

***Notice of Public Meeting***  
***Executive Committee Meeting Minutes***  
***October 2, 2024***  
***11:00 – 12:00 PM (MT)***

Called to order at 11:03 a.m. (MT)

Roll Call by Kristi Keeler:

April Durrant  
Amanda Gardner  
Charlette Kremer  
Dylan Davids  
Farhana Hibbert  
Jani Revier  
Katie Mathias  
Kimber Russell  
Kristi Keeler  
Emily Straubhar

Welcome

**Action Items**

- Review and approve October 2, 2024, Executive Committee Meeting Agenda
  - o Motion to approve by Kimber Russell, Seconded by Farhana Hibbert. Motion carried unanimously.
- Review and approve July 10, 2024, Executive Committee Meeting Minutes
  - o Motion to approve by Farhana Hibbert. Seconded by Kristi Keeler. Motion carried unanimously.
- Review and approve October 17, 2024, Commission Meeting Agenda with the change of wording to “election of secretary, vice-chair, second vice-chair” instead of “secretary election”.
  - o Motion to approve by Farhana Hibbert. Seconded by Kristi Keeler. Motion carried unanimously.

**2025 Meeting Schedule** was discussed by Emily. More info to follow.

**Review Attendance Tracker** led by Kimber. Governance will review attendance policy and compare attendance data.

**Bylaw Edits**- remove minimum of 24 hours required for proxy notification & travel reimbursement for commissioners' section was discussed. Governance will review and make recommendations.

**Outreach Committee Discussion** -Key 4 discussed a new need that has come up. Change outreach committee to member support committee. ASK member support fund. \$25k grant and generous donation as the match to review member requests for emergency funds. Outreach changed to member support committee. Governance is working on policies and procedures for this. Beginning in January switched to member support committee.

Term limits were discussed as we have 3+ commissioners that are reaching their term limits. Governance will look into commissioner terms, when they reach limit, etc.

Motion to adjourn by Kristi Keeler. Seconded by Amanda Gardner. Motion carried unanimously. Meeting adjourned at 11:56 a.m. MT.

Minutes submitted by Kristi Keeler.

DRAFT