

**STATE BOARD OF EXAMINERS**  
**MINUTES– Subcommittee Meeting**  
**September 10, 2024 – 1:30 p.m.**  
**4th Floor – Syringa Conference Room**  
**700 W. State St., Boise, Idaho**

*The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 4th Floor Syringa Conference Room, Boise, Idaho, at 1:30 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.*

*The following members were present: Chairman, Justin Collins, Division of Financial Management; and Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee. Attending virtually was Jason Lehosit, Secretary of State’s Office and Yvonne Dunbar, Attorney General’s Office.*

*Also present were Rachel Rudishauser, State Controller’s Office; and Jake Nay, Department of Administration. Attending virtually were Yolandi Faulkner, Office of Emergency Management; Richard Brien, Department of Administration; and Janet Sacks, Department of Health and Welfare.*

**CONSENT AGENDA**

**1. Minutes – Action Item**

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on August 13, 2024.

*Resolution: Ms. Dunbar asked to edit Tim Davis name. With that proposed edit, Jason Lehosit moved to approve the minutes from the August 13th, 2024 meeting. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.*

**REGULAR AGENDA**

**2. Office of Emergency Management – Action Item**

ID#	Description	Amount	Comments	Date to Board
2024-00106	Diesel	\$420.46	Response to diesel fuel leak from ruptured saddle tank onto roadway (ADA COUNTY)	09/05/2024
2024-00129	Diesel	\$297.34	Response to diesel fuel leak from a ruptured saddle tank (BOUNDARY COUNTY)	09/05/2024
2024-00134	Gasoline	\$239.35	Response to gasoline leak from sinking boat in Hayden Lake (KOOTENAI COUNTY)	09/05/2024
	<b>TOTAL</b>	<b>\$957.15</b>		

*Discussion: Mr. Benjamin gave a brief overview of the request. Yolandi Faulkner was present online for any questions. She added that demand letters have been sent to all responsible parties and is confident about getting the money back for each incident. No questions were posed.*

*Resolution: Mr. Lehosit moved to place item 2 on the consent agenda. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.*

**3. Department of Administration: Public Works– Action Item**

Request for recognition of assignment from WFB Investments Company, LP to Charles R Biermann. A transfer of interest in the real property lease of the State of Idaho, by and through the Idaho State Liquor Division, as “Lessee,” and Lessee’s occupancy of 701 Overland Avenue, Burley, Idaho 83318.

*Discussion: Mr. Benjamin gave a brief overview of the request. Richard Brien was present online for any questions. No questions were posed.*

*Resolution: Mr. Lehosit moved to place item 3 on the consent agenda. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.*

**4. Department of Administration: Purchasing – Action Item**

Request for assignment of contract CPO20231510 and BOP20231781 from Honnen Equipment to RDO Equipment. The contract is for purchase and delivery of wheel loaders and backhoe loaders for the Idaho Department of Transportation.

*Discussion: Mr. Benjamin gave a brief overview of the request. Jake Nay was present in person for any questions. No questions were posed.*

*Resolution: Ms. Dunbar moved to place item 4 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.*

**5. Department of Health and Welfare – Action Item**

Request in accordance with appropriations passed by the First Regular Session of the 67th Idaho Legislature, that \$276,384,700 be transferred from the General Fund to the Cooperative Welfare Fund #22000 during the 2<sup>nd</sup> Quarter of Fiscal Year 2025.

*Discussion: Mr. Benjamin gave a brief overview of the request. Janet Sacks was present online for any questions. No questions were posed.*

*Resolution: Ms. Dunbar moved to place item 5 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.*

## INFORMATIONAL AGENDA

### 6. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of August 2024.

Estimated expenditure for workers compensation claim costs, dividends, and premium refunds	\$20,000,000.00
--	-----------------

Funds Expended in July 2024:	
Workers Compensation Claim Costs	\$14,321,222.30
Dividends	\$0
Commission	\$3,462,830.65
<u>Policy Refunds</u>	<u>\$204,496.00</u>
<b>Total</b>	<b>\$17,988,548.95</b>

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of August 2024.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
--	--------------

Funds Expended in July 2024:	
Payroll	\$68,167.00
Operations	\$229,518.00
<u>Claim Costs</u>	<u>\$75,104.34</u>
<b>Total</b>	<b>\$372,789.34</b>

*Discussion: Mr. Benjamin reviewed the Informational Agenda items.*

*The meeting adjourned at 1:40 p.m.*