

## 2<sup>nd</sup> Quarter Meeting Minutes

Idaho Council on Domestic Violence and Victim Assistance

450 W. State Street, Boise, ID 83702

June 14, 2024

9:00 a.m. MST

Zoom Meeting

**Members Present:** Jessica Uhrig-Vice Chair, Laura Diaz, Jennifer Beazer, Jona Jacobson, Rachel Kaschmitter

**Absent:** Wes Somerton-Chair, Clint Lemieux

**ICDVVA Employees Present:** Dana Wiemiller, Amy Duque, Kristina Larkin, Jessica Marshall, Erin Vlamis

**Call to Order** – Dana Wiemiller called the meeting to order at 9:07 a.m. MT

1. **Action Item: Meeting Minutes from March 22, 2024**

*Review and approval or revision of February 16, 2024, meeting minutes*

Jona Jacobson moved to approve meeting minutes. Laura Diaz seconded. Minutes approved unanimously.

2. **Action Item: Approval of Revised Council Administration Governance Policies and Procedures**

*Dana Wiemiller, Executive Director*

Dana Wiemiller explained that we are proposing to update the Council Governance Policy document to meet our public records requirements according to State code. Two paragraphs on page 15 of the document address these requirements. Rachel Kaschmitter moved to approve the Revised Council Administration Governance Policies and Procedures. Jona Jacobson seconded. Motion passed unanimously.

3. **Action Item: Approval of Revised Grant Administration Policies & Procedures Manual**

*Amy Duque, Program Administration Manager*

Amy Duque reviewed revisions to the Grant Administration Policies and Procedures Manual which included some wording improvements, a new section about vetting new applicants, adjustments to the Match Waiver section, and adding the Program Administration Manager as an approver for federal quarterly data reports. Laura Diaz moved to approve the Revised Grant Administration Policies and Procedures Manual. Jenn Beazer seconded. Motion passed unanimously.

**4. Discussion Item: AmpliFund Training for Grant Application Scoring**

*Jessica Marshall, Senior Research Analyst | OIP Administrator*

Jessica Marshall explained that the security/permissions process is ongoing, and will take a few more days, so Council members do not yet have permission to log into Amplifund to begin scoring. Jessica will send everyone an email with their scoring assignments. Jessica provided a demo about how to score applications in Amplifund, noting the importance of reviewing all seven sections and clicking “submit” for each section, including two sections that do not require any scoring. The Excel file with the application budget must be downloaded in order to answer the budget questions. The Council scoring and award meeting is Friday, July 26 and Council members were asked to complete all scoring by Sunday, July 21.

**5. Discussion Item: Review of 2024 Legislative Session**

*Jessica Marshall, Senior Research Analyst | OIP Administrator*

Jessica Marshall gave a summary of the 2024 Idaho legislative session. Highlights: changes to JFAC budgeting process, with agencies getting maintenance budgets approved without making presentations. As a maintenance budget, ICDVVA did not present to JFAC this year. Next year, we hope to have a budget hearing in order to request a state funding appropriation. The Idaho Network of Child Advocacy Centers (INCAC) has engaged a lobbyist and he is advocating for the governor’s office to include a victim services appropriation in his budget for FY26. Council members will be invited to attend any local events in their own region in coordination with this effort. Jessica also indicated that ICDVVA would like to propose a wording change in our statute for next year to make the State DV funding eligibility requirements less restrictive (not requiring shelter and a crisis line). On July 1, a new law will go into effect (HB 387) making it a one-year penalty (up from 6 months) for a first-time DV offense. Crimes against children: hard to separate AI materials from real images, so this can complicate cases. House Bill 465 made it so both types of images are treated the same way. House Bill 494 requires the AG’s office to write a report on trafficking every other year, plus training and support to prosecuting attorney’s offices across the state (funded). Jenn Beazer discussed the attempted strangulation bill – now it links to our DV statutes in a way it did not previously.

