

IDAHO DEPARTMENT OF JUVENILE CORRECTIONS  
**JUVENILE TRAINING COUNCIL MEETING MINUTES**  
March 10, 2025

**Location:**

POST Academy – Plott Conference Room (700 S Stratford Dr., Meridian ID 83642), or; Virtually at:  
<https://us02web.zoom.us/j/81253045824?pwd=oBahhLjRnNlU63PKzdpFYloWcl9a8.1>

**Time: 2:00PM – 4:00PM MT**

**Members Present**

**Voting Members:**

- ☒ Brent Reinke, Commissioner, Twin Falls County (Chair)
- ☒ Sean Brown, Director, SWIJDC (Vice Chair)
- ☒ Jay Davis, Captain, Blaine Co. Sheriff's Office
- ☐ Ashley Dowell, IDJC Director
- ☒ Jason Stone, COPS Administrator (IDJC Director's Designee)
- ☒ Shawn Hill, Bingham County Probation Services
- ☐ Judge Victoria Olds

**Ex-officio Members:**

- ☒ Matt Heuring, IDJC/POST Acad. Coord.
- ☒ Leahann Romero, COPS Administrator Assoc.
- ☒ Audrey McKay, POST
- ☒ Paul Shepherd, IDSC

**Others**

- ☒ IDJC Fiscal Representative (Kim May)
- ☐ Others: \_\_\_\_\_

**Note: The order of the agenda items is subject to change.**

Agenda		Meeting Outcomes/Decisions Reached	Who's Responsible	Due Date
	Call to Order at 2:01PM		Council Chair	
	<b>Action Item</b> – Approval of Meeting minutes 11/14/2024	No discussion needed. Motion to approve: Shawn Hill Seconded: Sean Brown <b>All in favor – motion passes unanimously</b> <i>Meeting minutes from 11/14/2024 are approved as written.</i>	Council Chair	
	Budget update	IDJC Fiscal Manager Kim May provided an overview of current budget expenditures and remaining balances for accounts related to POST Academies. Discussion was held regarding decreasing petition fees year-over-year which are largely used to fund juvenile academies. Currently, there is no immediate concern, but COPS Administrator Jason Stone and IDJC leadership are aware of this trend and will closely watch and analyze budgetary needs.	IDJC Fiscal Rep	

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	Review JPO #25 End-of-Academy survey	Matt Heuring reviewed the survey results from JPO25. The class was largely positive and strong, with only one individual failing to pass the certification exam (this individual passed the retake of the certification exam two weeks later). Of note, students have continued to espouse the necessity of the Legal and Liability course and the fact 4 hours scheduled does not seem sufficient to cover the material. Matt Heuring and POST staff are brainstorming options to increase time available for the course or reducing load on the curriculum by making some portion of the class an online, eLearning course. Other courses were mentioned needing fine-tuning as objectives were vague or did not appear to be met. Matt Heuring and instructors for those courses will work on addressing those needs in the coming months before the next JPO Academy in 2026.	Matt Heuring	
	Update on Juvenile Corrections and ARCON	Matt Heuring reported the ARCON Instructor Course for IDJC staff concluded on 02/07/2025 with largely positive reviews. Some of the staff have quickly moved on to be observed by POST Regional Training Coordinator staff and are beginning to train facility staff. Some facilities have more trainers than others, but those facilities have been directed to partner agencies in their vicinity with competent ARCON instructors to aid the facilities in bringing their staff up-to-speed on ARCON defensive tactics. The ARCON package was adopted into the Juvenile Corrections POST Academy curriculum and will be initiated as of the April 24 <sup>th</sup> Juvenile Corrections Academy.	Matt Heuring	
	Update on Juvenile Detention and Probation Higher Level certifications (if any)	Matt Heuring provided an update that Adult Detention had presented a new proposal to the POST Council and it was approved on March 6 <sup>th</sup> , 2025. Mr. Heuring reviewed the proposal with the JTC, advising the significant change was to college credit requirements for higher level certifications. Due to juvenile detention and juvenile probation higher level certification proposals pending, this information should be sent to a representative from the Idaho Association of County Juvenile Justice Administrators workgroup that worked on those proposals for revision to match the recently-approved adult detention requirements. The goal for these proposals is to have them approved by POST Council by end of 2025 for the IDAPA workgroup to be able to incorporate into updates to IDAPA code in July 2026.	Matt Heuring	

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	Updates on merged JDO/JCO academy proposal	Leahann Romero reported a proposal has been drafted for POST and the IDAPA workgroup to create a certification by which juvenile detention officers and juvenile corrections officers may attend the same academy and earn the same certification. The proposal is currently under legal review with IDJC Deputy Attorney General. An Ad-Hoc meeting may be required to vote on approving the proposal to ensure it is on the POST Training Subcommittee and then full POST Council agenda quickly. Aiming for implementation of this merged academy in July 2026.	Leahann Romero/Sean Brown	
	Job Task Analysis for Detention, Corrections, and Probation	Leahann Romero reported the Job Task Analyses(JTA) for juvenile disciplines are 15-20 years old and POST has no authority or intention on updating them. She has sought a contract with the National Partnership for Juvenile Services and a local contact, Steve Jett, to review and update the current JTA's. Once contract is approved, the contractors are willing to work quickly to effect the review and update. Those updated JTA's will be made available to county probation and detention partners.	Leahann Romero	
	Open discussion on upcoming legislation	IDJC's budget has been approved by Joint Finance and Appropriation, will need to pass both chambers of the legislature still. Nothing else substantial involving IDJC is before the legislature this session. Some of the assessment centers in the state have created a coalition to propose funding from the state. IDJC leadership is following the legislative session for any impacts on the work.	Council Chair	
	<b>Meeting Adjournment at 3:08 PM</b>			

Submitted by Matt Heuring 03/13/2025

Next Meeting  
May 8th, 2025 2:00PM MT  
IDJC Headquarters Conference Room 3 - 954 W Jefferson St., Boise (Zoom Available)