

**Idaho Infant Toddler Coordinating Council  
Executive Committee Meeting Agenda**

January 22<sup>nd</sup>, 2025  
9:00am-10:00am MST

Join by Webex:

<https://idhw.webex.com/idhw/j.php?MTID=mb15b108e8536fca0fd31b86db7b9fd4c>

Meeting Number access code 28297443763

Meeting Password: 67646668

Join by Phone: +1-415-527-5035

Task/Topic	Discussion	Action Item
Welcome and Roll call of Committee Members	Sara Matthews, Chair and Policies and Procedures Chair Amanda Bowden, Vice-Chair Paula Mason, Member at Large Reba Henson, Member at Large Laura Abbott, RECC State Chair Note: the meeting is being recorded and minutes will be transcribed and distributed	
Approval of Minutes	<ul style="list-style-type: none"> <li>• Approve the Executive Committee Meeting minutes from November</li> <li>• Approve the ITCC Meeting minutes from December</li> </ul>	Action Item
Plan for the Infant Toddler Coordinating Council Meeting in February	<ul style="list-style-type: none"> <li>• Finalize and review any details for the February 7<sup>th</sup> ITCC meeting.</li> <li>• Review Parent Panel questions.</li> </ul>	
Review Strategic Plan	<ul style="list-style-type: none"> <li>• Review and refine the Strategic Plan that we started updating at the December meeting</li> </ul>	
Begin planning for the May Summer ITCC meeting	<ul style="list-style-type: none"> <li>• Ideas for potential topics for the May Summer ITCC meeting.</li> <li>• Ideas for potential guest presenters for the May Summer ITCC meeting.</li> </ul>	
Closing and date of next meeting	<ul style="list-style-type: none"> <li>• The next Executive Committee meeting is scheduled for March 12<sup>th</sup>, from 9am-10am MST.</li> </ul>	