**Standing Items**

**6. Discussion Item: Financial Report**

*Kristina Larkin, Grants Manager*

Kristina Larkin presented the financial report. The FY24 grant year is 66% complete. State Bridge funding was fully spent by the end of the state fiscal year. Only two agencies are spending too fast or too slow, but one was expected. ICDVVA is on track to spend all federal awards before they expire.

## 7. Discussion Item: Monitoring Report

*Erin Vlamis, Grants Manager*

Erin Vlamis provided an update on subrecipient monitoring. In 2023, 25 monitoring visits were conducted and 22 are closed. In 2024, 21 monitoring visits are planned, and 5 have been conducted. Only 1 is a repeat from 2023.

## 8. Executive Director Report

*Dana Wiemiller, Executive Director*

- Conference – coming up in 11 days, June 25 and 26. Council members were encouraged to download the Whova app to choose conference sessions. 365 attendees as of now, which is lower than the 2022 number. Internet Crimes Against Children wants to join next year as a co-host. The Governor’s Children At Risk Task Force will decide in the next few months if they wish to continue as a co-host.
- LSO Monitoring – Several divisions within DHW were included in the monitoring of programs receiving American Rescue Plan State Fiscal Recovery Funds (State Bridge) in state fiscal year 2023. The final report included 17 findings; however, ICDVVA was included in just one minor finding regarding the inclusion of the Federal Award Identification Number (FAIN) for the ARPA funds in the FY23 RFP.
- FVPSA Monitoring – A joint monitoring with the Idaho Coalition Against Sexual and Domestic Violence took place over three days in late April/early May. ICDVVA participated in a debrief meeting at the conclusion of the monitoring but has not yet received the monitoring report; however, the recommendations made during the debrief meeting appeared to be minor policy items.
- Funded Program Updates – Elmore County complaint needs to be closed out – supporting documentation has all been received now. A verbal complaint was received that appears to be an employer/employee dispute which would only be investigated by ICDVVA if the complainant decides to file a Civil Rights complaint. The complainant was informed of the process and the Council will be notified if a complaint is submitted. Staff completed grant reallocations in May with \$124K in VOCA and \$42K in FVPSA reallocated to help agencies spend down all funds.
- Council Appointments – Jessi Uhrig and Clint Lemieux will be reappointed. Laura Diaz is not seeking reappointment and she was thanked by staff and Council for her service. Amber Moe, a long-time member of the ICDVVA Offender Intervention Program Committee, was submitted for appointment to replace Laura as the Region 3 representative.
- Pet Grant – OVC released a solicitation for a three-year award of \$300-500K. Only 10 grants will be awarded. The focus is pet-friendly housing for victims. There is a lot of interest in the funds by our programs and ICDVVA intends to apply. Applications are due mid-July.
- Public Records Request – ICDVVA received a public records request from InvestigateWest. Dana was contacted by a reporter to discuss ‘Human Trafficking in

Idaho'. Following the interview, the publication submitted a public records request for monitoring and complaint documents for a specific program. ICDVVA worked with the Attorney General's office to complete the request. The documents were shared over a month ago. The article has not been published and it is unclear what will be included.

**Action Item: Executive Session pursuant to I.C. § 74-206(1)(d) to consider records that are exempt from disclosure as provided in chapter 1, Title 74-109, Idaho Code. Action TBD based on executive session discussion.**

Jessi Uhrig moved to enter into Executive Session. Laura Diaz seconded. Motion passed unanimously. Council entered Executive Session at 10:42 a.m.

Jennifer Beazer moved to exit Executive Session at 11:34 a.m. Laura Diaz seconded. Motion passed unanimously.

#### **9. Councilmember Reports**

Jennifer Beazer discussed a draft resolution she is preparing for victim services funding. She is attending a delegates meeting next week where a vote will be taken on the resolution.

**Adjourn** – Jessi Uhrig moved to adjourn the meeting. Jona seconded. Motion passed unanimously. Meeting adjourned at 11:42 a.m.