



Idaho Technology Authority

Alberto Gonzalez, Chair

Idaho Technology Authority (ITA) Regular Meeting

August 5, 2024 at 3:00 pm MT

DRAFT MINUTES

1. Welcome and Introductions—Presented by Alberto Gonzalez, Chair

The regular meeting of the Idaho Technology Authority (ITA) was held on Monday, August 5, 2024 at 11331 W. Chinden Blvd, Boise ID, Conference Room 214, and via Webex.

The meeting was called to order at 3:07 p.m. MT and a roll call was taken. A quorum was present. Mr. Gonzalez welcomed the committee.

Members Present:

- Alberto Gonzalez, Information Technology Services, Chair
- Scott Smith, State Controller's Office
- Dave Tolman, Idaho Transportation Department
- Ben Call, Idaho Military Division
- Sydney Lewis, IGC-EC Chair
- Doug Hansen, Idaho Supreme Court
- Randi Bristol-Hogue, Department of Correction
- Faith Knowlton, Department of Administration
- Sen. Kevin Cook, Idaho Senate

Members Not Present:

- Terri Kondeff, Legislative Services Office
- Chris Campbell, State Board of Education
- Rep. Chris Mathias, Idaho House
- Justin Collins, Division of Financial Management
- Lt. Col. Bill Gardiner, Idaho State Police
- Michael Pearson, Department of Health and Welfare

ACTION ITEM(S)

2. Approval of Draft Minutes—March 28, 2024 Regular Meeting

Committee Action: Dave Tolman made a motion to approve the March 28,2024 minutes. Faith Knowlton seconded. No discussion. Motion passed.

3. NEW ITA Policy P1015 – Information Technology Policies, Standards, and Guidelines Development – Presented by Kristin Bartz, ITS

Discussion: This is a new policy to define the process of developing or modifying policies, standards, and guidelines (“Documents”) for ITA and its subcommittees.

Chairman Gonzalez spoke in support of documenting the existing process.

Committee Action: Ms. Knowlton made a motion to approve P1015. Mr. Tolman seconded this motion. No further discussion. Motion approved.

4. ITA Policy P1050 – Internet Use and Controls – Presented by Jennifer Dvorak, ITLC Chair

Discussion: This is a modification to an existing policy, including title, reformatting, and changes to section 11.

Committee Action: Ms. Knowlton moved to approved P1050 as presented. Mr. Tolman seconded. No further discussion. Motion approved.

5. ITA Policy P1060 – State Issued IT Devices – Presented by Jennifer Dvorak, ITLC Chair

Discussion: This is a modification to an existing policy, including title, and changes to section 2, 4, 5, and 9.

Discussion about consequences of not returning devices and assets belonging to agencies.

Mr. Tolman suggested the modification in section 9 from “will be” to “shall”.

Committee Action: Mr. Tolman moved to approve P1060 with modification in section 9 from “will be” to “shall”. Scott Smith seconded. Motion approved.

6. ITA Policy P1090 – Cloud Services—Presented by Elizabeth Knox, ITS

Discussion: this is a combination of P1080 and P4120. The new combined policy provides one place to refer to for cloud related policy. Chairman Gonzalez asked how ITS can enforce or assist with data classification. Brian Reed, ITS, commented that ITS has the ability to aid agencies, but agencies need to be able to classify themselves.

Mr. Smith questioned how this policy applies to contractor cloud platforms. Ms. Knox advised that changes would need to be made to the policy.

Committee Action: P1090 is going back to the committee for further review.

INFORMATION/DISCUSSION

7. 2024 Idaho Digital Government Summit—Presented by Alberto Gonzalez, Chair

Discussion: Chairman Gonzalez informed members that invites for the 2024 Idaho Digital Government Summit have been sent out and to follow up with him if anyone would like to attend but did not receive an invitation. This conference is free of cost with food provided. There will be keynote speakers on AI as well as several breakout sessions pertinent to current issues.

8. Other Business

Discussion: Chairman Gonzalez invited any members not currently on the ITS Advisory group to join if interested. No further discussion.

9. Adjourn

Board Action: Mr. Tolman moved to adjourn the meeting. Mr. Call seconded. The meeting adjourned at 3:50 p.m. MT.

Next Meeting: Tentatively scheduled September 2024