

- Motion made by: Farhana Hibbert
- Seconded by: Mat Erpelding

Katie and Kevin will assist on the policy development (tax law) group. Char and Micaela will help lead the alumni engagement group. Kimber will assist with both groups as needed. Mat recommended that each group sunset in one year, the groups would then report at the July 2023 Commission Meeting. Commission discussed the desire to add sunsets as a standard component for ad hoc work groups in the bylaws. Commission to add this to the July 2022 agenda.

Election of Commission Secretary

- Recommendations for position: Char Kremer recommends Kristi Keeler.

Vote to elect Kristi Keeler as Commission Secretary for the remainder of 2022.

- Motion made by: Char Kremer
- Seconded by: Mat Erpelding

Motion to accept the AmeriCorps formula recommendations recommended by the Serve Idaho GARP Committee and staff.

- Motion made by: Katie Mathias
- Seconded by: Amy Little
- Farhana abstained. All others approved unanimously.

Network Mapping Exercise facilitated by Kimber Russell & Amy Little.

Best Practices for Marketing and Outreach facilitated by Kim Ellsworth.

Standing Committee Break Outs

Standing Committee Report Outs

Administrator Report Out

In addition to pre-shared report, Renee also followed up on member housing issues and current models that other states are piloting. She also shared an update on Silver Nest as a potential connection to pairing housing. Commission can't necessarily advocate or recommend something, but it can help to explore models and offer housing solutions.

Kevin shared Idaho Philanthropy Day updates - this will now have a statewide virtual event to celebrate the entire state. Nominations are currently open, encourage folks to share and get people to nominate before July

19. Renee needs community members from the state to review nominations. Event takes place November 15, 2022 virtually.

A motion to conclude meeting made by: Katie Mathias

- Motion seconded by: Hillary Blackstone
- Approved by a unanimous vote.

Meeting dismissed by Chair Kimber Russell at 3:22 PM

Minutes respectfully submitted by Hillary Blackstone.

**\*\* Meeting Minutes Approved 7/20/2022**