

STATE BOARD OF EXAMINERS
MINUTES– Subcommittee Meeting
June 14, 2022 – 1:30 p.m.
Joe R. Williams Building, 4th Floor Syringa Conference Room
700 W State Street, Boise ID 83702
Call-In Information - (712) 770-4875; Access Code = 820128

The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 4th Floor Syringa Conference Room, Boise, Idaho, at 1:33 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Chairman David Fulkerson, Division of Financial Management; Lisa Mason, Secretary of State; Andy Snook, Attorney General Office by phone and Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee.

Also present was Jackie McCleve, State Controller's Office; Rachel Grove, State Controller's Office; Laura Steffler, Treasurer Office by phone and Rachelle Vance, Health and Welfare by phone.

CONSENT AGENDA

1. Minutes- Action Item - Approved

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on May 10, 2022.

Resolution: *Ms. Mason moved to approve the minutes from the May 10, 2022 meeting. Mr. Snook seconded the motion. The motion carried on a unanimous voice vote.*

REGULAR AGENDA

2. Department of Health & Welfare – Action Item - Approved

Request that \$281,233,900 be transferred from the General Fund to the Cooperative Welfare Fund #0220 during the 1st Quarter of Fiscal Year 2023 in accordance with appropriations passed.

Resolution: *Ms. Mason moved to place item 2 on the consent agenda. Mr. Snook seconded the motion. The motion carried on a unanimous voice vote.*

3. Office of the State Treasurer – Action Item - Approved

Request for approval of State Treasurer's annual investment administration fee to be charged to State agencies for FY 2023, pursuant to Idaho Code §67-1210.

Discussion: *Ms. Steffler mentioned that this item is regarding the expected increase in the average daily balance. The annual investment administration fee on the average daily balance can be decreased from 0.019% to 0.013%.*

Resolution: *Ms. Mason moved to place item 3 on the consent agenda. Mr. Snook seconded the motion. The motion carried on a unanimous voice vote.*

4. Idaho State Police- Action Item - Approved

- a. Request for approval, pursuant to Idaho Code § 67-5302(20), to continue to pay overtime shifts for previously approved contracts Idaho State Police has with Idaho Environmental Coalition at the Idaho National Laboratory and also with the World Triathlon Corporation for the Coeur d'Alene Ironman Competition.
- b. Request for overtime payment for the Forensic Lab Managers, the Quality Manager and Forensic Scientist (2,3 and 4s) who work in the chemistry latent print, toxicology and DNA sections of the Idaho State Police Forensics Services during FY2023.
- c. Request to pay overtime shifts at straight time during FY2023 to commissioned Lieutenants working the grants previously approved by the board.

Discussion: There was not a member of the Idaho State Police present at the meeting. Ms. Mason stated that these items are routine on the agenda and do not currently present an issue. Mr. Fulkerson asked that a representative for the Idaho State Police attend the regular board meeting to answer any possible questions. Mr. Benjamin said that he would reach out and request their attendance at the meeting.

Resolution: Ms. Mason moved to place item 4 on the consent agenda. Mr. Snook seconded the motion. The motion carried on a unanimous voice vote.

INFORMATIONAL AGENDA

5. State Controller's Office

Reports of overtime paid on FLSA exempt employees by agencies, which was approved by the Board of Examiners.

- State Controller's Office –Exemption End Date - December 31, 2022

6. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of May 2022.

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|-------------------------------------------------------------------------------------------|-----------------|
| Estimated expenditure for workers compensation claim costs, dividends and premium refunds | \$20,000,000.00 |
|-------------------------------------------------------------------------------------------|-----------------|

Funds Expended in April 2022:

| | |
|----------------------------------|------------------------|
| Workers Compensation Claim Costs | \$13,323,585.37 |
| Dividends | \$0.00 |
| Commission | \$4,437,104.71 |
| <u>Policy Refunds</u> | <u>\$412,216.40</u> |
| Total | \$18,172,906.48 |

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of May 2022.

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|------------------------------------------------------------------|--------------|
| Estimated expenditure for Idaho Petroleum Clean Water Trust Fund | \$750,000.00 |
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Funds Expended in April 2022:

| | |
|--------------------|---------------------|
| Payroll | \$90,708.30 |
| Operations | \$13,024.70 |
| <u>Claim Costs</u> | <u>\$36,279.53</u> |
| Total | \$140,012.53 |

7. Office of the Attorney General

Notification that Deputy Attorney General Keegan Hahn, an employee in the Attorney General's office, has been approved for outside employment at University of Idaho Law School in Boise (University), pursuant to Idaho Code §59-512. Mr. Hahn will be working ten hours a week during the summer as a writing advisor, assisting University graduates to prepare for their bar exams.

Mr. Benjamin brought it to the subcommittee's attention that the IRS changed the mileage rate effective July 1, 2022. It was not put on this month's agenda due to the last-minute notification, and Mr. Benjamin asked if this item should be put on the regular agenda at the regular board meeting. Mr. Fulkerson replied by asking if this item is urgent or if it could wait until the next subcommittee meeting so that each board member could further review this item. Mr. Benjamin stated that this is not an urgent matter and can be discussed during the next board meeting.

Ms. Mason moved to adjourn the meeting. Mr. Snook seconded the motion. The meeting adjourned at 1:45 p.m.