

- IDAHO DEPARTMENT OF JUVENILE CORRECTIONS

DISTRICT 6 JUVENILE JUSTICE COUNCIL MEETING

February 27, 2025

Time: 4:00 PM to 5:00 PM

In Person Location:

The Village
345 N 5th Avenue
Pocatello ID, 83201

Virtual Location:

Join from the meeting link

<https://idhw.webex.com/idhw/j.php?MTID=m2e137de4c43405410978ccbd29503297>

Join by meeting number

Meeting number (access code): 2818 886 3248

Meeting password: emHPJZDm433 (36475936 when dialing from a phone or video system)

[+1-415-527-5035](tel:+14155275035), [28188863248](tel:+128188863248) #36475936# United States Toll

Members:

Shannon Fox, Chair
Matt Olsen, Bannock Co-JPO
Jared Marchand, Bannock County
Anson Call, Bannock County Magistrate Judge

Libby Fehringer, Idaho Department of Health and Welfare
Racheal Peace, DHW
Trevyn Phelps, Soda Springs SRO

Comprising a quorum of the District 6 Council.

Members Present: Shannon Fox, Matt Olsen, Jared Marchand, Racheal Peace

Members Absent: Anson Call, Libby Fehringer, Trevyn Phelp

Others Present: Stace Gearhart, Amanda French, Kurt May, Kari Ure, Karina Villarreal, Tracie Erickson

Note: The order of the agenda items is subject to change.

Agenda		Meeting Outcomes/Decisions Reached	Who's Responsible	Due Date
1.	Call to Order	Council chair Shannon Fox called the meeting to order at 4:06pm.	Shannon Fox	
2.	Action Item: Approval of Minutes from the 12/12/2024 meeting	Approval of 12/12/2024 meeting muted until next meeting due to time constraints with voting members.	All Members	
3.	Discussion: JJC Region 6 Annual Meeting Calendar	Council members discussed that it would be helpful to have the April meeting in the Soda Springs area and the May meeting in Franklin county. Tracie Erickson offered to help find locations and encourage involvement from the two counties. Outreach to	All Members	

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		other counties will continue to be considered with balance to still have some meetings in Pocatello at the Village assessment center.		
4.	Discussion: Review of the 3 Year Plan	<p>Shannon introduced the topic/program “Handle with Care” and the potential collaboration with JJC District 7 to initiate the program.</p> <ul style="list-style-type: none"> - Matt Olsen mentioned that “Handle with Care” has been brought up for the Bannock County community at a monthly Judge’s Prevention meeting. There was general support for the model but concerns and roadblocks around how to involve and get buy in from local law enforcement. - Shannon said that she would follow up with the Council Chair in Region 7 to see how they have been navigate initiating the program/working with law enforcement. - Shannon will also look to see where this fits in with the three year plan <p>Kari Ure was invited to the meeting and discussed a request she had submitted to the council for funding support. This request is in line with the council’s three year plan but will need adjustments. Please see more in the funding request section of the agenda.</p>	All Members	
5.	Action Item: Council recruiting/guest involvement	<p>Tara Contreras and Britney Herrgesell have resigned from the council. Youth member Gracie and Lily are no longer responding to outreach and the council chair removed from the council membership.</p> <p>Stace Gearhart mentioned that Jared Marchand would be resigning from the council and has a person at his organization that may request to take his place. Stace will continue to follow up with Jared. Shannon asked if Jared could send a letter of resignation in for the council.</p> <p>4 guests attend the council meeting Kurt May – American Falls school district Kari Ure – Extension Educator U of I, for Bear Lake County Tracie Erickson – CASA advocate for Soda Springs and lower counties Karina Villarreal – Moonlight Mountain Recovery</p> <p>There was discussion about recruiting options for members to help balance out county representation, and certain professions/stakeholders that the Region 6 council has not had in recent years council membership.</p>	All Members	

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<p>6. Action Item: Budget Update & review of Council funding requests for upcoming conferences and trainings. Review of council funds.</p>	<p>Discussion regarding current funding for JJC and the Commission</p> <ul style="list-style-type: none"> - Matt Olsen asked about the budget or the council. Shannon shared an image showing the funds available for the region 6 council for the years 2021(\$5,000.00), 2022 (\$6,000.00), and 2023 (\$7,000.00). Shannon mentioned that the funding process for councils is challenging and she may look to have someone from the Commission join an upcoming meeting to explain in more depth how the funding process works for the Commission/Councils. Shannon did go on to provide a brief capture of how the region 6 council would fund efforts for the current three year plan. <p>Items for Voting</p> <ul style="list-style-type: none"> - Request from Bear Lake County for Educational Presentations <ul style="list-style-type: none"> o Shannon introduced this item by mentioning how she had already been in touch with Kari about a process to update/shift the request to match more of Kari's role and thought process around hosting the events. The council members and guests looked at the original request and talked about components that would need to be revisited. This included how the request involved covering costs of food which is unallowable for most council requests. Shannon will work with Kari to discuss options so that Kari can revisit and resubmit a request if desired in the future. - Request for support of American Falls School District staff to attend the 2025 Prevention Conference in Sun Valley <ul style="list-style-type: none"> o Kurt May presented the request he submitted on behalf of himself and 5 other American Falls School District Staff. The request was to support the cost of their registrations for the Idaho Prevention Conference in Sun Valley. The overall request was for \$1,170 which would cover 6 registrations at \$195.00 per person. Stace mentioned that the council may benefit from asking that as part of the request, one of the conference attendees would attend a council meeting to report out what it was they learned and how it applies to juvenile justice work in Idaho. The council was supportive of the request. Matt Olsen made a motion to approve the request. Racheal Peace seconded the motion and it passed. - Shannon made a request to look into technology that the council could purchase for improving meetings for council business. The council agreed that it would be a good idea for Shannon to look at the options to be voted on at the next meeting. 	All Members	

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7.	Additional Items: Things to be discussed at a future meeting	Discussion on Region 6 BHB opportunities. Handbook funding request.	All Members	
8.	Action Item: Adjournment		All Members]	

Submitted to District 6 Juvenile Justice Council by,
Amanda French
Administrative Assistant

Attachments:

Meeting minutes for 12/12/2024
JJC 6 – 3 Year Action Plan
JJC Region 6 Budget
JJC 2025 Schedule
Bear Lake Funding Request
Handbooks Funding Request

Signed by – Shannon Fox, JJC Council Chair

Shannon Fox

Signed on – 3/03/2025