

## Jul 10, 2024 | [Serve Idaho Executive Committee Meeting](#)

### Notes

- In attendance - Katie Mathias, Emily Straubhar, Farhana Hibbert, Jani Revier, Char Kremer, Kimber Russel (serving as April's proxy), Heather Uhi, Amanda Gardner
  - Not present: April Durrant, Dylan Davids, Renee Bade
- Call to order at 2:31 pm MST by Char Kremer
- Opener: How to engage in virtual meetings?
  - Utilize the tools available to us, such as polling feature
  - Expectation/norm setting at the start of meeting, make expectations clear
- ACTION ITEMS
  - Review and approve July 10, 2024, Executive Committee Meeting Agenda
    - Motion made by Farhana Hibbert, second by Kimber Russel, no discussion, motion carried
  - Review and approve April 9, 2024, Executive Committee Meeting Minutes
    - Motion made by Kimber Russel, second by Farhana Hibbert, no discussion, motion carried
  - Review and approve July 18, 2024, Commission Meeting Agenda
    - Motion to amend the agenda to move Karma's "legislative engagement" item to after roll call, so moved by Farhana, seconded by Kimber, no discussion, motion to amend carried
    - Motion to approve amended agenda made by Kimber Russel, second by Farhana Hibbert, no discussion, motion carried
- Review 2024 Operational Dashboard - updates made to dashboard for governance, outreach, and program committees
- Review State Service Plan 2022 – 2024
- Current State Service Planning Update
  - Recommendation of 1-year continuation of current plan to allow time for new ED to onboard
  - We can move forward with focus groups and surveys
  - Exec committee will make recommendation to full commission
    - Motion to amend approved agenda to add action item for this recommendation; moved by Farhana, second by Katie Mathias, motion to amend carried
    - Motion to approve amended agenda made by Kimber Russel, second by Amanda Gardner, no discussion, motion carried
- Committee and Staff Updates
  - Chair, Char Kremer, provided updates on possible Americorps budget changes
  - Program Committee
    - Char provided updates for April
    - Voted to fund 2 out of 4 positions for a new program
    - Programs cannot receive a program grant until they have submitted and received a planning grant
  - Governance Committee
    - Kimber Russell reported that the committee is continuing with their strategy
  - Outreach
    - Farhana Hibbert reported that Sept. 11th events are being planned in three parts of the state
  - Executive Director

- Emily Straubhar has been spending her first month getting to know staff and commissioners, working on the budget
  - Onboarding a temp to support staff, as well as an Encore Fellow to work with Micaela
  - Invested in membership assistance opportunity
  - Outreach
  - Waiting for official notice from the Governor's Office on 3 new commissioners
  - RFP to present at Waypoint Conference, will present at Idaho Nonprofit Conference
  - Service to Career Action Lab
  - Allstate Grant
- Motion to adjourn at 3:26pm made by Amanda Gardner, second by Kimber Russel, no discussion, motion carries

DRAFT