

**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

## WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

**Date:** Friday, July 12, 2024  
**Time:** 9:30 AM – 11:00 AM  
**Location:** Zoom/In-Person  
514 W Jefferson St, Boise, ID 83702  
Suite 136  
<https://us06web.zoom.us/j/83124674306?pwd=cGFBWkc2ck5TQ0ozZXFPThg5UGdsQT09>  
Meeting ID: 831 2467 4306  
Passcode: 201312

### WIOA Advisory Group Meeting Notes

**Attendees:** Sarah Nash (IDOL), Aaron Tuckett (IDOL), Matt Markve (IDVR), Sharon Kierulf (Easterseals-Goodwill), ~~Kristin Matthews~~ (DHW), Dave Hanchett (IDOL), Mike Walsh (ICBVI), ~~David Shakespeare~~ (Job Corps); Deb Matiska (Easterseals Goodwill); ~~Kellye Sharp~~ (IDOL); Trevi Hardy (CTE), ~~Rico Barrera~~ (IDOL), Summer MacDonald (IDOL), Nick Jorgensen (ICBVI), ~~Jacqueline Simpkins~~ (DHW); Brandi Waselewski, ID Commission on Aging

**Guests:** Stephanie Bailey-White, Idaho Commission for Libraries

**Staff:** Denise Hill, Elaine Zabriskie,

#### Welcome, Introductions

Sarah Nash

#### • Translating Goals to Action

#### Group Discussion

- Review South Carolina's Example
  - Can we create a shared document that breaks down each goal?
  - From there, we can prioritize actions and turn goals into realities
  - Team recommendations for improvement:
    - Add a lead for each goal (or multiple leads?)
    - Add a column for the metrics used to measure goal progress
    - And another column to specify a deadline for each task
  - Team will leverage suggestions from staff info session
    - Will include staff recommendations on specific tasks or work already underway

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- Evaluating Idaho’s strategies for goal implementation
  - Create a matrix of service and marketing assets for youth outreach
  - We can check in with TPM operations for career ladder goal
  - Ongoing collaboration to leverage technology to meet Idahoans’ needs
    - VR AI goal is significant, will be implementing some AI solutions during order of selection (SARA)
    - Team will also add State Plan Staff Webinar and program TED Talks to technology goal
    - Will continue to pursue alignment with Digital Access for All Idahoans Plan
      - Plan link: <https://libraries.idaho.gov/digital-access-for-all-idahoans/>
      - Stephanie Bailey-White open to doing a “TED Talk” regarding the plan
    - One-Stop Resource Hub now officially launched
      - Password: One-Stop!
- Building capacity of workforce system appears to be the highest-priority goal of the partners
- Change meeting to monthly and make improved progress on this goal
  - Doodle polls for availability
  - Elaine will send out sheet via One Drive

- **Performance Evaluations**

**Elaine Zabriskie**

- Review One-Stop discussion
  - Federal reviewers would like to see the whole system reviewed as a unit, as opposed to the method we suggested
  - Data sharing is a significant obstacle
  - Wendi had a new idea: could continue to do individual with one research question
    - “Do our services make people’s lives better?”
    - We’ll need to structure an evaluation that meets the needs of the Federal government
    - Dave Hanchett received a TEGL – state score could be part of this, Title 1 – 4 programs
      - TEGL link: <https://www.dol.gov/agencies/eta/advisories/tegl-11-19-change-1>
    - How can we affect each other, raise each other’s outcomes
    - Need to determine a single way to measure goals
    - Next meeting topic: Metrics
      - How do we measure the progress on our goals
      - Homework: come ready to discuss possible metrics at the next meeting
    - Also need to go through existing evaluations before January

- **Performance Data**

**Sarah Nash**

- Annual data PY23
  - Title IV
    - Exceeding 23 employment goal, not exceeding 24 goal
    - Slipped in Q4 employment
    - Wages look great
    - Numbers will come down and barriers will go up
  - Labor

- Numbers not solid yet, currently evaluating, reports Q4 due 8-15
- Annual report due sept 30
- Current numbers are for 1&3

- **Open Discussion**

**Group Discussion**

- State Plan Staff Webinar
  - Goals in front of front-line staff
  - Host a test session in the next week, Elaine will send a Doodle poll

**Adjourn 10:32**

*Reasonable Accommodations for Persons with Disabilities: Please send requests three days prior to the meeting to Denise Hill, Idaho Workforce Development Council, 208-488-7567, or [denise.hill@wdc.idaho.gov](mailto:denise.hill@wdc.idaho.gov).*