

Insight Integrated Data System Oversight Council

May 16, 2024

Location: Idaho State Controller's Office, 700 W. State Street, Boise, ID 83720, 4th Floor

Time: 2:00 p.m.–3:30 p.m.

Members:

Ashley Dowell, Idaho Comm. of Pardons and Parole

~~Jared Larsen, Office of the Governor~~

~~Sara Omundson, Idaho Supreme Court~~, Jared Hoskins

Josh Whitworth, State Controller's Office

~~Major Matt Smith, Idaho State Police~~

~~Bree Derrick, Idaho Dept. of Correction~~, Randi Bristol-Hogue

Monty Prow, Idaho Dept. of Juvenile Corrections

Miren Unsworth, Idaho Dept. of Health and Welfare

Jeff Nye, Office of the Attorney General

Alberto Gonzalez, Office of Information Technology Services

Chris Campbell, State Board of Education

Agenda		Due Date
2:00 pm	Call to Order at 2:07PM. Welcome and Roll Call – Ashley Dowell	
	Approve March 2024 Minutes – Josh Whitworth motioned to approve the March 2024 minutes, Miren Unsworth seconded the motion. Motion carried.	
	Executive Session – Ashley Dowell motioned that the Council per I.C. 74-206 (1) (d) convene into Executive Session to consider records that are exempt from disclosure as provided in chapter 1, title 74 , Idaho Code. Roll call vote to go into Executive Session was unanimous and motion carried to go into Executive Session at 2:09 PM. Annette Tipton presented all six (6) additional enhancement questions of the Foster Care Analysis. Follow up discussion, feedback, and Q&A with Council members occurred. Jeff Nye motioned that the Council resolve out of Executive Session and that the record reflected no action was taken during Executive Session. Bree Derrick second the motion. Unanimous “aye” noted and motion carried to go out of Executive Session at 2:27PM	
	Council Approval of Enhanced Foster Care Analysis Additions – Additional five (5) questions presented for discussion. Data availability may require internal review by partnering agencies. Miren recommended that the data experts be engaged to determine if the data to answer these questions is readily available. John Iasonides recommended that SCO be allowed to reconvene the agency data partners to explore and get confirmation that the data is available and conduct the analysis to answer the final questions. Miren Unsworth motioned to allow Insight team to convene the data teams to explore what it would take to pull the data together, and if it is readily available, pursue completion the analysis. Josh Whitworth seconded the motion. Motion carried.	
	Council Approval of Foster Care Analysis Report and Format – Discussion of approval for public release or sharing the report outside of the group. Ashley Dowell posed a couple of questions: 1) Does the Council want to approve the full report as presented or just the Executive Summary or both of these report options be approved? 2) Wait on making a decision until the final enhanced questions of the report are complete? Monty Prow asked about the website launch date and maybe coordinating the timeline to do both together. John Iasonides advised the projected timeframe for the website to	

	<p>launch will be some time in the new fiscal year. The intent of the website build at the time was not to have approved reports available but it would be easy to add this information to the website with additional time. Monty suggested that we wait and the group agreed. This item will be added to the July agenda.</p>	
	<p>IDJC Pilot Program for Data Automation and Pagination Access – Monty Prow discussed data automation and maturation of the data sharing process. This would allow for more efficiency with staff time and an agreed number of data elements over time. He advised that their vendor for the case management system includes language for the vendor to work with Insight to work out the protocols to pilot a data automation feed. Next, Monty shared his new user experience with AWS QuickSight, Pagination. The information refreshes with each automatic feed and is a powerful tool. This access is not for everyone at this point and only certain data aspects can be filtered. Naren Koganti advised how the access and filters are set up for specific users, this feature allows them to work more directly in the data and come to data partner meetings with additional feedback on a report analysis. John Iasonides advised the advantage of this feature is that updates can be made instantly by the user, rather than wait on the Council to approve / advise on certain changes such as timeframe or certain criteria. Discussion included how the AWS platform compares to Power BI. Naren clarified that they are similar but each application has unique tools and features. He also stated that while we are currently using more descriptive analysis, we are looking at available tools in AWS that allow for more predictive analysis.</p>	
	<p>Update on Current Projects and Data MOUs – Annette Tipton gave an update on the data request from Monty Prow, Idaho Division of Vocational Rehabilitation (IDVR) as an Intervention. This report is being piloted in Pagination. There will be a narrative portion but the more exciting part of this pilot is that the analytics portion will be available in a more dynamic environment where data partners can filter data and see real-time changes to the visuals. Naren advised that a more completed draft will be available prior to the July meeting. The timing for this report is a bit slower due to learning the features of this new tool.</p> <p>Community Gap Analysis report request from Bree Derrick is back on the calendar with a more refined process, understanding of advanced timing for completion, and data partner responsibilities. Legislation was passed requiring IDOC and IDJC to produce an annual report that describes the gap in state funding available to address the needs of all moderate and high-risk probationers and parolees living within the state of Idaho. The expectation is to have the analysis done by October / November of each year to ensure timely submission in advance of the annual January 15 deadline.</p> <p>The MOU from the Idaho Supreme Court is still pending internal review by outside council. Annette continues to follow up on a regular basis. This MOU is needed to start the reporting process for the IBHC data request submitted by Sarah Omundson. Their request includes three different sets of questions.</p> <p>Idaho Sheriff's Association (ISA) MOU was signed, SCO access has been set up by Equifax to pull data from their side, but the data transfer is still pending as Equifax has not uploaded files for transfer yet. Insight team will continue working with Equifax on this and Annette will keep Tammara Tarvin updated on the progress. Monty commended the consistent follow up with all groups and maintaining positive progress with each data partner. He</p>	

	also recommended that Andrew Grey from IDVR be granted similar access to the IDVR as an Intervention report environment that he has so Andrew can review the analysis and provide feedback.	
	Oversight Council Meeting Cadence and Scheduling – Ashley stated that meetings are currently every other month as of last fall and that this cadence will continue through September 2024. She asked if the meetings should be moved to a monthly cadence as we have more projects in the works. The group agreed to begin monthly meetings starting October 2024.	
	<p>Additional Council Business – Alberto Gonzalez and Josh Whitworth spoke of the opportunities with data both agencywide and statewide. They discussed doing an enterprise-wide data contract to help reduce silos. Alberto and Josh will be responsible for vetting the ask, the process on this is still in early stages. Alberto emphasized that all data at the agency-level belongs to the state. Also, all compliance and oversight (Federal/State/Local) is paramount to ensuring data security, ethics, and transparency. Ashley Dowell asked that they both present more on these opportunities to the group at the July meeting.</p> <p>John Iasonides brought up the website and what could possibly be posted there. Since we are in the middle of the build, it might be the right timing to consider this further. He asked for clarity on what is the desire of the Council and the timing of how to best leverage the website to make information publicly available. Chair Dowell is in favor of developing the website now to be able to put the final, approved, public reports on the site. Josh agreed this is a good forum to post this information for stakeholders and other key audiences. Insight will move forward with establishing a page on the site where fully approved reports can be posted.</p>	
	Chair Dowell adjourned the meeting at 3:02PM. Next Meeting scheduled on July 18, 2024 at 2pm.	