

Notice of Public Meeting
Governance Committee Meeting Minutes
September 12, 2024
9:00 AM – 10:00 AM (MT)

Welcome and Call to Order: Meeting called to order at 9:02 am.

Attendees: Karma Fitzgerald, Amy Little (served as Kristi and Kevin's proxies), Cara Nielsen, Kimber Russell, Katie Mathias, ~~Kristi Keeler, Kevin Bailey~~, Emily Straubhar

Action Item: Approve August 18, 2024, Meeting Minutes

- Motion to approve meeting minutes from August 18, 2024, Meeting Minutes
 - o Moved by Amy
 - o Seconded by Karma
 - o Passes unanimously

Member Financial Assistance Program

- Emily shared the ASC Member Financial Assistance Program Presentation with the committee. The Governance Committee will assist with developing the policies of the program and then Outreach (Member Support Committee) will take over vetting service members.
- Serve Idaho utilized CSG ARPA dollars to commit \$23,835 to the fund. This amount is matched dollar-for-dollar by a foundation called the Schultz Family Foundation. The total is \$47,670.
- Questions centered around the Member Incentive Survey. Committee members would like to have a thorough understanding of the need for member support before creating policies and procedures to support the work.
- Katie noted that when surveying members, we need to be mindful of asking for information related to PHI. Suggestion is to leave categories of approved requests broad.
- There was a conversation at length about fundraising to ensure the sustainability of the program and not have this be a one-time resource that only lasts for a couple of years.
 - o Cara questioned whether Serve Idaho (as a government agency) could receive funds from a private donor to sustain the program.
 - o Amy shared that some commissioners have experience in the fundraising field, but we need to ensure that this is something the commission wants to take on and what this will look like in the future.
 - A suggestion is to look into or conduct a feasibility study about what it would look like to raise funds and how this may change the expectations of the commissioners and their role.
- The next steps should entail:
 - o Develop Survey for Service Members to assess for true need and what types of assistance is needed.
 - Emily will contact other commissions that have the assistance fund to see if they can share their member incentive surveys.
 - The committee feels strongly that they need to have a clear understanding of the need before proceeding.
 - o The committee will review the survey results and make recommendations from there.

- *Additional Discussion: Emily to inquire further about what to do if a commissioner changes their physical address. Karma recently moved. Emily will connect with Jani and the Governor's Office.*

Meeting adjourned

- Motion by Amy
- Seconded by Karma
- Meeting adjourned at 9:37 am.

Meeting minutes submitted by Emily Straubhar.