

STATE BOARD OF EXAMINERS
AGENDA– Subcommittee Meeting
October 8, 2024 – 1:30 p.m.
4th Floor – Syringa Conference Room
700 W. State St., Boise, Idaho

The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 4th Floor Syringa Conference Room, Boise, Idaho, at 1:30 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Chairman, Justin Collins, Division of Financial Management; Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee; Jason Lehosit, Secretary of State's Office and Yvonne Dunbar, Attorney General's Office.

Also present were Rachel Rudishauser and Gabriela Gudino, State Controller's Office; and Jake Nay, Department of Administration. Attending virtually were Yolandi Faulkner, Office of Emergency Management; Barry Miller, Department of Administration, Public Works; and Rob Sepich, Department of Environmental Quality.

CONSENT AGENDA

1. Minutes – Action Item

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on September 10, 2024.

Resolution: *Yvonne Dunbar moved to approve the minutes from the September 10, 2024 meeting. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.*

REGULAR AGENDA

2. Office of Emergency Management – Action Item

ID#	Description	Amount		Date to Board
2024-00130	Gasoline	\$4,233.78	Response to oil leak into reservoir, due to plane crash (BONNEVILLE COUNTY)	10/03/2024
2024-00147	Diesel	\$2,426.83	Response to diesel spill into irrigation canal, due to semi-truck crash (FREMONT COUNTY)	10/03/2024
	TOTAL	\$6,660.61		

Discussion: *Mr. Benjamin gave a brief overview of the request. Yolandi Faulkner was present online for any questions. For the first incident, Yolandi added that a demand letter could be sent but there is a probability that this incident might not be recoverable. For the second incident, she added a demand letter has already been sent. No questions were posed.*

Resolution: *Ms. Dunbar moved to place item 2 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.*

3. Department of Administration: Public Works – Action Item

Request for recognition of assignment of a transfer of interest as it relates to several Division of Public Works engineering projects listed in the attached Request for Recognition of Assignment application. Northwest Engineering Service has acquired SEEDIdaho but retained the employees working on the DPW projects.

Discussion: Mr. Benjamin gave a brief overview of the request. Barry Miller was present online for any questions. No questions were posed.

Resolution: Ms. Dunbar moved to place item 3 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.

4. Department of Environmental Quality – Action Item

Request in accordance with Senate Bill 1269 and Senate Bill 1412, Second Regular Session of the 67th Idaho Legislature, \$5,995,643.00, less the FY24 General Fund reversions of \$141,300.00, be transferred from the General Fund to the Department of Environmental Quality Fund #22503 during the second quarter of Fiscal Year 2025.

Discussion: Mr. Benjamin gave a brief overview of the request. Rob Sepich was present online for any questions. Mr. Collins asked if the 141 needed to be subtracted to get the total transfer. Mr. Sepich confirmed it had to be subtracted so it would be a little under the 5.9 million.

Resolution: Ms. Dunbar moved to place item 4 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.

5. Ada County Sheriff's Office – Action Item

Request for payment pursuant to Idaho Code §31-2219 in the amount of \$1,149.72 for costs incurred by Ada County for the transportation of prisoners sentenced to ISCI and transported to the Ada County jail for July 2024 through September 2024.

Discussion: Mr. Benjamin gave a brief overview of the request. No questions were posed.

Resolution: Ms. Dunbar moved to place item 5 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.

INFORMATIONAL AGENDA

6. Office of the Attorney General

Notification that Deputy Attorney General Kale Gans has been approved to accept additional outside employment pursuant to Idaho Code §59-512, with the University of Idaho Law School during the 2025 Spring semester.

7. State Controller's Office

- a. Notification that the federal CONUS per diem rate for Idaho has changed. Beginning October 1, 2024 (FY 2025) the standard federal per diem rate for Idaho will go from \$59.00 to \$68.00. The current State of Idaho In-state per diem rate is \$55.
- b. Annual moving expense report by agency during fiscal year 2024.

Discussion: Mr. Benjamin gave a brief overview of the informational items from the State Controller's Office. The Federal GSA rates have changed as their fiscal year starts in October and have raised the per diem rates. At the request of the subcommittee, an analysis could be completed in the next month with 20-25 restaurants around the state located within a one mile radius of hotels with the government rate. The subcommittee requested the analysis be completed as an informational item for November with the possibility of an action item for December.

8. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of September 2024.

Estimated expenditure for workers compensation claim costs, dividends, and premium refunds	\$20,000,000.00
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Funds Expended in August 2024:	
Workers Compensation Claim Costs	\$15,873,854.60
Dividends	\$0
Commission	\$0
<u>Policy Refunds</u>	<u>\$305,461.80</u>
Total	\$16,179,316.40

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of September 2024.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
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Funds Expended in August 2024:

Payroll	\$102,937.00
Operations	\$68,024.00
<u>Claim Costs</u>	<u>\$82,188.52</u>
Total	\$253,149.52

The meeting adjourned at 1:49 p.m.